



WILLIAM & MARY

CHARTERED 1693

BOARD OF VISITORS
DRAFT MINUTES
COMMITTEE ON ADMINISTRATION, BUILDING AND GROUNDS
FEBRUARY 7, 2024
GRIMSLEY BOARD ROOM - BLOW MEMORIAL HALL

COMMITTEE MEMBERS PRESENT

Ms. Ardine Williams, Chair
Ms. Cynthia E. Hudson, Vice Chair
Mr. Stephen J. Huebner
Hon. John E. Littel

Mr. Courtney M. Malveaux
Mr. C. Michael Petters
Ms. Sydney E. Thayer, Student Representative

COMMITTEE MEMBERS ABSENT

Dr. Christopher Bailey, Faculty Representative

OTHER BOARD MEMBERS PRESENT

Mr. S. Douglas Bunch
Ms. Barbara L. Johnson
Hon. Thomas J. Norment, Jr.

Hon. Charles E. Poston
Dr. David S. Armstrong, Faculty Representative
Dr. Taylor V. Brings, Staff Liaison

OTHERS PRESENT

Dr. Katherine A. Rowe, President
Ms. Carrie S. Nee, University Counsel
Dr. D. Derek Aday, VIMS Dean and Director
Dr. Virginia M. Ambler, Vice President for Student Affairs
Mr. Brian Mann, Athletics Director
Dr. Carlane Pittman-Hampton, Chief of Staff
Mr. A. Benjamin Spencer, Dean of the Law School
Mr. Brian W. Whitson, Chief Communications Officer
Mr. Sean Hughes, Associate Vice President for Business Affairs
Ms. Suzanne C. Clavet, Director of University News & Media
Mr. Kent Erdahl, Director of Internal Audit
Mr. Dan Pisaniello, University Architect
Mr. Michael J. Fox, Secretary to the Board of Visitors
Ms. Jessica Walton, Deputy Secretary to the Board of Visitors
Ms. Pamela W. Carroll, Executive Assistant to the Chief Operating Officer
Members of the President's Cabinet
William & Mary Faculty, Staff and Students
Members of The Flat Hat

INTRODUCTORY REMARKS

Ms. Ardine Williams, Chair, called the Committee on Administration, Buildings and Grounds to order at 5:06 p.m., welcomed those present and gave an overview of the agenda.

APPROVAL OF MINUTES

Recognizing that a quorum was present, Ms. Williams asked for a motion to approve the November 16, 2023, minutes of the Committee on Administration, Buildings and Grounds. The motion was made by Mr. Stephen J. Huebner, seconded by Ms. Cynthia E. Hudson, and approved by voice vote.

ASSOCIATE VICE PRESIDENT FOR BUSINESS AFFAIRS REPORT

Mr. Sean Hughes, Associate Vice President for Business Affairs, provided an overview of **Resolution 6**, Change the Budget of the Muscarelle Museum of Art Renovation and Expansion Project; and briefly discussed William & Mary's contract review process and how it ensures compliance.

ACTION MATERIALS

Ms. Williams asked for a motion to approve **Resolution 6**. The motion was made by Mr. Huebner, seconded by Mr. C. Michael Petters, and approved by voice vote.

CLOSED SESSION

Ms. Ardine Williams moved that the Committee on Administration, Building and Grounds convene into closed session pursuant to Virginia Code § 2.2-3711.A.9 for discussion of gifts and fundraising and related naming proposals. The motion was seconded by Mr. Huebner and approved by roll call vote – 6-0 – conducted by Mr. Michael J. Fox, Secretary to the Board of Visitors.

At that time the Committee and Board members, President, University Counsel, members of the Executive Leadership Team, AVP for Business Affairs, University Architect and Director of Internal Audit entered the closed session meeting at 5:12 p.m.

RECONVENED OPEN SESSION

Following the closed session, the Committee returned to open session at 5:22 p.m. Ms. Williams moved that the Committee certify by roll call vote that, to the best of each member's knowledge, only matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed, and only matters identified in the motion to have the closed session were discussed. Motion was seconded by Mr. Huebner and approved by roll call vote – 6-0 – conducted by Mr. Fox.

Ms. Williams moved that the Committee on Administration, Buildings and Grounds approve the terms of the proposed gift discussed in closed session, which includes the naming of certain campus facilities. The motion was seconded by Mr. Huebner and approved by voice.

ADJOURNMENT

There being no further business, Ms. Williams adjourned the general meeting at 5:23 p.m.