

SHERBURNE COUNTY AIS GRANT AWARD CONTRACT

General Information

Organization Sherburne SWCD	Contract Number AIS-FY22-05	Amendment Date(s):	Canceled Date:
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Organization City of Princeton	Address 705 N 2nd Street	City/State Princeton, MN	Zip code 55371
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

AIS Request

Project Title and Grant Category (AIS Management Planning, AIS Control or Volunteer Incentive) Wastewater Treatment Removal of Reeds (AIS Control)	Total Project Cost Estimate \$2,500.00
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Contract Information

I (we), the undersigned, do hereby request cost-share assistance to help defray the cost of completing the following practice(s) or activities listed in this contract. It is understood that:

1. The organization is responsible for full establishment, implementation, maintenance and conclusion of all practices or activities that are applied under this program to ensure that the conservation objective of the practice is met.
2. Practice(s) or activities must be planned and carried out in accordance with technical standards and specifications of the: **Minnesota Department of Natural Resources (MN DNR) or other agencies as applicable**
3. Increases in the practice / activity units or cost must be approved by the SWCD District Manager through amendment of this contract as a condition to increase the cost share payment.
4. Should the anticipated expenditures, as outlined within the applicant's proposal budget, amount to a lesser total; the Sherburne SWCD reserves the right to adjust the cost sharing proportions appropriately. Expenditures by the applicant exceeding the proposal budget total will not result in an increase of grant award – the total award amount listed on Page 2 of this document may be considered a maximum amount allocated for this project.
5. This contract, when approved by the SWCD District Manager, will remain in effect unless canceled by mutual agreement, except where installations of practices or activities covered by this contract have not been started by **9/1/2022**, this contract will be automatically terminated on that date.
6. Practices / activities will be completed by **12/1/2022** unless this contract is amended by mutual consent to reschedule the work and funding.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The SWCD District Manager has the authority to make adjustments to the costs submitted for reimbursement.
8. Payment of the grant award will include an initial 75% of the total grant award amount, followed by a remaining 25% payment to be made following the acceptance and approval of project deliverables by Sherburne SWCD.
9. Deliverables will be sent to the Sherburne SWCD no later than **12/1/2022**. Deliverables for this project will include:

Project Deliverables Project receipts, DNR permits if applicable, narrative on results, contractor reports.

Organization Representative's Signatures

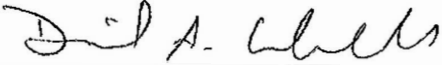
The signature indicates agreement to:

1. Obtain all MN DNR or other applicable permits required in conjunction with the installation of the practice or implementation of activity prior to starting the practice / activity.
2. Be responsible for the operation and maintenance of conservation practices and activities applied under this program.
3. Provide copies of all receipts indicating proof of payment for grant eligible items (i.e. herbicide costs, contractor invoices, required volunteer documentation, partner donated funds, etc.).

Date	Organization
Representative Signature	
Address, if different from applicant information:	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Representative
4-6-2022	

Amount Authorized for Financial Assistance

The SWCD Manager has authorized the following for financial assistance, not to exceed the Total Award Amount listed below.

- \$ 1,406.25 (75% of total) distributed following signature of Award Contract
- \$ 468.75 (25% of total) distributed following approval of project deliverables
- \$ 1,875.00 (Total Award Amount) from the **Sherburne County AIS Program**

Date	Authorized Signature	Total Amount Authorized
		\$1,875.00