

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

June 18, 2024

**Regular Business Meeting
STC-182**

AGENDA

(Closed Session: 10:30 am – 12:30 pm)

(Work 12:30 pm – 1:00 pm)

(Business Session: 1:00 pm – 3:00 pm)

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss personnel matters that affect one or more specific individuals over whom the Board has jurisdiction pursuant to General Provisions Article 3-305 (b) (1) (7).

(Business Session: 1:00 pm – 3:00 pm)
- III. Consent Agenda (**ACTION**)
 - A. Minutes May 21, 2024 (Closed, Work and Open)
 - B. Personnel Report for June 2024 (*Attachment*)
 - C. Policies Reviewed in May
- IV. Reports from Campus Groups
 - A. Student Government Association – No report this month
 - B. Faculty Assembly – No report this month
- V. President’s Report
 - A. Board Briefing Summary (*Attachment*)
 - B. Foundation Report
 - C. Middle States Report
- VI. Monthly and Special Reports
 - A. Financial (*Attachment*) (**ACTION**)
 - B. Special Reports
 - 1. College Insurance Review (*Attachment*)
 - 2. Annual Governance Report (*Attachment*)
 - 3. Cultural Diversity Plan (*Attachment*) (**ACTION**)
 - 4. 2023 – 2024 Program Reviews (*Attachment*)
 - 5. Library Collection Development Report (*Attachment*)
- VII. New Business
 - A. Capital Fund and Reserve/Additional Designation to the NACC Project (*Attachment*) (**ACTION**)

- B. Tree and Bench Naming (*Attachment*) (*ACTION*)
- C. Policy 2036 – Audit Committee (*Attachment*) (*ACTION*)
- D. Policy 6030 – Appointment of External Auditors (*Attachment*) (*ACTION*)

VIII. Old Business

- A. Finalize Board Meeting Dates for FY25 (*Attachment*) (*ACTION*)
- B. Plan and Operating Budget for FY25 (*Attachment*) (*ACTION*)

IX. Board Re-organization (*Attachment*) (*ACTION*)

- A. Election of Officers for FY25 (Article IV of the By-Laws)
 - 1. President/Secretary Klauber conducts election of Board Member for the office of Chair
 - 2. President/Secretary Klauber conducts election of Board Member for the office of Vice-chair
 - 3. The president of the college shall serve as Secretary/Treasurer of the Board, as provided in Section 16-102 under Subtitle 1 of Title 16 - Community Colleges; Division III – Higher Education of the Education Article of the Annotated Code of Maryland.

- X. Public Comment¹
- XI. Remarks from Trustees
- XII. Adjourn

¹ At the Board’s discretion, the Board may allocate time for public comment as follows: up to 20 minutes, 10 minutes for students, 10 minutes for the general public related to topics pertaining to College business, with the exception of confidential employee/student matters, matters that are subject to appeal, or solicitation of products/services. Individuals will be allotted 3 minutes, with 5 minutes allotted if representing a club/organization. Slots are allocated on a first-come, first-serve basis by pre-registering by contacting the Executive Assistant to the President at rjshives@hagerstownc.edu 10 days prior to the scheduled meeting. Written Comments: Individuals/Organizations may send written comments to the Board, by sending to rjshives@hagerstownc.edu.