



UTAH SYSTEM OF  
HIGHER EDUCATION

# MEMORANDUM

November 21, 2024

## Academic Program and Administrative Unit Approvals and Discontinuances

[Utah Code 53B-16-102](#) grants the trustees of USHE institutions the authority to approve or discontinue programs of instruction and administrative units within the institution's role and within other parameters established by the Utah Board of Higher Education. State code requires the institutions to notify the Board of Higher Education of those approvals. The Commissioner's office reviews and assesses each new program proposal prior to trustee action to ensure compliance with policy and with established transfer articulations, compiles information from notifications into databases used for program tracking and cyclical reviews, and uploads information about instructional programs into public-facing tools like the [Utah Programs and Majors Guide](#). Degree-granting institutions similarly notify their accreditor, the Northwest Commission on Colleges and Universities, once the trustees have approved programs.

The attachment contains a list of the actions taken by institutional trustees, which may include:

- New instructional programs
- Program consolidations or discontinuances
- New administrative units, centers, bureaus, or institutes
- Administrative unit discontinuances

### Commissioner's Recommendation

This is an information item only; no action is required.

### Attachment

- Attachment 1 – November 2024 Program and Administrative Unit Notifications