



## CITY MANAGER REPORT

**Reporting Period:** December 13, 2024 – January 13, 2025

**Prepared By:** Phillip A. Zavadil, City Manager

**Date:** January 13, 2025

### ADMINISTRATION

#### AVIATION CHALLENGES

Revisions to Instrument Procedures - The good news is FAA have received revision request, and they plugged it into their process and scheduled it. The bad news is that is not as fast as we would like, the publication date is October of 2026. When FAA gets a request, the FAA procedures team goes through a checklist to assess how deep they'll have to go to make a change.

One of the things they look at is the magnetic variation at the location compared to the magnetic variation used in the existing published procedure. (It is usually referred to as "magvar").

The magvar varies across the earth, and it changes. There is a NOAA site where you can plug in the lat/long of your location and it will tell you what the most current estimate of your magvar is.

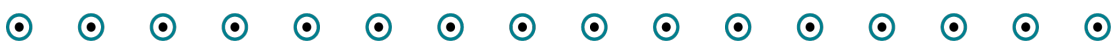
When the FAA does their checklist, if the current magvar is off by more than 3 degrees from the one used in the published procedure, they need to review all of the angles/points in the procedure and potentially update them. The changes are small, but navigation science is all about getting rid of any uncertainty you can. And, if FAA has a request like ours to amend a procedure, and if they determine the magvar is off by more than 3 degrees, then when they open up the procedure for review, they need to update all of the procedures for that airport at the same time to keep things consistent.

When FAA looked at Saint Paul Island, they saw more than a 3-degree difference. The NOAA calculator states the magvar at Saint Paul is 5 degrees 56 minutes East. The current procedures were designed using a 2005 value of 10 degrees East. So we are off by a touch over 4 degrees.

The challenge is it gets us into a problem with the FAA standard procedure to update all of the procedures. We are looking into options to speed up this process.

Fueling Ravn - St. Paul Fuel is fueling Ravn again; this results in a straight flight back to Anchorage from Saint Paul Island.

Glide Slope - The glide slope is out again. FAA attempted to make the repair last week, but they are going to need to send out a specialist to figure out what is going on. It may take a few weeks for the specialist to come out.



AGREEMENTS/CONTRACTS/GRANTS

Personnel

Project Manager –Maschner was selected for the position and an offer was made. Mr. Macshner had some personal issues that he needs to resolve, and we are waiting to hear if Mr. Maschner will accept the offer. We are hoping to have him start at the first of the new year.

Accounting/Grants Specialist – We have received one resume for this position, but the candidate does not have grant experience. The position is now advertised on Indeed.

EDA Small Boat Harbor Utilities Project

Easements –I am waiting on the City’s legal counsel to send the draft easement agreement to send to TDX for review.

Bid Documents – Kuna Engineering is working on the bid documents.

USDA RUS Loan for Electric Utility Upgrades

USDA Loan Status – We are waiting on end of the year close out to provide USDA with a 2024 end of year financial report for the electric utility so that they can calculate our debt ratios.

USDA RUS HECG for Airport Feeder Replacement

Nothing to report.

USEPA STAG for Aalax Solid Waste Facility

Nothing to report.

SOA CBDG and AEA for Bulk Fuel Facility Upgrades

Bid Documents – EPS will have the bid documents to the City for review the week of January 13<sup>th</sup>.

SOA VSW Lift Station Replacement Grant

Bid Documents - The bids for construction are due to ADEC VSW on January 15, 2025, upon which time VSW will evaluate the bids.

USDOT Safe Streets and Roads for All Grant

Public Meeting – Kuna Engineering will be on island at the end of January 2025 to host a public meeting on January 29<sup>th</sup> to review the Pribilof Islands Regional Transportation Safety Action Plan.

Plan Approval - Council approval of the Pribilof Islands Regional Transportation Safety Action Plan will be scheduled for the regular meeting in February.

SOA-DHSEM State and Local Cybersecurity Grant for Cybersecurity Assessment

Final Invoicing and Closeout – The work under this grant is completed. We are waiting on final invoicing and reporting to close out the grant.

SOA VSW Planning Grant for PER for Treatment Plant Upgrades, Valve House, and Water Main Replacement

*PER* - ADEC has requested that Kuna Engineering revise the Alternatives Memorandum to separate out alternatives for the treatment plant, water controls, valve house and 6” service line replacements. Kuna is working on these revisions.

EPA Resilience Grant

*Grant Revisions* - Lynn and I will be meeting with our EPA project manager on January 29, 2025 to discuss grant package revisions that have been requested by EPA.

EPA Climate Pollution Reduction Grant (CPRG)

Nothing to report.

Healthy Food Financing Initiative Planning Grant

Nothing to report.

EPA Water Technical Assistance

*PER* - Lynn and I met with Steve Geil with ERG to check on the status of the preliminary engineering report (PER) for investigating issues with the sewer outfall. AECOM is working on a cost estimate to prepare the PER to submit to ERG and EPA for review and approval. Once the cost estimate is approved, ERG and AECOM will host a kickoff meeting for starting on the PER.

SOA Lead Service Line Inventory Grant

*Inventory Survey* – Kuna arrived January 7, 2025 to assist with the lead service line inventory. Brett Kirk with Kuna and Daniel Baker performed the inventory. The survey is completed. Kuna will be working to enter the data into the online database.

Alaska Municipal League’s EPA Environmental Justice Collaboration Problem Solving (EJCPS) Project

Nothing to report.

USDOT Port Infrastructure Development Program (PIDP) Grant

Nothing to report.

USDOT Safe Streets and Roads for All Supplemental Grant

*Grant Agreement* - Lynn submitted some requested changes to USDOT on the grant agreement.

USDOT Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant

On January 10, 2025, the City was informed it was awarded a USDOT RAISE grant in the amount of \$4,052,760 for planning improvements to the access road, docks, piers, mooring capacity, and harbormaster office at the Saint Paul Harbor (*see attached letter*).

INSURANCE REPAIRS

TBI Construction arrived on island on Monday, December 9<sup>th</sup> to start on repair to the Harbor Office roof, City Hall roof, Public Works siding, and overhead door on the CBSFA side of the fire station. Door Systems arrived on island the following day to work on replacement of the overhead door. All the repairs have been completed. We are waiting on final invoicing and closing out this claim.

INSURANCE

Attached is a summary of Workers' Compensation Experience from July 1, 2019 to December 31, 2024.

CONTRACT

I am working on finalizing contracts with MP Strategies and Hickey & Associates.

**DEPARTMENT OF PUBLIC SAFETY**

Police Sergeant Status – The Police Sergeant position was advertised on Alaska Municipal League and Indeed, and IHireLawEnforcement sites. Currently, the City has received two inquiries regarding the position. I am in the process of determining if these applicants are qualified for this position.

VPSO Status - One VPSO applicant passed the State of Alaska Department of Public Safety background check. Mike Nemeth is working on setting up an interview with this applicant.

AST Dispatch Status – As of January 9, 2025, the local 911 line is now being routed to Alaska State Trooper dispatch center in Fairbanks (*see attached letter*).

Hunting Near the Pond – On December 23, 2024, I received information regarding someone shooting in the pond area. I emailed all the guide groups that there was not hunting in the pond area since it was too close to town and the school.

Duck Hunt Guide Groups and Harbor Rules – On his January 8, 2025, around 1300 hours I observed one of the guide boats speeding inside the harbor. I sent the guide groups the link to the City ordinance regarding harbor rules and the speed limit in the harbor and informing them to sound security when entering and exiting the Saint Paul Harbor.

Community Fireworks Show – On January 10, 2025, the Saint Paul Island Volunteer Fire Department conducted a fireworks show for the community. Thank you to the Tribal Council and CBSFA for donating the fireworks.

Parachute Flare During Fireworks Show – Just after the fireworks show stated there was a parachute flare that was deployed. I reported this to the US Coast Guard and still trying to determine who might have deployed the flare.

**PUBLIC WORKS DEPARTMENT**

REVIEW OF 2025 BUDGET WITH PUBLIC WORKS STAFF

This week I am meeting with the Public Works staff to review and approved 2025 budget and plan out purchasing.

MAINTENANCE AND OPERATION DIVISION

Roads – Grading, snow removal, and sanding of the roads has occurred when the conditions and staff time have allowed.

Building Maintenance – Facilities maintenance staff have been performing repairs and maintenance checks on City buildings and housing as needed.

MOTOR POOL DIVISION

Large Sander Truck – The sander unit on the large sander truck has some repairs to the delivery system. The mechanic is determining what parts may be needed and if they are available.

BULK FUEL UTILITY

Fuel Supply – As of January 2, 2025 the City has approximately 59,154 gallons of gasoline and 407,354 gallons of diesel.

ELECTRIC UTILITY

Power Outage – On January 5, 2025 at approximately 9:00 am we had a town wide power outage. The outage was due to operator error in addition to what condition the fuel system is in. Power was restored at approximately 10:30 am.

Top End Overhaul on Unit #5 and Oil Leak on Unit #6 – We have scheduled with NC Machinery to come out in March 2025 to perform the top end overhaul on Unit #5 and replace the main seals on Unit #6.

WATER UTILITY

Water Samples – Coliform were collected in December 2024 and sent to Alaska Water Laboratories for analysis (*see attached report*).

Water Leaks – John Rukovishnikoff, Remote Maintenance Worker arrived January 7, 2025 to assist with determining when the utility is losing water from. Monty accompanied John on this investigation. Water in two abandoned homes was shut off after it was found that water was leaking in these homes.

SEWER UTILITY

QAPP – I have prepared a draft contract for New North Consulting to assist the City with preparing a quality assurance project plan for sampling sewer to meet the APDES permit requirements. The contract is being reviewed by New North now. Jemery Cohn with New North is schedule to be onsite February 4-6, 2025 to work with Monty to determine the most effective procedure for sample collection.

REFUSE UTILITY

Sanitary Survey – ANTHC is scheduled to arrive on January 13, 2025 to perform a sanitary survey on the Ataqan Landfill.