



Date of Memo: June 06, 2023
Current Meeting: June 15, 2023
Board Meeting: June 22, 2023

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Chief Information Officer Marcus Burnside
SUBJECT: Consideration and approval of Verizon cellular services contract

ACTION ITEM A – 3

RECOMMENDATION:

In a manner consistent with IPTC procurement award standards, it is requested that the Board authorize the President/CEO to enter into an annual contract agreement with Verizon Wireless for cellular services in an amount not to exceed \$169,900.

BACKGROUND:

Since 2018, IPTC has utilized mobile routers in all revenue service vehicles to facilitate cellular communication for public and private network access. These routers require cellular connectivity for public Internet and private VPN connectivity. Cellular services enable mobile routers to provide communication for Computer-Aided Design/Automatic Vehicle Locator (CAD/AVL), information screens, traffic signal prioritization, fare validation, and public Wi-Fi on buses.

DISCUSSION:

IPTC uses T-Mobile for cellular services for mobile routers, cell phones, and Wi-Fi hotspots. The T-Mobile contract expires on September 7, 2023; however, IPTC has decided to transition from T-Mobile to Verizon utilizing the State of Indiana Quantity Purchase Agreement (QPA) pricing instead of negotiating a contract extension. Several factors were considered with this decision, including connectivity performance, the complexity of configuration, the necessity to purchase an additional modem, and the inability to meet our current 5G connectivity requirements. Verizon Wireless will meet the criteria for performance, 5G, and design.

ALTERNATIVES:

The Board could choose not to contract cellular services with Verizon Wireless. However, IPTC will have to renegotiate a contract extension with T-Mobile to maintain cellular services and continue to experience existing issues and additional costs.

FISCAL IMPACT:

The funding for this project will be from the Information Technology operating budget. The Verizon Wireless service from July 1, 2023, through June 30, 2024, will be \$169,900. The agreement creates no commitment on the part of IPTC to purchase a minimum or maximum quantity of goods or services only to serve as an amount not to exceed for purchasing Verizon services. The agreement will be adjusted annually based on the number of devices used, if necessary, and as a result, approval of this agreement will be performed annually.

DBE/XBE DECLARATION:

IPTC will be utilizing local funding for this service; therefore, there is no DBE/XBE goal associated with this contract award.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee and Service Committee on June 15, 2023.