COLORADO NORTHWESTERN COMMUNITY COLLEGE

"The mission of Colorado Northwestern Community College is to enhance people's lives by providing accessible, affordable, quality education"

SBCCOE Board Meeting
President's Report
Lisa Jones, Ph.D.- President
June 2023

Figure 1-Dual focus picture of Rangely and Craig Campuses

A. Transforming the Student Experience

I   First Time, Full Time and Athlete Student Retention

One 2022-23 budget priority presented to the SBCCOE Board last June was increased focus on increased retention among our first-time, full-time (FT, FT) degree seeking students. The following are retention trends over the past five years and where we were from Fall 2022-Spring 2023 for this population at large.

Fall to Spring Retention Rates

	Fall 2018 Cohort (retained in Spring 2019)	Fall 2019 Cohort (retained in Spring 2020)	Fall 2020 Cohort (retained in Spring 2021)	Fall 2021 Cohort (retained in Spring 2022)	Fall 2022 Cohort (retained in Spring 2023)
Entering First Time Full Time Cohort	164	151	121	121	131
Retained the Following Spring	124	117	88	88	106
Graduated by Following Spring	2	2	0	2	1
Retention Rate (Fall to Spring)	**77%**	**79%**	**73%**	**74%**	**82%**

I.A   Since athletes comprise a large portion of our FT, FT student population, an athlete success plan was developed at the end of the 2021-22 academic year and implemented in 2022-23. One aspect of this plan included incorporating coaches in the process through an update in their job descriptions. They meet with athletes once a month to go over the check list on the following page.

Fall to Spring Retention of First Time Full Time Scholarship Athletes

Sport	Fall 2020 Cohort (retained in Spring 2021)		Fall 2021 Cohort (retained in Spring 2022)		Fall 2022 Cohort (retained in Spring 2023)	
	Entering Cohort	Retention Rate	Entering Cohort	Retention Rate	Entering Cohort	Retention Rate
Men's Baseball	6	67%	17	71%	20	80%
Men's Basketball	6	50%	2	100%	7	100%
Men's Rodeo	1	0%	0	NA	1	100%
Men's Soccer	7	100%	4	50%	9	78%
Women's Basketball	4	100%	6	100%	8	100%
Women's Rodeo	2	100%	0	NA	4	75%
Women's Soccer	9	78%	10	70%	10	90%
Women's Softball	6	100%	18	83%	5	100%
Women's Volleyball	7	100%	2	100%	7	86%
All Scholarship Athletes	48	83%	59	78%	71	87%
Non-Scholarship Athletes	73	68%	72	85%	60	77%

Colorado Northwestern Community College

Athlete Student Success Plan   Athlete/Sport_____

Milestones: Completion of 15 Credit Hours; Completion of 30 Credit Hours; Completion of Degree/Certificate

Conduct, Professionalism, Team Work		*Documentation/Resource*
1	Compliance with CNCC student handbook and conduct policies, Student-Athlete Handbook; Regional/conference bylaws	
2	The use of illicit, controlled and/or performance enhancing substances are prohibited and subject to disciplinary action	
3	Athetes represent CNCC and shal not be involved in digital media or exhibit behaviors which reflect poorly on the College	
By July 1 prior to first semester: 1. Complete FAFSFA	2. Complete Foundation or Academic Scholarship Apps-Help them with essays	
3. Register by May 1st	4. Send documents on how to select a major and transfer university	
Academic Success	Recruit athletes to earn a degree, not just a chance to play sports. LOIs signed after athlete registers for their first semester. Athletes to register within first week of subsequent semester registration to remain eligible to practice or play.	1. Student athlete internal eligibility Policy/guidelines 2. Athlete handbook guidelines 3. Academic and student conduct policies
First Semester		
1	Ensure athlete participates in career interest and major and transfer selection seminar or activities	
2	Begin work on a degree plan in consultation with academic advising	
3	Actively participate in a minimum of four hours of weekly team study hall beginning week two of each semester	
4	Weekly grade checks- Discuss plan to resolve poor academic performance. Discuss plan until grades improve	
5	Student athlete to meet with instructors to help with plan to improve grade when the grade is D or F	
6	Provide coach with email documentation that meeting(s) with the faculty member(s) resulted in a plan	
7	Discuss Financial Aid options, scholarships & payment plans. Discuss textbooks. How does student plan to pay for college?	
8	Discuss with the student athlete personal, advising, career, health and wellnes and other support services available	
9	Explore campus life and aspects of the student experience	
10	Participate in team work, personal branding seminar/activities	
11	Ensure athlete particpation in leadership, volunteer, community outreach activities	
Mid 1st Semester Contact		
1	Identify and Reach out to students with holds and restrictions. Provide advocacy and advice to resolve.	
2	Make certain athlete has registered within the first week of registration	
End of 1st Semester Contact. Checkpoint/Milestone: 15 Credit Hour Benchmark		
1	Make sure student selected their major/career, transfer University. Update academic major in the system	
2	Review Degree Plan/Degree audit to make sure student is on track	
3	Refer students who have not selected major/degree/ transfer for meeting with advisor- require proof of attendance	
4	Make sure mailing address, email address & cell phone numbers are accurate.	
5	Follow-up on any pending discussion points from previous meetings.	
Beginning of 2nd Semester.		
1	Contact students who did not register or withdrew from course. Develop plans, make referrals	
2	Confirm Pathway Program/Major selection is current & still applicable to goals. Make sure students are taking courses on Pathway.	
3	Confirm students on Financial Aid are making Satisfactory Academic Progress.	
4	Make sure students have textbooks.	
5	Check in on items 3-11 in semester #1	
Mid 2nd Semester Contact		
1	Explore overall experience, inside & outside of the classroom.	
2	Contact Students on Academic Probation.	
3	Remind Students to complete FAFSA	
4	Encourage students to apply for CNCC scholarships for the following academic year if needed	
5	Make sure athletes are registered within the first week of new semester registration opening	
6	Ensure participation in self care/wellness/ health seminar or activity	
End of 2nd Semester Contact. Checkpoint/Milestone: 30 Credit Hour Benchmark		
1	Contact students who haven't registered.	
2	Review Degree Plan/Degree Audit & modify if necessary.	
3	Follow-up on any pending discussion points from previous meetings.	
4	Make sure mailing address, email address & cell phone numbers are accurate.	
5	Ensure participation in financial literacy (budget management, credit, loan management) seminar or activities	

Beginning of 3rd Semester.			1. Student athlete internal eligibility Policy/guidelines 2. Athlete handbook guidelines 3. Academic and student conduct policies
	1	Contact students who did not register during early registration.	
	2	Ensure participation in career/professional development seminar and activities (internships, soft skills, EQ development)	
		Make sure students have textbooks.	
	3	Review Degree Plan/Degree Audit & modify if necessary. Make sure students are taking courses on Pathway.	
	4	Finalize decision of transfer university and major to pursue	
	5	Ensure athlete is working on transfer university or job applications. Refer for assistance if needed. Provide letters of recommendation for use. Advocate for athlete to receive others.	
	6	Assist interested athletes in placement on University team. Help athlete plan for transition	
	7	Review and follup up on items outlined in first semester # 3-11	
Mid 3rd Semester Contact			
	1	Explore overall experience, inside & outside of the classroom.	
	2	Contact Students on Academic Probation.	
	3	Make sure athletes are registered within the first week of new semester registration opening	
End of 3rd Semester Contact. Checkpoint: 45 Credit Hour & Potential Graduation Benchmark			
	1	Contact students for Early Registration.	
	2	Assist with making plans for transfer or continuation of studies at PJC. (Transfer Checklist)	
	3	Review remaining degree requirements (Degree Audit) to ensure that student is on track for graduation.	
	4	Advise of steps to apply for graduation.	
	5	Follow-up on any pending discussion points from previous meeting.	
	6	Make sure mailing address, email address & cell phone numbers are accurate.	
	7	Register students for next semester ensuring they are registered for what they need to graduate.	
Beginning of 4th Semester Contact. Checkpoint/Milestone: Graduation			
		Contact students who did not register during early registration.	
		Remind Students to complete FAFSA & scholarship applications. (If appropriate)	
		Is student's Financial Aid accepted, in enough hours for scholarships or payment plan arrangements made.	
		Make sure students have textbooks.	
		Review and follup up on items outlined in first semester # 3-11	
Mid 4th Semester Contact			
		Remind graduating students to apply for graduation.	*Other/Graduation Reminder*
		Encourage appropriate students to take advantage of free transcripts and University application-March 15	
		Help students make connections for tours of transfer universities, meetings with new coaches (University)	
		Discuss career/job plans. Refer students to faculty or professional in the field for mentorship	
End of 4th Semester Contact			
		Record student transfer or job plans	
		Record student forwarding contact information	
		Ensure student is prepared for transition-Transfer or Job. Make referrals or assist with plan	

II   CNCC Class Photos

a. Medieval History Class Catapult
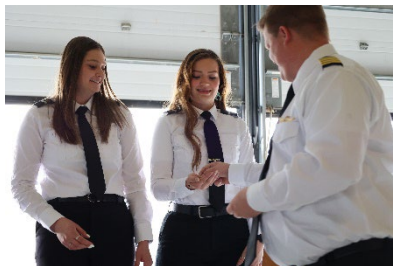
b. 2023 Nursing Class Photo and Pinning

c. 2023 NPS Spring Class Photo

NPS Shield Site Clean Up

d. 2023 Aviation Pinning

e. **2023 Dental Hygiene Pinning**

Students were honored for their dedication, keeping up with the rigor of the program and some for going above and beyond. Sadie Shake (4.0 student), for example received the Dental Hygiene Devotion Scholarship. Other students were presented with gag awards (hammers) for the heightened level of work to help fellow students and those in the community. Alejandro Zermano was presented with the Colgate S.T.A.R award. Proud family members and friends were not in short supply.

f. 2023 Commencement Ceremony

Saturday May 6, 2023 was commencement and served as the crowning jewel among the weekend of honoring students' academic achievements. We were honored to have SBCCOE member Dr. Ross Dueber and Dr. Landon Pirius, CCCS Vice Chancellor join us for this year's commencement exercises as well as the Employee Recognition Ceremony.

Transform Our Own Workforce Experience

I   2023 Employee Awards took place on May 6, 2023, the day of commencement. This is just one way we remind our employees of how important they are to the College.

Employees Honored

FACULTY OF THE YEAR:	Craig Campus Karly Dumas	Rangely Campus Tiffany Douglas
CLASSIFIED EMPLOYEE OF THE YEAR	Craig Campus Sara Warnick	Rangely Campus Michelle Esser
ADMINISTRATION EMPLOYEE OF THE YEAR:	Craig Campus Jesse LaRose	Rangely Campus Keith Peterson
ADJUNCT INSTRUCTOR OF THE YEAR:	Craig Campus Sue Mock	Rangely Campus Randy Marcy
SPIRIT AWARD:	Craig Campus Aubrey Wilkey	Rangely Campus Eric Benedick
ABOVE AND BEYOND:	Jessica Wollman	

Redefine our Value Proposition through Accessibility, Affordability, Quality, Accountability, Resource Development and Operational Excellence

College Project Updates

Parking Lot & Adjacent Sidewalk Project – Rebid project, likely schedule delay.

Architect:	JVA, Inc.
GC:	TBD
Status/Discussion Topics	● CNCC was forced to rebid the project. We receive one bid from the original solicitation that exceeded $1M
Milestone Dates	● Bids Due – May 11th ● Begin Construction – July 2023 ● Finish Construction – End of September 2023
Budget	● FLCC Budget - $787K

Facility Master Plan – On Track.

Architect:	BCER
GC:	N/A
Status/Discussion Topics	● Facility Condition Assessment (FCA) complete – All (6) buildings in scope are in Poor to Fair condition. CNCC will begin to focus project requests around the six buildings to bring FCI rating to 85% target condition. ● Buildings that will receive updated program plans, construction cost estimates, etc. • Weiss/Hefley • Nichols N & S, Holland E & W • Academic Spaces: Allesbrooke & Cramer
Milestone Dates	● Final Plan – June 2023
Budget	● $86K

Rural Consortium IT Project

Architect:	N/A
GC:	N/A
Status/Discussion Topics	● CNCC held a site-walk on May 9th for Audio & Visual equipment.
Milestone Dates	● Bids Due: May 17th
Budget	● Computer & Laptop: $450K ● Classroom Technology: $296,250

Academic Building Re-Roof (Craig Campus) – Delayed by State Risk Management.

Architect:	Amtek Solutions
GC:	TBD
Status/Discussion Topics	● 40% of roof has been replaced. Insurance adjustor and Engineers have determined CNCC should replace the rest of the Academic Building's primary roof system (18,200 SF). ● CNCC will pay this project upfront but will seek reimbursement from State Risk once complete.
Milestone Dates	● Bid project Summer 2023. Project is at risk and fully dependent on State Risk budget allocation.
Budget	● Estimated project costs: $907K

IT Infrastructure Project – On Track

Architect:	BG Building works
GC:	ConvergeOne, Inc.
Status/Discussion Topics	Construction continues, with 80% of fiberback bone installed on the North end of campus. Copper cabling will begin June 20th where the contractor will move to interior building spaces. Contractor (C1) and CNCC are coordinating a schedule to communicate to building users – each building will lose network access. We're working to coordinate schedule with scheduled priority around summer semester classes.
Milestone Dates	● Begin copper cabling June 20th
Budget	● State Budget: $1,746,412 ● CNCC Match: $174,641 ● Project Balance: $55K

Access Control & Security Camera Project – On Hold awaiting card readers and door hardware.

Architect:	Blythe Group +co
GC:	Current Solutions
Status/Discussion Topics	● Head end hardware installed 100% ● Project is 80% complete overall ● Awaiting shipment of card readers and panic egress equipment
Milestone Dates	● HID Readers are backordered. ● Closeout target – June 2023 ● CNCC issued Change Order #1 to update Cramer camera system to be on CNCC's standard software. Change Order amount $1,200.
Budget	● $511,148 ● Project Balance: $8K

Johnson Electrical Upgrade & Emergency Generator Installation

Architect:	BCER
GC:	R&A Enterprises
Status/Discussion Topics	● R&A Enterprises to begin construction June 1 ● Project will be phases due to long lead equipment items ● Phase 1 (Summer 2023)– Replace cafeteria panels, construct new foundation & encloser for future generator. ● Phase 2 (Summer 2024) – Replace the remainder of panels, transformers, and main electrical distribution. Install emergency generator, run emergency power to McLaughlin server room.
Milestone Dates	● Begin Phase 1 on June 1, 2023
Budget	● FLCC Budget: $1.2M

Exterior Lighting Upgrade, Rangely Campus

Architect:	BCER
GC:	Ducey's Electric
Status/Discussion Topics	● Ducey's Electric was selected for this project and will start June 1. ●
Milestone Dates	● Begin replacing exterior light fixtures this summer.
Budget	● FLCC Budget: $90K