



SBCCOE Board Retreat
Board Governance
September 2022

This summary describes the legal framework for Board governance, including a brief description of the key roles and responsibilities of the Board and Chancellor, and relevant Board policies that outline the relationship of the Board, Chancellor, and College Presidents. In addition to reviewing the legal framework, Board members will engage in a discussion of what effective board governance means as individual members as well as collectively as the SBCCOE.

Board's Role and Responsibilities

The significant statutory roles and responsibilities of the Board include:

- Appoint the chief administrative officer
- Establish policies for the governance and operation of the system
- Fix community college tuition and fees
- Appoint an advisory committee for each college
- Receive, review, and transmit with recommendations to CCHE and the General Assembly operating and capital budget requests
- Construct, lease, or otherwise provide facilities needed for the community colleges
- Receive and distribute all gaming tax revenues annually
- Serve as the sole state agency for career technical education planning, receiving, and administering federal and state career technical education funds
- Approve postsecondary programs for veterans' tuition assistance
- Operate jointly with the Colorado Office of Economic Development a training grant program designed to keep and attract companies to Colorado



The Board's legal authority to appoint the Chancellor is codified in C.R.S. 23-60-104 and the Board's Bylaws, Article II, Section 2.1 states:

The Board shall appoint a chief executive officer with the title of Chancellor of the System (Chancellor), who shall also be the director of community colleges, the director of occupational education, and the Secretary to the Board, at such salary as may be mutually agreed.

Chancellor's Roles and Responsibilities

- Implementation of Board actions. The Chancellor shall carry out all the decisions the Board adopts.
- Procedure authority. The Chancellor shall have the authority to promulgate procedures needed to implement policies of the Board, directives, or other procedures not in conflict with law, bylaws, or Board policy.
- Personnel. The Chancellor is hereby delegated authority to approve all personnel actions for the System Office. Additionally, the Chancellor is delegated authority to appoint and/or terminate the Presidents of the institutions of higher education governed by the Board. College Presidents of the institutions of higher education have delegated personnel authority over their respective institutions.
- Signature authority. On behalf of the Board, the Chancellor is authorized to sign personnel contracts, additional contracts required in the operation of the System, and any other necessary documents, unless otherwise provided in Board Policy.
- Attendance at Meetings. The Chancellor shall attend all meetings of the Board and take part in its deliberations but shall not vote. The Chancellor designee shall provide advice and support to committees.

Furthermore, the Chancellor's Contract includes the following provision:

- Section 1.0, Appointment as System Chancellor, specifically section 1.3
This agreement is executed with the mutual understanding that the Board develops, formulates, and adopts policies for the Colorado Community College System, and



the System Chancellor, as the “chief executive officer”, carries out these policies. Both parties recognize that there must be a close working relationship, not only administratively but philosophically, concerning the operation of the Colorado Community College System, and the Board and the Chancellor will expend their best efforts to see that this is accomplished for the benefit of the students, the System, the Community Colleges and their officers, employees, and constituents.

Relationship of the Board, Chancellor, and Presidents

Two current board policies, in particular, outline the relationship of the Board, Chancellor, and College Presidents.

- Board Policy 3-05, Delegation of Personnel Authority
It is the intent of the Board that the System Chancellor and College Presidents be afforded broad authority within their respective institutions. Therefore, the Board hereby delegates to the System Chancellor and College Presidents authority to approve all personnel actions, subject to Board Policies, System Procedures, State of Colorado Department of Personnel and Administration (DPA) Personnel Rules, and other pertinent laws, regulations, and guidance.
- Board Policy 3-14, Selection of a College President
The State Board for Community Colleges and Occupational Education (State Board) delegates to the Chancellor of the Colorado Community College System the personnel authority to select and appoint the President, statutorily referred to as the “Chief Administrative Officer”, of each institution within the System. The College Presidents shall report to the Chancellor. Therefore, the Board delegates to the Chancellor the authority to establish procedures regarding the selection and appointment of College Presidents.

References

- “Trusteeship in Community Colleges”, *A Guide for Effective Governance*, Chapter 2 (Pages 21-34)
- C.R.S. 23-60-101 Series (Included in Material)
- Board Bylaws (Included in Material)
- Chancellor’s Contract (Not included in Material)