

WILLIAM & MARY

BOARD OF VISITORS
EXECUTIVE COMMITTEE
DRAFT MINUTES
FEBRUARY 7, 2024
ROOM 302 – BLOW MEMORIAL HALL

COMMITTEE MEMBERS PRESENT

Hon. Charles E. Poston, Chair
Ms. Barbara L. Johnson, Vice Chair
Ms. Ardine Williams, Secretary
Mr. S. Douglas Bunch

Ms. Cynthia E. Hudson
Mr. C. Michael Petters
Mr. John P. Rathbone

OTHER BOARD MEMBERS PRESENT

Mr. Stephen J. Huebner
Ms. Laura Keehner Rigas (*via phone*)

Dr. David S. Armstrong, Faculty Representative
Dr. Taylor V. Brings, Staff Liaison

OTHERS PRESENT

Dr. Katherine A. Rowe, President
Dr. Peggy Agouris, Provost
Ms. Carrie S. Nee, University Counsel
Mr. Donald K. Butler, W&M Chief of Police
Mr. Brian W. Whitson, Chief Communications Officer
Ms. Suzanne C. Clavet, Director of University News & Media
Mr. Michael J. Fox, Secretary to the Board of Visitors
Ms. Jessica Walton, Deputy Secretary to the Board of Visitors
William & Mary Students
Flat Hat Staff

INTRODUCTORY REMARKS

Mr. Charles E. Poston, Rector, called the Executive Committee meeting to order at 2:17 p.m. and welcomed all who were present.

He noted that Ms. Laura Keehner Rigas had notified him she was unable to attend this meeting due to a family medical situation. She asked to participate in the meeting electronically from her car enroute to Williamsburg. Pursuant to the Virginia Freedom of Information Act and Section III.D of the Board bylaws, he moved that the Board approve the use of electronic participation. The motion was seconded by Ms. Ardine Williams and approved by voice vote.

APPROVAL OF MINUTES

Recognizing that a quorum was present, Mr. Poston made a motion to approve the minutes of the November 16, 2023, and January 22, 2024, meetings. The motion was seconded by Ms. Williams and approved by voice vote.

GENERAL AND COMMITTEE REPORTS

Mr. Poston called on the Committee chairs to provide a brief overview of their respective committee's agenda for the February meeting.

Ms. Barbara L. Johnson provided an overview of the Committee on Academic Affairs agenda.

Ms. Cynthia E. Hudson provided an overview of the Committee on Audit, Risk and Compliance agenda.

Mr. C. Michael Petters provided an overview of the Committee on Financial Affairs agenda.

Mr. Poston asked if anyone was present to report for the Committee on the Student Experience. Mr. Stephen J. Huebner, Vice Chair of the Committee, provided an overview of the agenda.

Mr. John P. Rathbone provided an overview of the Richard Bland College (RBC) Committee agenda and gave a brief legislative update on matters related to RBC.

Mr. Poston noted that the full Board would convene immediately following the RBC Committee meeting to consider the business presented by the Committee.

Mr. Poston recognized the students present from The Flat Hat.

Ms. Williams provided an overview of the Committee on Administration, Buildings and Grounds agenda.

Mr. S. Douglas Bunch noted that the Committee on Institutional Advancement was not meeting but issues under its purview would be discussed at the Joint Boards¹ meeting held on February 8.

Dr. Katherine A. Rowe, President of William & Mary, provided an overview of the Joint Boards meeting agenda.

Mr. Poston asked Mr. Michael J. Fox, Secretary to the Board of Visitors, to summarize the Board meeting schedule.

CLOSED SESSION

Ms. Williams moved the Executive Committee convene into closed session pursuant to Virginia Code Sections: §2.2-3711.A.1 to discuss the performance of employees in the School of Education, the Department of Athletics, Arts & Sciences, University Libraries, and RBC human resources; §2.2-3711.A.1 to consider the performance and terms of appointment for the Presidents of William & Mary and Richard Bland College and the senior leadership of both institutions; §2.2-3711.A.7 and A.8 for consultation with legal counsel regarding pending and anticipated litigation, contract and compliance matters; and § 2.2-3711.A.9 for discussion of gifts and fundraising and related naming proposals. Motion was seconded by Mr. Rathbone and approved by roll call vote – 7-0 – conducted by Mr. Fox.

At that time the Committee and Board members, President, Provost and University Counsel entered the closed session meeting at 2:35 p.m.

RECONVENED OPEN SESSION

Following the closed session, the Committee returned to open session at 2:52 p.m. Ms. Williams moved that the Committee certify by roll call vote that, to the best of each member's knowledge, only matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed, and only matters identified in the motion to have the closed session were discussed. Motion was seconded by Ms. Hudson and approved by roll call vote – 7-0 – conducted by Mr. Fox.

ADJOURNMENT

There being no further business, Mr. Charles E. Poston adjourned the meeting at 2:53 p.m.

¹ Meeting of the William & Mary Board of Visitors, Foundation Board of Trustees, Alumni Association Board, and Annual Giving Board