

# WILLIAM & MARY

BOARD OF VISITORS  
EXECUTIVE COMMITTEE  
**DRAFT MINUTES**  
APRIL 24, 2024  
ROOM 302 – BLOW MEMORIAL HALL

## **COMMITTEE MEMBERS PRESENT**

Hon. Charles E. Poston, Chair  
Ms. Barbara L. Johnson, Vice Chair  
Ms. Ardine Williams, Secretary  
Mr. S. Douglas Bunch

Ms. Cynthia E. Hudson  
Mr. C. Michael Petters  
Mr. John P. Rathbone

## **OTHER BOARD MEMBERS PRESENT**

Mr. Stephen J. Huebner  
Hon. John E. Littel  
Hon. Thomas K. Norment, Jr.

Ms. Laura Keehner Rigas  
Dr. David S. Armstrong, Faculty Representative  
Dr. Taylor V. Brings, Staff Liaison

## **OTHERS PRESENT**

Dr. Katherine A. Rowe, President  
Dr. Peggy Agouris, Provost  
Ms. Carrie S. Nee, University Counsel  
Dr. Virginia M. Ambler, Senior Vice President for Student Affairs  
Mr. Donald K. Butler, William & Mary Chief of Police  
Mr. Jacob P. Long, Associate Vice President for Budget & Financial Planning  
Dr. Dennis M. Manos, Vice Provost for Research & Graduate Professional Studies  
Mr. Brian W. Whitson, Chief Communications Officer  
Ms. Suzanne C. Clavet, Director of University News & Media  
Mr. Michael J. Fox, Secretary to the Board of Visitors  
Ms. Jessica Walton, Deputy Secretary to the Board of Visitors  
Mr. Tyler Cattini, Office of the President Intern

## **INTRODUCTORY REMARKS**

Mr. Charles E. Poston, Rector, called the Executive Committee meeting to order at 2:49 p.m. and welcomed all who were present.

## **APPROVAL OF MINUTES**

Recognizing that a quorum was present, Mr. Poston made a motion to approve the minutes of the February 7, 2024, meeting. The motion was seconded by Ms. Ardine Williams and approved by voice vote.

## **GENERAL AND COMMITTEE REPORTS**

Mr. Poston asked Mr. Michael J. Fox, Secretary to the Board of Visitors, to summarize the Board meeting schedule.

Mr. Poston called on the Committee chairs to provide a brief overview of their respective committee's agenda for the April meeting.

Ms. Barbara L. Johnson provided an overview of the Committee on Academic Affairs agenda.

Ms. Cynthia E. Hudson provided an overview of the Committee on Audit, Risk and Compliance agenda.

Mr. C. Michael Petters provided an overview of the Committee on Financial Affairs agenda.

Ms. Williams provided an overview of the Committee on the Administration, Buildings and Grounds agenda.

Mr. S. Douglas Bunch provided an overview of the Committee on the Institutional Advancement agenda.

Mr. John P. Rathbone provided an overview of the Richard Bland College (RBC) Committee agenda and the public hearing on RBC tuition and fees that took place earlier in the day on the campus of RBC in Petersburg, VA.

Mr. Poston asked Dr. Virginia M. Ambler, Senior Vice President for Student Affairs, to provide an overview of the Committee on the Student Experience agenda.

Dr. Katherine A. Rowe, President of William & Mary, made brief comments about Board meeting agenda items.

### **CLOSED SESSION**

Ms. Williams moved the Executive Committee convene into closed session pursuant to Virginia Code Sections: §2.2-3711.A.1 for consideration of the performance of the Presidents of William & Mary and Richard Bland College and the members of their cabinet/leadership teams, which will necessarily involve discussion of specific individuals; §2.2-3711.A.1 for consideration of the appointment, promotion or performance of individual faculty or administrative officers; §2.2-3711.A.1 to evaluate the performance of the following Departments or Offices at William & Mary: Athletics, Advancement, IT, Facilities, Finance & Administration, Compliance & Equity, Admissions, Campus Security, Residence Life, Facilities Management, Dean of Students, Arts & Sciences, Auxiliary Services and Internal Audit where such discussion will necessarily involve discussion of performance of specific individuals; §2.2-3711.A.1 for discussion of the performance of individual employees in the Office of the Dean of Arts & Sciences and the internal auditor; §2.2-3711.A.8 for consultation with legal counsel regarding litigation risks and regulatory compliance; §2.2-3711.A.9 for discussion of fundraising activities to be performed by the institution; §2.2-3711.A.11 for consideration of the awarding of honorary degrees to particular individuals; and §2.2-3711.A.19 to discuss plans related to the security of campus buildings and the persons using them.

§2.2-3711.A.1 to discuss the performance of employees in the School of Education, the Department of Athletics, Arts & Sciences, University Libraries, and RBC human resources; §2.2-3711.A.1 to consider the performance and terms of appointment for the Presidents of William & Mary and Richard Bland College and the senior leadership of both institutions; §2.2-3711.A.7 and A.8 for consultation with legal counsel regarding pending and anticipated litigation, contract and compliance matters; and § 2.2-3711.A.9 for discussion of gifts and fundraising and related naming proposals. Motion was seconded by Ms. Hudson and approved by roll call vote – 7-0 – conducted by Mr. Fox.

At that time the Committee and Board members, President, Provost, University Counsel, Senior Vice President for Student Affairs, William & Mary Police Chief, and Secretary to the Board of Visitors entered the closed session meeting at 3:02 p.m.

**RECONVENED OPEN SESSION**

Following the closed session, the Committee returned to open session at 3:25 p.m. Ms. Williams moved that the Committee certify by roll call vote that, to the best of each member's knowledge, only matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed, and only matters identified in the motion to have the closed session were discussed. Motion was seconded by Ms. Hudson and approved by roll call vote – 7-0 – conducted by Mr. Fox.

**ADJOURNMENT**

There being no further business, Mr. Poston adjourned the meeting at 3:27 p.m.