

Board of Trustees
Hagerstown Community College
11400 Robinwood Drive
Hagerstown, Maryland 21742-6590

ACTION

Subject: Disposal of Dental Chair and Related Equipment

Date: February 21, 2023

BACKGROUND:

HCC Purchasing Procedures provide that on rare occasions, HCC may make a donation of surplus used equipment to another tax-exempt institution. Horizon Goodwill is in the process of setting up a medical and dental clinic for indigent people. They have requested a donation of a used dental chair, stools, and any tools that the College is currently replacing.

HCC is in the process of replacing all of its dental chairs. One chair is currently on order awaiting delivery. The used chair has no trade-in value, is no longer usable by the College, and has little to no sales value.

RECOMMENDATION:

Upon receipt of the new equipment and approval by the Board of Trustees, HCC will donate the used chair, stools, and related tools to Horizon Goodwill for its use in the Hagerstown Hub Clinic on Prospect Street, Hagerstown.

Prepared by: James S. Klauber
Title: President

Recommended by: 
James S. Klauber, President
