

CSU Foundation Audit Committee Minutes

CSU Foundation
9/16/2024 10:00 AMPDT
@ Zoom

Attendance

Present:

Members: Ron Fong (remote), Henry Perea (remote), Gillian Wright (remote)

Guests: Michael Barloewen, (remote), Jessica Kober (remote)

Staff: Pollette Bridgers (remote), Wendy Garcia (remote), Alice Kim (remote), Cindi Le (remote), Aaron Moore (remote), Greg Saks (remote), Donnie Tippie (remote)

Absent:

Members: Scott Wells

- I. Call to order (Presenters: Gillian Wright)

Chair Gillian Wright called the meeting to order at 10:06 a.m.

- II. Approval of minutes (Consent) (Presenters: Gillian Wright)

 [Minutes.pdf](#)

Motion:

RESOLVED, that the Audit Committee of the Board of Governors of the CSU Foundation approves the minutes of the July 2, 2024 meeting by consent.

Approved by consent

- III. Presentation of the audited financial statements and report to the audit committee (Action) (Presenters: Michael Barloewen, Jessica Kober)

 [End of Audit Presentation.pdf](#)

 [Draft Audited Financial Statements - June 30, 2024.pdf](#)

Michael Barloewen, partner with Windes, led a review of the audit results, focusing on draft financial statements and the report to the Audit Committee. He shared that the audit was 95% complete and highlighted key financial aspects, including an increase in assets and net assets, a decrease in total expenses, and improved investment income. He explained the audit process, emphasizing contributions, restrictions, and receivables, and noted the successful resolution of a previous revenue recognition issue. Mike also discussed liquidity, asset availability and the growth of the endowment. He noted the

firm is issuing an unmodified opinion (highest opinion available) and the audit is "clean" with no deficiencies or material weaknesses.

Motion:

RESOLVED, that the Audit Committee recommends to the CSU Foundation Board of Governors approval of the audited financial statements for the fiscal year ending June 30, 2024.

Motion moved by Henry Perea and motion seconded by Ron Fong. Approved

IV. Executive session (Presenters: Gillian Wright)

The Audit Committee charter requires that the Audit Committee meet annually in Executive Session with the independent auditors and also with just committee members. Staff departed the meeting and Executive Sessions with the independent auditors and with just Audit Committee members were held. At the conclusion of Executive Session, staff were asked to rejoin the meeting.

V. Other business

- A. Planning the Audit Committee self-assessment (Information) (Presenters: Gillian Wright , Aaron Moore)

 [DRAFT Audit Committee Self-Assessment Survey.pdf](#)

The Audit Committee is charged with periodically reviewing, discussing and assessing its own performance as well as its role and responsibilities, seeking input from senior management and the full board. Changes in role and/or responsibilities, if any, shall be recommended to the Board of Governors for approval. This review was last conducted in 2021 and, in accordance with good business practice, it is reviewed at three-year intervals. Aaron reviewed the survey used during the assessment conducted in 2021. The committee proposed no changes and agreed to distribute the assessment to the full board and management. Results will be reviewed at the next meeting and shared with the Board of Governors at their December 2024 meeting.

- B. Audit Committee annual responsibilities (Information) (Presenters: Aaron Moore)

 [2024-25 Audit Committee Responsibilities.docx](#)

Aaron reviewed the annual responsibilities checklist, noting that most items were marked 'green' and on track.

C. Next meeting date (Information) (Presenters: Aaron Moore)

Aaron shared that the final draft of the Form 990 will be provided by Windes on November 12th. The committee discussed meeting either at 3:00 p.m. on November 21 or 9:30 a.m. on November 22. Aaron will confirm availability with Henry and Scott and circle back to confirm the date. If those dates aren't available, they will shift to the week of December 2nd.

VI. Adjournment (Presenters: Gillian Wright)

The meeting was adjourned at 11:07 a.m.