

#10

CITY LAND BANK'S DISBURSEMENT REQUEST AND AFFIDAVIT
(To be delivered to County Land Bank before each Work Plan Disbursement)

1. PROJECT: Work Plan 2022
2. PREMISES: City of Erie, Erie County, Pennsylvania
3. ~~PERIOD TO: October 31, 2022~~
4. TOTAL WORK PLAN AMOUNT: **\$885,000.00**

The Undersigned, the authorized representative of Erie Land Bank (the "City Land Bank"), having made due investigation as to the matters set forth in this Request and Affidavit (sometimes referred to herein as "Disbursement Request") and to induce Erie County Land Bank ("County Land Bank") to make the Current Work Plan Disbursement Request as set forth on line 6 above to City Land Bank pursuant to the terms of the Cooperation Agreement dated November 29, 2018, and subsequent Work Plan II, approved by the County Land Bank December 11, 2019, (collectively the "Work Plan Agreement") and in conjunction with the attached receipts, invoices or such other form of supporting documentation as is acceptable to the County Land Bank, after being duly sworn, does depose and state:

1. Work Plan Disbursement Request. City Land Bank hereby requests that the County Land Bank make a Disbursement on the Work Plan in the amount of the Current Work Plan Disbursement Request as set forth on line 6 above and does hereby represent and certify to the County Land Bank that the City Land Bank is entitled to receive such Current Work Plan Disbursement Request under the terms of the Work Plan Agreement.

2. Representations and Warranties. All representations and warranties contained in the Work Plan Agreement and the other documents executed and delivered pursuant to the Work Plan Agreement (collectively with the Work Plan Agreement, the "Work Plan Documents") are true and accurate in all material respects as of the date of this Agreement.

3. No Event of Default. No Event of Default exists under any Work Plan Documents, and no event or condition has occurred and is continuing or existing, or would result from the Disbursement about to be made, which, with the lapse of time or the giving of notice, or both, would constitute such an Event of Default.

4. Performance Continuous. Performance of the Work on the Project has been carried on with reasonable dispatch and has not been discontinued at any time for reasons within the control of City Land Bank.

5. Work on Schedule. The Work is progressing in such manner so as to insure completion of the Work in substantial accordance with the Work Plan on or before the Project Completion Date.

6. Disbursements Applied to Work Plan Costs. All funds received from County Land Bank previously as Disbursements under the Work Plan Agreement have been expended (or are being held in trust) for the sole purpose of paying costs of the scope of the Work Plan ("Costs") previously certified to County Land Bank in Disbursement Requests. No part of said funds has been used, and the funds to be received pursuant to this Disbursement Request shall not be used, for any other purpose. No item of Costs previously certified to County Land Bank in a Disbursement Request remains unpaid as of the date of this Affidavit.

7. Statements Truthful; Costs Accurate; Disbursements to Pay Costs. All of the statements and information set forth in the Disbursement Request being submitted to County Land Bank with this affidavit are true and correct in every material respect at the date of this affidavit. All Costs certified to County Land Bank in this Disbursement Request accurately reflect the precise amounts due. Where such Costs have not yet been billed to City Land Bank, they accurately reflect City Land Bank's best estimates of the amounts that will become due and owing during the period covered by the Disbursement Request. All the funds to be received pursuant to this Disbursement Request shall be used solely for the purposes of paying the items of Cost specified in this Disbursement Request or for reimbursing City Land Bank for such items previously paid by City Land Bank.

8. No Impairment of City Land Bank's Ability to Perform. Nothing has occurred which has or may substantially and adversely impair the ability of City Land Bank to meet its obligations under the Work Plan Documents.

9. No Prior Work Plan Requisition for Expenses. None of the items of expense specified in this Disbursement Request submitted with this Affidavit have previously been made the basis of any Disbursement Request by City Land Bank or of any payment by County Land Bank.

10. Aggregate Cost of Completion of Project. The estimated aggregate cost of completing the Project is \$500,000.00.

11. All Preconditions to Disbursement Have Been Satisfied. All conditions to the Disbursement which is to be made in accordance with this Disbursement Request (in addition to those conditions to which reference is made in this Work Plan Disbursement Request) have been met in accordance with the terms of the Work Plan Agreement.

12. Terms. The capitalized terms used in this Disbursement Request and Affidavit, not otherwise defined herein, have the meaning given to them in the Work Plan Agreement. This affidavit is subject to and incorporates the terms of the Work Plan Agreement.

Witness:

ERIE LAND BANK

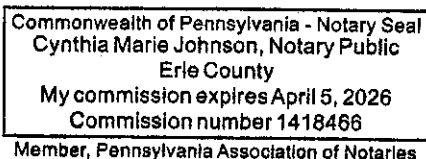
Mandy Kiehl

By: [Signature]
Title: Executive Director

Sworn to before me this 9th day
of November, 2022.

Cynthia Marie Johnson
Notary Public

(SEAL)



**FINANCIAL REPORTING
ERIE LAND BANK**

Grant Agreement Number:		WORK PLAN 2022			
Grant Organization:		Erie Land Bank			
Report Period:		10/01/2022 - 10/31/2022			
BUDGET CATEGORIES*	G/L #	NEGOTIATED BUDGET	APPROVED DRAWDOWNS THIS PERIOD*	CUMULATIVE DRAWDOWNS TO DATE*	AVAILABLE BALANCE
1. RACE Administration & Staffing	6000	95,000.00	6,008.63	47,863.32	47,136.68
2. Demolition	6836	0.00		0.00	0.00
3. Tax Sale Acquisition	6837	61,900.00		26,136.00	35,764.00
4. RACE Condemnation/Acquisition	6838	80,800.00		40,167.27	40,632.73
5. Seasonal Maintenance	6840	25,500.00	3,480.00	11,262.60	14,237.40
6. Board & Seal	6841	30,000.00	108.00	15,942.56	14,057.44
7. Trash Removal / Clean	6842	30,000.00		400.00	29,600.00
8. Rehabilitation	6843	75,000.00		0.00	75,000.00
9. Environmental Abatement	6844	50,000.00		3,275.00	46,725.00
10. Professional Legal Fees	6201	12,000.00	3,216.18	4,086.00	7,914.00
11. Professional Services	6206	12,000.00		0.00	12,000.00
12. Utilities	6460	2,000.00		0.00	2,000.00
13. Software/Equipment	6420	2,000.00	137.30	541.81	1,458.19
14. Audit	6200	5,000.00		0.00	5,000.00
15. Office Supplies	6400	2,500.00		139.17	2,360.83
16. Travel	6103	2,000.00	42.12	2,021.47	-21.47
17. Postage	6401	1,000.00		46.40	953.60
18. Advertising	6403	1,500.00		109.54	1,390.46
19. Education / Meetings	6101	2,500.00		2,225.02	274.98
20. Insurance	6300	7,000.00		0.00	7,000.00
21. Memberships/Subscriptions	6402	1,200.00		572.00	628.00
22. Contingency	6850	0.00		0.00	0.00
23. Telephone	6450	1,100.00		225.00	875.00
				0.00	
10. TOTALS*		500,000.00	12,992.23	155,013.16	344,986.84

10

I certify that all expenditures reported (or payment requested) are for appropriate purposes and in accordance with the provisions of the application and award documents.

Aaron Snippert

(Name of Individual Completing this Form)



(Signature of Individual Completing this Form)

	Hourly Rate	Dental	STD	Life Ins	Vision	Medical	457(b) ER	Salary	Subtotal	Hours	Total
Cook, Holly	\$ 33.529	263.400	289.560	71.520	143.400	8,254.92	2,000.00	\$50,000.00	\$ 61,022.80	0	\$ -
Decker, April	\$ 42.775	263.400	476.640	72.84	143.400	8,254.92	2,640.00	\$66,000.00	\$ 77,851.20	11	\$ 470.53
Johnson, Cynthia	\$ 27.954	263.400	378.480	235.800	143.400	8,254.92	1,600.00	\$40,000.00	\$ 50,876.00	19	\$ 531.12
Kiehl, Mindy	\$ 31.371	263.400	347.160	85.80	143.400	8,254.92		\$48,000.00	\$ 57,094.68	40	\$ 1,254.83
Martino, Luanne	\$ 33.664	263.400	373.560	232.560	143.400	8,254.92	2,000.00	\$50,000.00	\$ 61,267.84	0	\$ -
Otteni, Pat	\$ 33.990	263.400	410.880	288.480	143.400	8,254.92		\$52,500.00	\$ 64,861.08	0	\$ -
Schaefer, David	\$ 29.950	263.400	474.720	373.320	143.400	8,254.92		\$45,000.00	\$ 54,509.76	1	\$ 29.95
Snippert, Aaron	\$ 52.351	263.400	376.200	93.000	143.400	16,861.080	4,042.500	\$73,500.00	\$ 95,279.58	15	\$ 785.27
Wilson, Kendra	\$ 13.00									0	\$ -

\$ 298.58

\$ 519,762.94

86 \$ 3,071.70

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09
GRANT / PROGRAM

CDBG HOUSING REHAB - SINGLE 21-4y

CDBG HOUSING REHAB - SINGLE CD 21-4e

CDBG TOTAL HOURS

ARPA

Home Services

LHRD Grant

Other COUNTY CDBG

McKean CDBG

Union City CDBG

Albion CDBG

Girard CDBG

ACT 137

KEYSTONE - Blight

ECLB

Land Bank

OWB Keystone, Renaissance, PNC

HACE (Housing Authority)

GENERAL FUND OTHER

SUBTOTAL WORKED HOURS

HOLIDAY

VACATION

PERSONAL

FUNERAL-BEREAVEMENT

SICK/DOCTOR

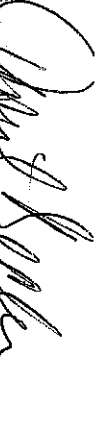
COMPTIME/JURY DUTY

TOTAL

EMPLOYEE NAME:

Decker, April

EMPLOYEE SIGNATURE



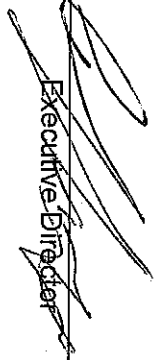
	10/9/22 SUN	10/10/22 MON	10/11/22 TUE	10/12/22 WED	10/13/22 THU	10/14/22 FRI	10/15/22 SAT	10/16/22 SUN	10/17/22 MON	10/18/22 TUE	10/19/22 WED	10/20/22 THU	10/21/22 FRI	10/22/22 SAT	TOTAL
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA			7.00	3.00	4.00	6.00			4.00	6.00	5.00	6.00	6.00		47.00
Home Services															0.00
LHRD Grant				2.00					1.00		1.00	1.00			5.00
Other COUNTY CDBG															0.00
McKean CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
Girard CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank				2.00	3.00	1.00			2.00	1.00	1.00		1.00		11.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		0.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		63.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR		7.00													7.00
COMPTIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



Executive Director

RACE BIWEEKLY TIME REPORT

REVISED 8/4/09
GRANT / PROGRAM

CDBG HOUSING REHAB-SINGLE 21-4y

CDBG HOUSING REHAB-SINGLE CD 21-4y

CDBG TOTAL HOURS

ARPA

Home Services

LHRD Grant

Other COUNTRY CDBG

McKean CDBG

Union City CDBG

Albion CDBG

Girard CDBG

ACT 137

KEYSTONE - Blight

ECLB

Land Bank

OWB Keystone, Renaissance, PNC

HAGE (Housing Authority)

GENERAL FUND OTHER

SUBTOTAL WORKED HOURS

HOLIDAY

VACATION

PERSONAL

FUNERAL-BEREAVEMENT

SICK/DOCTOR

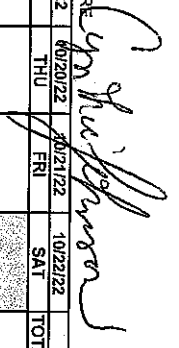
COMPTIME/JURY DUTY

TOTAL


EMPLOYEE NAME:

Johnson, Cynthia

EMPLOYEE SIGNATURE



	10/9/22 SUN	10/10/22 MON	10/11/22 TUE	10/12/22 WED	10/13/22 THU	10/14/22 FRI	10/15/22 SAT	10/16/22 SUN	10/17/22 MON	10/18/22 TUE	10/19/22 WED	10/20/22 THU	10/21/22 FRI	10/22/22 SAT	TOTAL
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA		4.00	3.00	4.00	4.00	4.00			3.00	4.00	4.00	3.00	4.00		37.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTRY CDBG			1.00												3.00
McKean CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
Girard CDBG															0.00
ACT 137			1.00	1.00	1.00	1.00			1.00	1.00	1.00				6.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		2.00	1.00	2.00	1.00	1.00			3.00	2.00	1.00	4.00	2.00		19.00
OWB Keystone, Renaissance, PNC		1.00	1.00		1.00						1.00		1.00		5.00
HAGE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
COMPTIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED: 
Finance Director

35.00

35.00

70.00

EMPLOYEE NAME:

Kiehl, Mindy

EMPLOYEE SIGNATURE

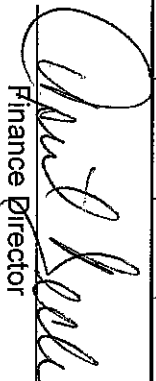


	10/9/22 SUN	10/10/22 MON	10/11/22 TUE	10/12/22 WED	10/13/22 THU	10/14/22 FRI	10/15/22 SAT	10/16/22 SUN	10/17/22 MON	10/18/22 TUE	10/19/22 WED	10/20/22 THU	10/21/22 FRI	10/22/22 SAT	TOTAL
CDBG HOUSING REHAB- SINGLE 21-4y															0.00
CDBG HOUSING REHAB- SINGLE CD 21-4z															0.00
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA			2.00	2.00	2.00				2.00	2.00	2.00	2.00	2.00		16.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
McKean CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
Girard CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank			5.00	5.00	5.00				5.00	5.00	5.00	5.00	5.00		40.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		0.00	7.00	7.00	7.00	7.00	0.00		7.00	7.00	7.00	7.00	7.00		56.00
HOLIDAY															0.00
VACATION							7.00								7.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT		7.00													7.00
SICK/DOCTOR															0.00
COMPTIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

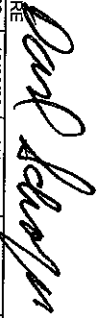
APPROVED: 
 Finance Director

RACE BIWEEKLY TIME REPORT
 REVISED 8/7/09
 GRANT/ PROGRAM

EMPLOYEE NAME:

Schaefer, David

EMPLOYEE SIGNATURE

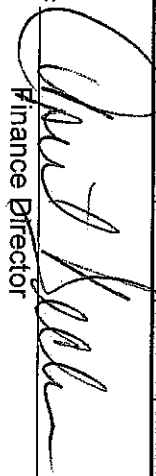


	10/9/22 SUN	10/10/22 MON	10/11/22 TUE	10/12/22 WED	10/13/22 THU	10/14/22 FRI	10/15/22 SAT	10/16/22 SUN	10/17/22 MON	10/18/22 TUE	10/19/22 WED	10/20/22 THU	10/21/22 FRI	10/22/22 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21.4*															0.00
CDBG HOUSING REHAB-SINGLE CD 21.4*															0.00
CDBG TOTAL HOURS															0.00
ARPA		2.00	7.00	4.00	3.00	4.00			3.00	7.00	6.00	4.00	4.00		44.00
Home Services															0.00
LHRD Grant		4.00		3.00	2.00	3.00			4.00			2.00	3.00		21.00
Other COUNTY CDBG															0.00
Mckean CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
Girard CDBG															0.00
ACT 137					2.00										2.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		1.00													1.00
OWB Keystone, Renaissance, PNC											1.00	1.00			2.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/ Doctor															0.00
COMPTIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

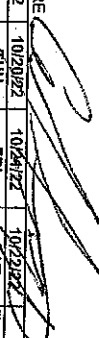
35.00

35.00

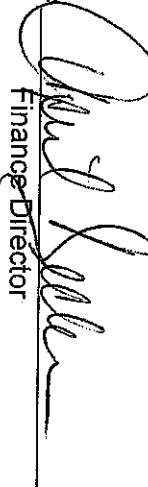
70.00

APPROVED: 
 Finance Director

RACE BIWEEKLY TIME REPORT
 REVISED 8/14/09
 GRANT PROGRAM

EMPLOYEE NAME: **Snijpert, Aaron**
 EMPLOYEE SIGNATURE: 

	10/9/22	10/10/22	10/11/22	10/12/22	10/13/22	10/14/22	10/15/22	10/16/22	10/17/22	10/18/22	10/19/22	10/20/22	10/21/22	10/22/22	TOTAL
	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
CDBG HOUSING REHAB--SINGLE 21-49															0.00
CDBG HOUSING REHAB--SINGLE CD 21-49															0.00
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA		3.00	6.00	4.00	7.00	5.00			7.00	7.00	7.00	7.00	2.00		55.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
McKean CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
Girard CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		4.00	1.00	3.00		2.00							5.00		15.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
COMPTIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED: 
 Finance Director

35.00

35.00

70.00

	Hourly Rate	Dental	STD	Life Ins	Vision	Medical	457(b) ER	Salary	Subtotal	Hours	Total
Cook, Holly	\$ 33.529	263.400	289.560	71.520	143.400	8,254.92	2,000.00	\$50,000.00	\$ 61,022.80	0	\$ -
Decker, April	\$ 42.775	263.400	476.640	72.84	143.400	8,254.92	2,640.00	\$66,000.00	\$ 77,851.20	8	\$ 342.20
Johnson, Cynthia	\$ 27.954	263.400	378.480	235.800	143.400	8,254.92	1,600.00	\$40,000.00	\$ 50,876.00	3	\$ 83.86
Kiehl, Mindy	\$ 31.371	263.400	347.160	85.80	143.400	8,254.92		\$48,000.00	\$ 57,094.68	50	\$ 1,568.54
Martino, Luanne	\$ 33.664	263.400	373.560	232.560	143.400	8,254.92	2,000.00	\$50,000.00	\$ 61,267.84	0	\$ -
Otteni, Pat	\$ 33.990	263.400	410.880	288.480	143.400	8,254.92		\$52,500.00	\$ 61,861.08	0	\$ -
Schaefer, David	\$ 31.324	263.400	474.720	373.320	143.400	8,254.92		\$47,500.00	\$ 57,009.76	0	\$ -
Snippert, Aaron	\$ 52.351	263.400	376.200	93.000	143.400	16,861.080	4,042.500	\$73,500.00	\$ 95,279.58	18	\$ 942.33
Wilson, Kendra	\$ 13.00									0	\$ -

\$ 299.96

\$ 522,262.94

79 \$ 2,936.93

RACE BIWEEKLY TIME REPORT
REVISED 8/14/09
GRANT/ PROGRAM

EMPLOYEE NAME: Decker, April

EMPLOYEE SIGNATURE



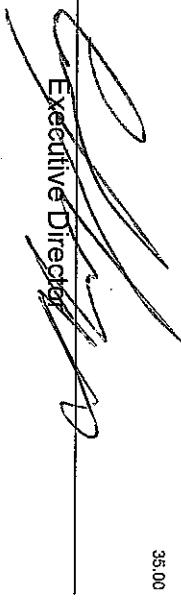
	10/23/22 SUN	10/24/22 MON	10/25/22 TUE	10/26/22 WED	10/27/22 THU	10/28/22 FRI	10/29/22 SAT	10/30/22 SUN	10/31/22 MON	11/1/22 TUE	11/2/22 WED	11/3/22 THU	11/4/22 FRI	11/5/22 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21-4*															0.00
CDBG HOUSING REHAB-SINGLE CD 21-4*															0.00
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA		7.00	5.00	6.00	7.00	3.00			7.00	5.00	5.00	7.00	5.00		57.00
Home Services															0.00
LHRD Grant			1.00	1.00		1.00				2.00					5.00
Other COUNTY CDBG															0.00
McKean CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
Girard CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank			1.00			3.00					2.00		2.00		8.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00		70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
COMP TIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



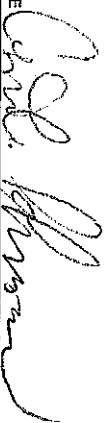
Executive Director

RACE BIWEEKLY TIME REPORT
REVISED 8/14/09
GRANT PROGRAM

EMPLOYEE NAME:

Johnson, Cynthia

EMPLOYEE SIGNATURE



	10/23/22 SUN	10/24/22 MON	10/25/22 TUE	10/26/22 WED	10/27/22 THU	10/28/22 FRI	10/29/22 SAT	10/30/22 SUN	10/31/22 MON	11/1/22 TUE	11/2/22 WED	11/3/22 THU	11/4/22 FRI	11/5/22 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21-49				1.00						1.00	1.00				3.00
CDBG HOUSING REHAB-SINGLE CD 21-49				1.00						1.00	1.00				3.00
CDBG TOTAL HOURS	-	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2.00	0.00	4.00		6.00
ARPA		2.00	4.00	2.00	3.00				3.00	3.00	4.00	4.00	4.00		29.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
McKean CDBG		2.00			1.00				2.00	1.00			2.00		9.00
Union City CDBG															0.00
Albion CDBG															0.00
Giard CDBG															0.00
ACT 137			1.00	1.00	2.00				1.00			1.00			6.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank			1.00	1.00	1.00				1.00						3.00
OWB Keystone, Renaissance, PNC		3.00	1.00						1.00	1.00	1.00	2.00	1.00		10.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	0.00		7.00	7.00	7.00	7.00	7.00	7.00		63.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL						7.00									7.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
COMPTIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED: 
Finance Director

RACE BIWEEKLY TIME REPORT
REVISED 8/14/09
GRANT/ PROGRAM

EMPLOYEE NAME: **Kiehl, Mindy**

EMPLOYEE SIGNATURE

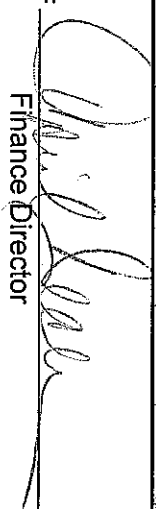


	10/23/22 SUN	10/24/22 MON	10/25/22 TUE	10/26/22 WED	10/27/22 THU	10/28/22 FRI	10/29/22 SAT	10/30/22 SUN	10/31/22 MON	11/1/22 TUE	11/2/22 WED	11/3/22 THU	11/4/22 FRI	11/5/22 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21-4z															0.00
CDBG HOUSING REHAB-SINGLE CD 21-4z															0.00
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA		2.00	1.00	2.00	2.00	2.00			2.00	2.00	1.00	2.00	2.00		18.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
McKean CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
Girard CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		5.00	5.00	5.00	5.00	5.00			5.00	5.00	5.00	5.00	5.00		50.00
OWB Keystone, Renaissance, PNC															0.00
HAGE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	6.00	7.00	7.00	7.00			7.00	7.00	6.00	7.00	7.00		68.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR			1.00								1.00				2.00
COMPTIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00


35.00

35.00

70.00

APPROVED: 
Finance Director

RACE BIWEEKLY TIME REPORT
REVISED 8/7/09
GRANT/PROGRAM

EMPLOYEE NAME: **Snippet, Aaron** EMPLOYEE SIGNATURE: 

	10/23/22	10/24/22	10/25/22	10/26/22	10/27/22	10/28/22	10/29/22	10/30/22	10/31/22	11/1/22	11/2/22	11/3/22	11/4/22	11/5/22	TOTAL
	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
CDBG HOUSING REHAB-SINGLE CD 21-4z			1.00		1.00	3.00									5.00
CDBG HOUSING REHAB-SINGLE 21-4y															0.00
CDBG TOTAL HOURS		0.00	1.00	0.00	1.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		5.00
ARPA		7.00	6.00	2.00	3.00	4.00				3.00	4.00	7.00	4.00		40.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
McKean CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
Girard CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank				5.00	3.00					4.00	3.00		3.00		18.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			0.00	7.00	7.00	7.00	7.00		63.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL									7.00						7.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
COMP TIME/JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED: 
Finance Director

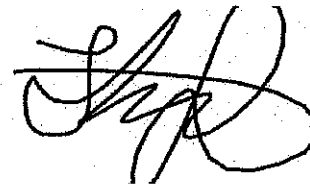
INVOICE

Capital Fresh Landscaping

BILL TO
Erie Land Bank

INVOICE # 104
INVOICE DATE 10/04/2022

DESCRIPTION	AMOUNT
All	3,300.00
TOTAL	\$3,300.00



Thank you

26840-11
TERMS & CONDITIONS

Payment is due



COPY

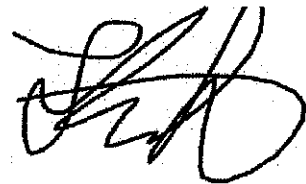
INVOICE

Capital fresh landscaping

BILL TO
Erie land bank

INVOICE # 105
INVOICE DATE 10/20/2022

DESCRIPTION	AMOUNT
3 properties	180.00
TOTAL	\$180.00



Thank you

6840-11

TERMS & CONDITIONS
Payment is due

 COPY

7MARSH SCHAAF LLP
 300 STATE STREET, SUITE 300
 ERIE, PA 16507
 814-456-5301
 FAX 814-456-1112
 EIN 250640643

ATTN: *Aaron Snippert, Executive Director*
 Erie Redevelopment Authority
 626 State Street, Suite 107
 Erie, PA 16501

Invoice
 Date: October 21, 2022

June 2022 Condemnations

File No. 1220105

Invoice for Petition Costs:

<i>Property Owner</i>	<i>Property Address</i>	<i>Costs</i>
David J. Welsh	354 East 3rd St. Erie, PA	Postage \$21.70
Dale P. Treiber	1027 East 3 rd St. Erie, PA	Postage \$32.55
Loren Bruce	936 East 9 th St., Erie, PA	Postage \$47.20
Christian D. Hamilton	333 East 13 th St. Erie, PA	Postage \$10.85
Emerson Gimenes Bernardo da Silva	549 East 13 th St., Erie, PA	Postage \$74.55
Gary S. Crockett	743 East 18 th St., Erie, PA	Postage \$30.15
Carol McElhinny	1014 West 20 th St., Erie, PA	Postage \$77.65
Bryant Hammond	1240 East 21 st St. Erie, PA	Postage \$10.85
Donald Gerbracht and Penelope Teribery	855 East 23 rd St., Erie, PA	Postage \$65.95
Jean Maya Belton	650 East 24 th St. Erie, PA	Postage \$12.75
Jose Antonio Gonzalez	217-219 East 24 th St., Erie, PA	Postage \$10.85
Jonathan and Daniel Pfister	621 East 25 th St., Erie, PA	Postage \$43.40
Owen B. Geary	506 East 28 th St., Erie, PA	Postage \$10.85
Niko Hyché	212 East 30 th St., Erie, PA	Postage \$10.85
LLAB, LLC	1310 Buffalo Rd., Erie, PA	Postage \$10.85
Vera and Lillian Temonoff	1103 East Ave. Erie, PA	Postage \$21.70
Robert S. Hodas	1017 German St., Erie, PA	Postage \$21.70

Arundina, LLC	221 Locust St., Erie, PA	Postage \$19.30
Leroy and Sandra Stewart	1319 Parade St. Erie, PA	Postage \$10.85
Carla Marie Esposito	2716 Van Buren Ave. Erie, PA	Postage \$10.85
Gina Franco	2236 Warfel Ave. Erie, PA	Postage \$12.75
Angel Luis Colon Sanchez	622 Wayne St. Erie, PA	Postage \$10.85
Jimmie J. Burnette, Jr.	812 Wayne St. Erie, PA	Postage \$10.85

TOTAL PETITION POSTAGE \$589.85

COPY KING (Copies of Petition for Establishment of Fair Market Value) \$1,426.42

BALANCE DUE \$2,016.27

ATTORNEY EUGENE C. SUNDBERG, JR.

MARSH SCHAAF LLP
SUITE 300 300 STATE STREET
ERIE PA 16507
814-456-5301
FAX 814-456-1112
EIN 250640643

ATTN AARON SNIPPERT
ERIE LAND BANK
626 STATE STREET
ROOM 107
ERIE PA 16501

PAGE 1
10/27/2022
FILE 1220104-000D
INVOICE 1

MAIN FILE

07/12/2022	Erie County Prothonotary - Complaint in Quiet Title	143.75
07/27/2022	Erie Times News - Notice by Publication of Quiet Title Action	582.16
08/11/2022	Erie County Legal Journal - Quiet Title by Publication	336.00
09/13/2022	Department of Health/Division of Vital Records - Copy of Death Certificate	20.00
09/19/2022	Erie County Register of Wills - Certificates of Death and Filing for Estate Files	20.00
09/19/2022	Burton Quinn-Scott Cremation & Funeral Services, Inc. - Obtaining Death Certificates	20.00
09/19/2022	Dusckas Funeral Home and Cremation Services, Inc. - Obtaining Death Certificate	20.00
09/20/2022	Erie County Register of Wills - Filing Death Certificate	10.00
09/23/2022	Register of Wills - Estate Filing	10.00
10/06/2022	Erie County Prothonotary - Judgment Order filed and copy	28.00
10/26/2022	Erie County Prothonotary - Praecepto to Settle and Discontinue as to Defendant, DLI Mortgage	10.00
		<u>1,199.91</u>
	BALANCE DUE	<u>\$1,199.91</u>

 COPY



Invoice

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Invoice number: 10001187940030
Total: \$58.30
Date: Oct 24, 2022
Payment method: VISA ending 4868

Bill to

April Decker
Erie Land Bank
626 State St|Rm 107
Erie, PA 16501-1146
US
Address may be standardized for tax purposes
Company ID: 9130354718241056

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Essentials	1	\$55.00	\$55.00
Sales tax - Standard:			\$3.30
Total invoice:			\$58.30

Tax reporting information

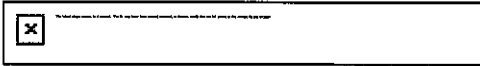
Period for monthly fees:	Oct 24, 2022 - Nov 24, 2022
Total without tax:	\$55.00
Total tax:	\$3.30

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

April Decker

From: bounce+core+rsteec12f5o7@return.recurly.com on behalf of brian@werkbot.com
Sent: Friday, October 28, 2022 11:47 AM
To: AP (Redevelopment Authority)
Subject: Thank You for Your Payment



Thank you for your payment.

This email confirms your recent payment.

If you have any questions, please contact us at brian@werkbot.com.

Thank you,
Werkbot Studios

Invoice #2536 View Online	Aaron Snippert 626 State Street Room 107 Erie, PA 16501 United States	Total Paid \$79.00
Your Plan Werkbot Hosting	Next Invoice Nov 28, 2022	Charged to Visa ... 4868 \$79.00
Description		Subtotal
Werkbot Hosting Oct 28 – Nov 28, 2022		\$79.00
		Subtotal \$79.00
		Total \$79.00
		Paid -\$79.00
		Total Due \$0.00

Werkbot Studios, LLC 1001 State St. Suite 800. Erie, PA 16501

Employee: Mindy Kiehl
 Reimbursable Expenses

Month: October

Charge to:	LHRD	CDBG	HOME	GENERAL	OTHER	Land Bank	TOTAL
Cell Phone - September				\$50.00			\$50.00
Parking				\$70.00			\$70.00
Mileage						\$42.12	\$42.12
Travel							\$0.00
Total	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$42.12	\$162.12

TOTAL REIMBURSABLE EXPENSES	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$42.12	\$162.12
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Mindy Kiehl
 Employee

10-31-2022
 Date

Total Reimbursement: \$162.12

Christy Kelle
 Finance Director

ARRA - \$120.00
 ELB - \$42.12

6450-10-5087
 6103-10-5087 / 6103-11

**REDEVELOPMENT AUTHORITY OF THE CITY OF ERIE
LOCAL MILEAGE REPORT**

Employee: **Mindy Kiehl**

DATE	ORIGIN, DESTINATION, AND PURPOSE OF TRIP	ODOMETER READING			CDBG	LHRD	Land Bank
		START	END	MILEAGE			
10/05/22	FROM: Office TO: Erie Area PURPOSE: Looking at JTS properties	32,640	32,652	12			12
10/06/22	FROM: Office TO: Erie Area PURPOSE: Looking at JTS properties	32,662	32,689	27			27
10/10/22	FROM: Office TO: Erie Area PURPOSE: Looking at JTS properties	33,015	33,034	19			19
10/21/22	FROM: Office TO: Erie Area PURPOSE: Meeting and key p/u	33,344	33,358	14			14
	FROM: _____ TO: _____ PURPOSE: _____			0			0
	FROM: _____ TO: _____ PURPOSE: _____			0			0
	FROM: _____ TO: _____ PURPOSE: _____			0			0
	FROM: _____ TO: _____ PURPOSE: _____			0			0

TOTAL MILES THIS PAGE

0 0 72

REIMBURSEMENT RATE

\$ 0.585 \$ 0.585 \$ 0.585

REIMBURSEMENT BY FUNDING SOURCE

\$ - \$ - \$ 42.12

TOTAL REIMBURSEMENT \$ 42.12

CDBG LHRD Land Bank

Employee: **Mindy Kiehl**

Mindy Kiehl

EMPLOYEE SIGNATURE

April G... 11/3/22

APPROVED

ELB 72mi x 0.585 = \$42.12

Mueller Locksmith LLC

445 W 8th St Erie PA 16502

814-452-3345


keystore@muellerlocksmith.com

Invoice

Date	Invoice #
10/27/2022	14491

Bill To
Erie Redevelopment Authority 626 State St Rm 107 Erie, PA 16501-1146

Service Address
Erie Redevelopment Authority 1737 W 6Th St Erie, PA 16505-5040 <i>ELB - WP22</i> <i>vacant</i>

Purchase Order Number		Apartment /Address		Project Date	Terms
Rekey				10/27/2022	Net 30
Quantity	Item Code	Description	Price Each	Amount	
1	SRV CALL	Service Call	57.75	57.75	
1	RKNK	Rekey Lock without Key	12.75	12.75	
2	RUI 1011	Duplicate Key	3.75	7.50	
30	LABOR	Labor On Site	1.00	30.00	
			<i>6841-11</i>		
					
			Subtotal \$108.00		
			Sales Tax (0.0%) \$0.00		
			Total \$108.00		
			Payments/Credits \$0.00		
			Balance Due \$108.00		

INVOICE

Erie Land Bank
626 State Street, Room 107
Erie, PA 16501

adecker@redeveloperie.org



Erie County Land Bank

Bill to

Erie County Land Bank
150 East Front Street
Erie, PA 16507

Invoice details

Invoice no. : 1034
Invoice date : 11/9/22
Terms : Net 30
Due date : 12/9/22

	Product or service	Amount
1.	11 Admin Fees PPE 10222022	\$3,071.70
2.	11 Admin Fees PPE 11052022	\$2,936.93
3.	11 Property Maintenance Capital Fresh Landscaping_lawn maintenance	\$3,300.00
4.	11 Property Maintenance Capital Fresh Landscaping_3 properties_lawn maintenance	\$180.00
5.	11 Legal Fees Marsh Schaaf LLP_June 2022 Condemnation petition costs	\$2,016.27
6.	11 Legal Fees Marsh Schaaf LLP_October 2022 quiet titles, death certificates, estate files	\$1,199.91
7.	11 Software/Equipment Quickbooks Online	\$58.30
8.	11 Software/Equipment Werkbot	\$79.00
9.	11 Travel Mindy Kiehl_October 2022 mileage	\$42.12
10.	11 Board & Seal Mueller Locksmith LLC_rekey lock, duplicate key, labor_1737 W 6th St	\$108.00

Total

\$12,992.23

Redevelopment Authority of the City of Erie

626 State Street, Room 107

Erie, PA 16501 US

8148701540

adecker@redeveloperie.org

INVOICE

BILL TO

Erie Land Bank

150 East Front Street

Erie, PA 16507 United States

INVOICE # 1090

DATE 11/09/2022

DUE DATE 12/09/2022

TERMS 30 days

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	11 Administration	PPE 10222022	1	3,071.70	3,071.70
	11 Administration	PPE 11052022	1	2,936.93	2,936.93
	11 Software/Equipment	Quickbooks Online	1	58.30	58.30
	11 Software/Equipment	Werkbot	1	79.00	79.00
	11 Travel	Mindy Kiehl_October 2022 mileage	1	42.12	42.12

BALANCE DUE

\$6,188.05