

# WILLIAM & MARY

BOARD OF VISITORS  
EXECUTIVE COMMITTEE  
**DRAFT** MINUTES  
NOVEMBER 16, 2023  
GRIMSLEY BOARD ROOM – BLOW MEMORIAL HALL

## **COMMITTEE MEMBERS PRESENT**

Hon. Charles E. Poston, Chair  
Ms. Barbara L. Johnson, Vice Chair  
Ms. Ardine Williams, Secretary  
Mr. S. Douglas Bunch

Ms. Cynthia E. Hudson  
Mr. C. Michael Petters (*via Zoom*)  
Mr. John P. Rathbone

## **OTHER BOARD MEMBERS PRESENT**

Ms. AnnaMaria DeSalva  
Mr. Stephen J. Huebner

Dr. Taylor V. Brings

## **OTHERS PRESENT**

Dr. Katherine A. Rowe, President  
Dr. Peggy Agouris, Provost  
Ms. Carrie S. Nee, University Counsel  
Dr. Carlane J. Pittman-Hampton, Chief of Staff  
Mr. Michael J. Fox, Secretary to the Board of Visitors  
Ms. Jessica Walton, Deputy Secretary to the Board of Visitors  
Mr. Tyler Cattini, Office of the President Intern  
William & Mary Faculty and Staff  
Flat Hat Staff

## **INTRODUCTORY REMARKS**

In the absence of the Rector who was temporarily delayed at another meeting, Ms. Barbara L. Johnson, Vice Rector, called the Executive Committee meeting to order at 2:13 p.m. and welcomed all who were present.

Ms. Johnson noted that Mr. Petters notified the Rector that he is unable to attend this Committee meeting due to an illness in the family. He would like to participate in the meeting electronically from Newport News, VA. Pursuant to the Virginia Freedom of Information Act and Section III.D of the Board bylaws, Ms. Johnson moved that the Board approve this use of electronic participation. The motion was seconded by Ms. Cynthia E. Hudson and approved by voice vote.

## **APPROVAL OF MINUTES**

Recognizing that a quorum was present, Ms. Johnson made a motion to approve the minutes of the September 27, 2023, meeting. Motion was seconded by Mr. John P. Rathbone and approved by voice vote.

Ms. Johnson asked Mr. Michael J. Fox, Secretary to the Board of Visitors, to summarize the Board meeting schedule.

## **GENERAL AND COMMITTEE REPORTS**

Ms. Barbara L. Johnson provided an overview of the Committee on Academic Affairs agenda.

Ms. Johnson asked the other committee chairs present to provide a brief overview of their respective committee's agenda for the November meeting.

Ms. Cynthia E. Hudson, Vice Chair of the Committee on Audit, Risk and Compliance, provided an overview of the committee's agenda.

Mr. C. Michael Petters provided an overview of the Committee on Financial Affairs agenda.

Ms. Ardine Williams provided an overview of the Committee on Administration, Buildings and Grounds agenda.

Mr. S. Douglas Bunch provided an overview of the Committee on Institutional Advancement agenda.

Mr. Rathbone provided an overview of the Richard Bland College Committee that met the previous day, and noted the action items that were presented and approved by the Board of Visitors during their meeting at RBC the day before.

Dr. Katherine A. Rowe, President of William & Mary, gave an update on the Key Performance Indicators (KPIs) and noted that the dashboards that have been built were done so based on feedback provided by the Board at the September meeting.

#### **CLOSED SESSION**

Ms. Williams moved the Executive Committee convene into closed session pursuant to Virginia Code Sections: §2.2-3711.A.1 to consider the performance and terms of appointment for the Presidents of William & Mary and Richard Bland College and the academic deans at W&M; §2.2-3711.A.1 to evaluate the performance of the following Departments or Offices at William & Mary: Athletics, Advancement, IT, Facilities, Finance & Administration, Compliance & Equity, Admissions, Campus Security, Residence Life, Facilities Management, Dean of Students, Arts & Sciences, Auxiliary Services and Internal Audit where such discussion will necessary involve discussion of performance of specific individuals; §2.2-3711.A.7 and A.8 for consultation with legal counsel regarding pending and anticipated litigation, contract and compliance matters; and § 2.2-3711.A.19 for discussion of plans related to the security of campus facilities and the persons using them. Motion was seconded by Mr. Rathbone and approved by roll call vote – 7-0 – conducted by Mr. Fox.

At that time the Committee and Board members, President and University Counsel entered the closed session meeting at 2:31 p.m.

#### **RECONVENED OPEN SESSION**

Following the closed session, the Committee returned to open session at 2:42 p.m. Ms. Williams moved that the Committee certify by roll call vote that, to the best of each member's knowledge, only matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed, and only matters identified in the motion to have the closed session were discussed. Motion was seconded by Ms. Hudson and approved by roll call vote – 7-0 – conducted by Mr. Fox.

#### **ADJOURNMENT**

There being no further business, Mr. Charles E. Poston adjourned the meeting at 2:43 p.m.