

STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION
September 13, 2023

TOPIC: Board Policy 10-20, Open Records Requests

PRESENTED BY:

Angela Gramse, General Counsel

RELATIONSHIP TO THE STRATEGIC PLAN:

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

The System has reviewed Board Policy (BP) 10-20 as part of its five-year review cycle. Coincidentally, through legislation, the System must update its open records request procedure to ensure compliance with the law¹.

The revisions to this policy remove procedural language that already exists in the corresponding procedure. Further, General Counsel recommends the policy be renumbered to the Communication and Marketing series (from BP 3-110, in the Personnel series) and be retitled to "Open Records Requests" (from Records Management).

The attached BP 10-20 reflects the substantive as well as non-substantive, editorial, or conforming changes. A redline version showing the details of all revisions is available upon request.

RECOMMENDATION:

General Counsel recommends the Board approve the renumbering, retitling, and revisions made to BP 10-20.

ATTACHMENT(S):
BP 10-20 FINAL 09.13.23

¹ Senate Bill [23-286](#), Concerning Improving Public Access to Government Records