



State of New Hampshire

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

DIVISION OF HEALTH PROFESSIONS

Board of Nursing

7 Eagle Square Concord, N.H. 03301

Telephone 603-271-2323 · Fax 603-271-2856

NURSING ASSISTANT EDUCATIONAL PROGRAM LNA REQUEST FOR SURVEY

Programs should complete and submit this form via email to board.questions@nh.gov or fax to: 271-6605 or mail to address listed above. Please do not send any additional forms or information unless specifically requested to do so.

| | |
|--|---|
| Program Name: Salem CTE Nursing Assistant Program | |
| Program Address: 44 Geremonty Drive, Salem NH 03079 | Date of Report: 11/18/2024 |
| Coordinator Name: Monica Mancini RN, BSN | Initial Coordinator Approval Date: 11/18/2024 |
| Coordinator Telephone: [REDACTED] | Coordinator Fax: 603-898-0214 |
| Coordinator E-mail Address: [REDACTED] | Initial Program Approval date: 1994 |
| <p>All NA Education Programs must comply with the rules and regulations of the New Hampshire Higher Education Commission, the state entity responsible for Career School Review and licensing. (If you have questions about this process, please contact Dept. of Education at 271-6443.)</p> <p>Documentation of completion of the NH Higher Education Commission Pre-Application process (or a copy of the program's current NH Higher Education Commission License is on file at the program): Yes No x</p> | |
| <p>NUR 704.06 Board Approved Instructor(s): Please list all board approved instructors:</p> | |
| Instructor Name: Monica Mancini RN, BSN | Date of initial board approval: 12/16/22 |
| Instructor Name: Brianna Wood RN, BSN | Date of initial board approval: 2/22/23 |
| Instructor Name: Nicole O'Callaghan RN | Date of initial board approval: 12/6/21 |
| Instructor Name: | Date of initial board approval: |
| Instructor Name: | Date of initial board approval: |



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NUR 704.07(e)

Qualified Resource Persons: The coordinator may appoint qualified persons to participate in the instructional experience (under the direct supervision of the coordinator or instructor).

List the name(s) and expertise of all persons who have been appointed in this capacity (for example, in some programs/facilities, the Human Resources Department participates in the curriculum by instructing students about the Federal HIPPA regulations):

| | |
|---|--|
| Name: Thomas Welsh | Area of Expertise: AEMT, CPR, BA |
| Name: Staff of Salem Fire Department | Area of Expertise: Emergency Medicine and safety training |
| Name: Staff of Northeast Rehab Hospital | Area of Expertise: Safety training, Dementia care, ADLs, glucometer training |
| Name: | Area of Expertise: |
| Name: | Area of Expertise: |

NUR 704.10 Program Facilities and Resources

Cooperating Agency/Agencies: Programs that do not have the appropriate educational facilities may contract with a cooperating agency/institution for classroom and/or clinical facilities. Please complete the following information for each cooperating agency:

| | |
|--|---|
| Cooperating Agency/Clinical Facility Northeast Rehab Hospital Name: Date of most recent contract 11/01/2023 review: Through November of 2025 Confirmation that contract is current: Yes x No | Cooperating Agency/Clinical Facility Name: Date of most recent contract review: Confirmation that contract is current: Yes No |
| Cooperating Agency/Clinical Facility Name: Date of most recent contract review: Confirmation that contract is current: | Cooperating Agency/Clinical Facility Name: Date of most recent contract review: Confirmation that contract is current: |

| | |
|--------|--------|
| Yes No | Yes No |
|--------|--------|

If the program is facility based and there are no cooperating agencies, check here:

Education Programs are required to provide a minimum of 60 hours of clinical learning activities. Each program must either be based within a facility that provides sufficient care-recipients and material resources to meet this requirement or contract with a Cooperating Agency to provide for clinical learning activities.

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Please describe the clinical experiences available to students within the facility or Cooperating Agency:

Students are involved in direct patient care. Each clinical day students are given a patient assignment. This assignment will include ADLs, showers, transfers, feeding, toileting. Students are also responsible for taking vital signs, blood sugars, ambulating patients with or without assistive devices, bed making, I&Os. Students assist with admissions, discharges, and transfers. Students work closely with staff communicating with staff, patients and families. Students receive report when they arrive on site and give report when assignments are completed. Students assist with hooyer lifts as a second person, and sit to stand lift as a second person.

NUR 704.08 Admission Standards
 Please describe how applicants are evaluated to determine the ability to read, comprehend, write and communicate in English relative to job-related assignments before being admitted to the program:

1. **Number of programs conducted since last board assessment:** 2
2. **Number of candidates tested:** 60
3. **Number of candidates successfully completing the program:** 100%

NUR 704.09 Curriculum

Please indicate “yes” or “no” in response to each question:

Any changes in curriculum and/or program objectives since the most recent review have been submitted to and approved by the board: YES NO x N/A



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***If yes, please describe the changes:**

Prior to direct care with care-recipients, students receive 16 hours of instruction including: orientation to the role, holistic approach to care throughout the lifespan, communication skills, safety and emergency procedures including the Heimlich Maneuver and protection of care-recipients rights, dignity and confidentiality:

YES X NO

Students must achieve a grade of 70% or higher on the course examination and a grade of “pass” on skills test:

YES X NO

The student to board-approved instructor ratio does not exceed 8:1 in the clinical setting:

YES X NO

The instructor has no other work responsibilities while instructing clinical and classroom learning experiences:

YES X NO

Students are clearly identified as acting in the student role

YES X NO

The program consists of a minimum of 100 hours of instruction and, of this time, 40 hours of theory and 60 hours of clinical instruction are provided:

YES X NO

Please complete:



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| | |
|---|---|
| Actual Number of Hours of Theoretical Instruction provided: 40 hours | Actual Number of Hours of Clinical Instruction provided: 60 hours |
| Please indicate the text(s) used (include book title, author name(s), publisher and copyright date): | |
| Textbook: Nursing Assisting: A Foundation in Caregiving Diana L. Dugan, RN Sixth Edition, Publisher Hartman 2023 | |
| Workbook: Nursing Assisting: A Foundation in Caregiving Sixth Edition, Publisher Hartman 2023; Managing Editor Susan Alvare Hedman | |

| |
|--|
| NUR 704.10 Program Facility and Resources: Classroom and Laboratory Facilities Classroom and laboratory facilities must be adequate to meet the needs of the program, the number of students and the instructional staff. Please describe the physical facilities and educational materials available to students that provide for a clean, safe environment with comfortable temperatures, adequate lighting and audio-visual or simulated equipment necessary for care demonstrations in the: |
| Classroom: 2 classrooms with flexible seating of 20. Model's equipment, smart board, Google classroom, windows, transitional lighting. |
| Laboratory: Contains significant lab space for learning environment with 7 beds, 2 SIM Manikins, significant amount of supplies including but not limited sit to stand lift, hoyer lift, linen, dentures, TEDs, nail care, ADL equipment |
| Competency Testing Company Name: Excel Testing |
| Tester Name: Janine Parent RN and Maryellen Dooley RN |

Records

Please indicate "yes" or "no" in response to each question:

Records include, at a minimum, student name, address, date of birth, telephone number, date of program completion, dates of initiation and termination of program, contracts, tests, grades and course documents.

YES X NO

Security of student records is maintained

YES X NO



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NUR 704.05 Coordinator Responsibilities

The Program Coordinator conducts and is responsible for program evaluation and maintenance of course documents including documentation of course completion and issuance of a certificate of completion to students.

YES X NO

The Program Coordinator submits to the board names and contact information for persons successfully completing the nursing assistant program within 30 days of program completion.

YES X NO

Nur 704.09 Curriculum Evaluation

Please describe how the program coordinator evaluates the following:

Instructional Methods: Google Classroom, 1 area where work/assignment is posted. Reading book, workbook completion 100% necessary to test. Chapter Tests, teach-back methods, presentations, outside presenters (Dementia Live) demonstration.

Student Progress: Performance evaluations on written and practical. Reviewed with students individually. Group tasks with debriefing. Case study written and role playing with debriefing. Written/computer assessments. Post conference after clinical.

Effectiveness of Instructors: Instructor self evaluates and student evaluations of instructors. Student pass rates dependent on communication via NRH are open and honest.

Suitability of Cooperating Agencies: Appropriate patients that meet the needs/ curriculum of the LNA course. Meets LNA instruction criteria.

Appropriateness of Course Content: Aligns with LNA curriculum

Graduate Performance on Tests: Verbal feedback successful from post-secondary students

Program Coordinator Comments:



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Program continues to do well with many former students working in various settings as LNAs.

Board of Nursing Comments:

Board of Nursing Signature:

Date: