



**State of New Hampshire**  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
DIVISION OF HEALTH PROFESSIONS

**Board of Nursing**

7 Eagle Square Concord, N.H. 03301  
Telephone 603-271-2323 · Fax 603-271-2856



**NURSING ASSISTANT EDUCATIONAL PROGRAM LNA  
REQUEST FOR SURVEY**

Programs should complete and submit this form via email to [board.questions@nh.gov](mailto:board.questions@nh.gov) or fax to: 271-6605 or mail to address listed above. Please do not send any additional forms or information unless specifically requested to do so.

Program Name: Portsmouth Regional Hospital LNA Program	
Program Address: 333 Borthwick Ave, Portsmouth, NH	Date of Report: 10/23/24
Coordinator Name: Kelly Paul and Susanne Cronin	Initial Coordinator Approval Date: 02/14/24 and 11/13/2018
Coordinator Telephone: [REDACTED]	Coordinator Fax:
Coordinator E-mail Address: [REDACTED]	Initial Program Approval date: 10/22/2020
<p><b>All NA Education Programs must comply with the rules and regulations of the New Hampshire Higher Education Commission, the state entity responsible for Career School Review and licensing.</b> (If you have questions about this process, please contact Dept. of Education at 271-6443.)</p> <p><b>Documentation of completion of the NH Higher Education Commission Pre-Application process (or a copy of the program's current NH Higher Education Commission License is on file at the program):</b>  Yes <input checked="" type="checkbox"/> No</p>	
<b>NUR 704.06</b> <b>Board Approved Instructor(s): Please list all board approved instructors:</b>	
Instructor Name: Stephanie Dunham	Date of initial board approval: 08/2/2023
Instructor Name: Maribeth Karr	Date of initial board approval: 10/02/24
Instructor Name: Kelly Paul	Date of initial board approval: 4/5/2022
Instructor Name:	Date of initial board approval:
Instructor Name:	Date of initial board approval:



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**NUR 704.07(e)**

**Qualified Resource Persons:** The coordinator may appoint qualified persons to participate in the instructional experience (under the direct supervision of the coordinator or instructor).  
 List the name(s) and expertise of all persons who have been appointed in this capacity (for example, in some programs/facilities, the Human Resources Department participates in the curriculum by instructing students about the Federal HIPPA regulations):

Name: Kelsey Lamers	Area of Expertise: Generalist Nurse Educator
Name:	Area of Expertise:

**NUR 704.10 Program Facilities and Resources**

**Cooperating Agency/Agencies:** Programs that do not have the appropriate educational facilities may contract with a cooperating agency/institution for classroom and/or clinical facilities. Please complete the following information for each cooperating agency:

Cooperating Agency/Clinical Facility Name: Date of most recent contract review: Confirmation that contract is current: Yes          No	Cooperating Agency/Clinical Facility Name: Date of most recent contract review: Confirmation that contract is current: Yes          No
Cooperating Agency/Clinical Facility Name: Date of most recent contract review: Confirmation that contract is current: Yes          No	Cooperating Agency/Clinical Facility Name: Date of most recent contract review: Confirmation that contract is current: Yes          No

*If the program is facility based and there are no cooperating agencies, check here:*          ✓

Education Programs are required to provide a minimum of 60 hours of clinical learning activities. Each program must either be based within a facility that provides sufficient care-recipients and material resources to meet this requirement or contract with a Cooperating Agency to provide for clinical learning activities.



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Please describe the clinical experiences available to students within the facility or Cooperating Agency:

Students are able to perform skills including but not limited to bathing, mobility, feeding, and measuring vital signs. They receive their longterm care experience with the patients on the medical unit.

**NUR 704.08 Admission Standards**

Please describe how applicants are evaluated to determine the ability to read, comprehend, write and communicate in English relative to job-related assignments before being admitted to the program:

1. **Number of programs conducted since last board assessment:** 12
2. **Number of candidates tested:** 68 took and passed exam
3. **Number of candidates successfully completing the program:** 70 passed program (2 elected to not take exam)

**NUR 704.09 Curriculum**

Please indicate "yes" or "no" in response to each question:

Any changes in curriculum and/or program objectives since the most recent review have been submitted to and approved by the board:

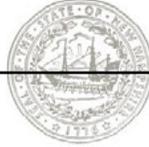
YES\*     NO     N/A



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**\*If yes, please describe the changes:**

Changes consisted of switching from the American Red Cross curriculum to Hartman Publishing. This allowed us to move from a hybrid model course to an all in person program.

Prior to direct care with care-recipients, students receive 16 hours of instruction including: orientation to the role, holistic approach to care throughout the lifespan, communication skills, safety and emergency procedures including the Heimlich Maneuver and protection of care-recipients rights, dignity and confidentiality:

YES  NO

Students must achieve a grade of 70% or higher on the course examination and a grade of "pass" on skills test:

YES  NO

The student to board-approved instructor ratio does not exceed 8:1 in the clinical setting:

YES  NO

The instructor has no other work responsibilities while instructing clinical and classroom learning experiences:

YES  NO

Students are clearly identified as acting in the student role

YES  NO

The program consists of a minimum of 100 hours of instruction and, of this time, 40 hours of theory and 60 hours of clinical instruction are provided:

YES  NO

**Please complete:**



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<b>Actual</b> Number of Hours of <b>Theoretical</b> Instruction provided:  80	<b>Actual</b> Number of Hours of <b>Clinical</b> Instruction provided:  64
<b>Please indicate the text(s) used (include book title, author name(s), publisher and copyright date):</b>	
<b>Textbook:</b>  Hartman's Nursing Assistant Care Long-Term Care 5th edition	
<b>Workbook:</b>  N/A	

<b>NUR 704.10 Program Facility and Resources: Classroom and Laboratory Facilities</b>  Classroom and laboratory facilities must be adequate to meet the needs of the program, the number of students and the instructional staff. Please describe the physical facilities and educational materials available to students that provide for a clean, safe environment with comfortable temperatures, adequate lighting and audio-visual or simulated equipment necessary for care demonstrations in the:
<b>Classroom:</b> Students have ample space for lecture which consists of powerpoint, discussion and flip the class room. Powerpoints are handed out to students and projected onto a TV screen during lecture. Additional time is given at the beginning and end of each day for quesitions.
<b>Laboratory:</b> Skills are practiced with hi-fidelity and low fidelity mannequins, as well as role play with each other and instructors. We have access to assistive devices and necessary equipment to practice and demonstrate competency with skills.
<b>Competency Testing Company Name:</b> Excel Testing NH
<b>Tester Name:</b> N/A

**Records**

**Please indicate “yes” or “no” in response to each question:**

Records include, at a minimum, student name, address, date of birth, telephone number, date of program completion, dates of initiation and termination of program, contracts, tests, grades and course documents.

YES                       NO

Security of student records is maintained

YES                       NO



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**NUR 704.05 Coordinator Responsibilities**

The Program Coordinator conducts and is responsible for program evaluation and maintenance of course documents including documentation of course completion and issuance of a certificate of completion to students.

YES                       NO

The Program Coordinator submits to the board names and contact information for persons successfully completing the nursing assistant program within 30 days of program completion.

YES                       NO

**Nur 704.09 Curriculum Evaluation**

Please describe how the program coordinator evaluates the following:

**Instructional Methods:**

Instructional methods are evaluated by reviewing and End of Course Survey results, quiz/exam scores, pass rate of course and pass rate of State exam. Instructors are observed during class time to observe interaction and responsiveness of students

**Student Progress:**

Student progress is evaluated by use of midpoint evaluations, feedback and communication with instructors and observation during skill lab

**Effectiveness of Instructors:**

Instructors are evaluated through use of End of Course survey as well as the success of students (pass rate and grades)

**Suitability of Cooperating Agencies:** N/A

**Appropriateness of Course Content:**

The pass rate and grades on quizzes as well as final exam are used to evaluate appropriateness of content.

**Graduate Performance on Tests:** Pass rate is used to evaluate performance on tests.

**Program Coordinator Comments:**



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<b>Board of Nursing Comments:</b>	
<b>Board of Nursing Signature:</b>	<b>Date:</b>