



July Board of Directors - 2022 Budget Introduced

Minutes

IndyGo

Jul 26, 2021 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

ACTION ITEM A – 1

Attendance

Members Present:

Bart Brown, Jeff Brown, Charlie Carlino, Inez Evans, Mark Fisher, Adairius Gardner, Greg Hahn, Chelci Hunter, Patricia (Pat) Rios, Mike Roth, Jill Russell, Hardi Shah, Brooke Thomas, Richard Wilson

Members Present (Remote):

Lise Pace

Members Absent:

Lacy Johnson

1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)

 [board cover 2021_july26.docx](#)

 [A AGENDA for July 26, 2021 Board Meeting.docx](#)

Chairman Greg Hahn called the meeting to order at 5:04pm. General Counsel Jill Russell called the roll. Five (5) members present in person and one (1) member present remotely via Zoom. There was a quorum.

2. Awards and Commendation (Presenters: Inez Evans)

 [A1 Awards & Commendation July.docx](#)

 [A1 July 2021 Safe Drivers Board report.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for June 2021. Recognized were safe drivers for June 2021, June 2021 Operations Employee of the month, one (1) employee for 35 Years of Service, one (1) employee retirement after 35 1/2 Years of Service, and one (1) employee for 40 Years of Service and Retiring.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

 [A Finance Committee Chair Report July.docx](#)

 [A Service Committee Chair Report July.docx](#)



The reports were read and entered into the record.

4. Consent Agenda (Presenters: Greg Hahn)


Motion:

Approval of Consent Agenda

Motion moved by Richard Wilson and motion seconded by Adairius Gardner. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

1. A-1: Consideration and Approval of Minutes from Board Meeting held on June 24, 2021
 [A-1 June Board of Directors Minutes.docx](#)
2. A-3: Consideration and Approval of Mobility Solutions and Customer Care Center Facility Renovations (Presenters: LaTeeka Washington)
 [A-3 Board Action Item Mobility Solutions & Customer Care Center Renovations contractor 7-2021.docx](#)


5. Regular Agenda (Presenters: Greg Hahn)

1. A-2: Consideration and Approval of RFP 21-05-405 Purchased Transportation to Perform a Microtransit (Presenters: Brooke Thomas)
 [A-2 Microtransit Pilot RFP 21-05-405 Board Action Memo 06 30 2021.docx](#)
Director of Strategic Planning Brooke Thomas presented this action item to the Board. IPTC staff continue to explore the benefits and advantages of diversifying how transportation services are delivered throughout the Indianapolis-Marion County. On May 24, 2021 IPTC, released RFP 21-05-405, Microtransit Pilot, requesting proposals from qualified service providers to design and operate a “proof of concept” microtransit service pilot serving an area southeast of Downtown Indianapolis. The overarching goal of this pilot is to identify if and how microtransit could be integrated into IPTC’s suite of mobility services to improve the mobility of Marion County residents, specifically as an alternative to fixed-route bus services in areas with lower demand for mass transit.

Motion:

Approval of RFP 21-05-405 Purchased Transportation to Perform a Microtransit

Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent


2. A-4: Consideration and Approval of Veterans Free Fare Policy (Presenters: Jeff Brown)
 [A-4 Veteran Free Fare Policy \(July 26 2021\).docx](#)
Vice President of Human Resources Jeff Brown presented this action item to the Board. IPTC proudly supports all Veterans of the United States Armed Forces and since 2018 has provided bus passes to Veterans completely free of charge. Under the revised Veteran Free Fare Policy, (“the Policy”), IPTC shall provide unlimited free fares for qualified Veterans on all fixed-route bus services. To qualify, the following requirements must be satisfied:

1. Must be a veteran of the United States Armed Forces.
2. Must provide a copy of a DD 214 Certificate of Release/Discharge from Active Duty or have a valid U.S. Department of Veterans Affairs ID.
3. Veteran stamp on the back of a state driver’s license or state id.
4. Must provide a valid photo ID
5. Must not have been dishonorably discharged.

Motion:

Approval of Veterans Free Fare Policy

Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

3. A-5: Consideration and Approval of Paratransit Operations Vendor (Presenters: Mike Roth)
 [A-5 Paratranist Board Action.docx](#)
Senior Director, Mobility Solutions Mike Roth presented this action item to the Board. The ADA requires public transportation companies operating fixed-route transportation systems to provide comparable

paratransit services to people with disabilities. Compliance with the ADA and Paratransit service is a prerequisite for receiving federal funding. We released this procurement on May 7, 2021. We had 40 downloads from 38 unique firms; we had an in-person pre-bid meeting with 12 attendees from 10 firms. All (three) 3 submissions were deemed responsive and responsible by the procurement and DBE departments. The (three) 3 proposals were evaluated by the Evaluation Committee with the following criteria:

- Ability to meet RFP specifications
- Knowledge of ADA laws and regulations
- Total Cost
- Customer Service Approach and Experience.

The interviews were scored by best and final cost offer, experience, and quality of the firm, and overall approach to the scope of work. In both realms of scoring, RATP Dev was identified as the leader.


Motion:

Approval of Paratransit Operations Vendor

Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

4. A-6: Consideration and Approval of Resolution 2021-09 Procurement of Real Estate Located at 11135 E. Washington Street, Indianapolis, IN (Presenters: Inez Evans)

 [A-6 Action Item To Purchase 11135 E., Washongton Street.docx](#)

 [A-6 Resolution to Purchase 11135 E. Washington Street.docx](#)

 [A-6 Attachment 11135 E. Washington Street.pdf](#)

General Counsel Jill Russell presented this action item to the Board. IPTC is committed to providing bus rapid transit as part of the Marion County Transit Plan and utilizes a fleet of electric buses to provide that service. Those buses require charging while in service on those routes to provide the additional service required by the Marion County Transit Plan. IPTC requires locations along or near the rapid transit lines where the batteries for those buses can be charges while in service.

Charging at remote locations allows the buses to remain in service for longer periods of time without needing to return IPTC’s main facility. This provides for the increased service hours and range needed to fulfill the service required of the Marion County Transit Plan. Ownership of the location where the charging will take place provides a permanent location where that can be achieved.


Motion:

Approval of Resolution 2021-09 Procurement of Real Estate Located at 11135 E. Washington Street, Indianapolis, IN

Motion moved by Mark Fisher and motion seconded by Richard Wilson. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

6. Information Items (Presenters: Greg Hahn)

1. I-1: Consideration of Receipt of the Finance Report for June 2021 (Presenters: Bart Brown)

 [I-1 June 2021 Financials Summary.docx](#)

 [I-1 Capital Project Spending 7.12.21 - June Final.pdf](#)

The Board received an update on the June 2021 Finance Report.

2. I-2: 2022 Budget Proposal (Presenters: Bart Brown)

 [I-2 2022 Proposed Budget July Board Meeting.pdf](#)

Vice President of Finance/CFO Bart Brown and Deputy CFO Hardi Shah presented to the Board the proposed 2022 Budget.

3. I-3: Supplier Diversity Department Update (Presenters: Chelci Hunter)

 [I-3 Supplier Diversity Board Update - July 2021..pdf](#)

Senior Supplier Diversity Officer Chelci Hunter update the Board on the Supplier Diversity Department.

4. I-4: CEO Report (Presenters: Inez Evans)

 [I-4 CEO Report.docx](#)

President/CEO Inez Evans gave an update to the Board. The update included an update on Food in Transit, Upgraded Bus Stop, IndyGo Earned Perfect Score in FTA Review, #CatchTheWave, Vendor Development Program, and NOW Hiring Coach Operators.

5. I-5: Fare Policy Transition Update

 [I-5 Infoltem Jul2021 BoardUpdate FareTransition.docx](#)


The Board received an update on Fare Policy Transition.

6. I-6: Section 5307/Section 5311 Allocation Analysis Update

 [I-6 Jul2021 BoardUpdate 5307Transition.docx](#)


The Board received an update on Section 5307/5311 Allocation Analysis.

7. I-7: ADA Paratransit Next Steps: Beyond ADA Update

 [I-7 Infoltem Jul2021 BoardUpdate NextSteps.docx](#)

The Board received an update on ADA Paratransit Next Steps: Beyond ADA.

8. I-8: Department Reports

 [I-8a July 2021 Risk and Safety board report.docx](#)

 [I-8b PLANNING AND CAPITAL PROJECTS REPORT for July 2021.docx](#)

 [I-8c July 2021 Board Report Public Affairs FINAL.pdf](#)

 [I-8d June 2021 Operations Monthly Board 7.19.2021.docx](#)

 [I-8e HR Board Report \(July 2021\).docx](#)

 [I-8f July Diversity Inclusion and Workforce Development Board Report 7.7.21.docx](#)

 [I-8g Supplier Diversity - July 2021..pdf](#)

The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Human Resources, Diversity/Inclusion & Workforce Development, and Supplier Diversity.

7. **Adjourn (Presenters: Greg Hahn)**

On order of Chairman Greg Hahn and there being no objection, the meeting was adjourned at 6:15pm.

Jill D. Russell
General Counsel