



CITY OF SAINT PAUL

ALASKA

BURN PERMIT

All applications for a permit must be submitted prior to the scheduled burn. The Applicant must receive an approved signed copy of the Burn Permit prior burning. Each Permit is only valid for the period specified below..

APPLICANT INFORMATION

APPLICANT NAME					
PHYSICAL ADDRESS					
MAILING ADDRESS					
CITY		STATE		ZIP CODE	

BURN INFORMATION

PURPOSE					
SPECIFIC DATE/TIME OF BURN					
EXTENDED DATES/TIMES OF BURN					
PHYSICAL LOCATION					
BURN TYPE (CHECK ONE)	<input type="checkbox"/> Open Pit <input type="checkbox"/> Enclosed Screen Fire Pit <input type="checkbox"/> Other _____				
PERSON RESPONSIBLE					

MANDATORY AGREEMENT AND SIGNATURE

I acknowledge, agree, and certify the following:

- I will observe and apply all safe burning practices listed below.
- I am responsible for any fire I set or cause until it is completely out.
- If a burn begins to get out of control I will call 911 immediately.
- I have read and am familiar with Code of City Ordinance 13.20.030(b).
- I have read the conditions of the permit and initialed that I understand each condition.
- I will comply with the terms and conditions of this permit, as well as all applicable federal, state and local laws, and I understand this permit may be immediately revoked if I, or anyone attending the fire, violates the permit or any laws and that depending on the circumstances I may be subject to civil or criminal liability.
- I understand revocation of a permit may result in temporary suspension of my rights to obtain a future permit.
- This application is true and correct.

Printed Name of Applicant	Applicant's Signature	Date/Time

CITY USE ONLY

Permit No.		NOTIFICATIONS			
Date Received		Chief of Police			
Received By		Fire Chief			
Approved By		Other			
Permit Valid For	Day	Week	1 Month	3 Months	5 Months

CODE OF CITY ORDINANCE TITLE 13, CHAPTER 13.20

Section 13.20.030(b) Burning.

- (1) It shall be unlawful for any person to burn any garbage, rubbish, trash or have a bonfire within the Townsite unless a permit is obtained from Public Safety prior to burning. (Level II offense.)
- (2) Burning anything outside the Townsite does not require a permit but notification to Public Safety is encouraged. Residents are always encouraged to use historical bonfire sites to limit damage to the land and environment. Unburnable litter and waste material shall be brought back from campsite, picnic and bonfire areas and disposed of in containers designated for garbage or waste disposal. During certain seasons, burning may be prohibited in any area, as declared by the Public Safety Department and/or the landowner.

CONDITIONS OF PERMIT *(please initial each condition below)*

- ☐ Comply with all applicable federal, state and local laws.
- ☐ If the fire is not on your property, written permission from the property owner is required.
- ☐ Fire officials may close an area to burning or during certain conditions. Check with Public Safety before burning to find out if there is a burn ban or other restrictions. It is your obligation to know whether there are any state or local burn bans in place.
- ☐ Burning is not allowed during windy conditions. Remember that you must evaluate the conditions at your specific location. If windy conditions exist in your specific area, do not burn.
- Location Requirements:
- ☐ Only burn in a contained area. You're encouraged to use a non-flammable enclosed fire pit with a screen (with mesh no coarser than 1/4 inch thick).
- ☐ Maintain a 10-foot area free of dry grass around the burn area. Grass should be no taller than 6 inches from the ground.
- ☐ Locate the fire and burn material at least 15 feet away from any structure. The burn may be closer to the structure or on a deck or patio if contained within a metal outdoor firepit equipped with a spark screen.
- ☐ Keep a shovel, water, fire extinguisher, and other fire suppression tools near the fire.
- ☐ Be considerate of your neighbors and do not cause a disturbance or nuisance.
- ☐ You are only allowed to burn paper, cardboard, untreated wood, and organic debris. Burning unpermitted material or materials that creates black smoke, toxic gases, or noxious fumes, including but not limited to trash, plastic, Styrofoam, and hazardous materials, will result in immediate revocation of the permit.
- ☐ If you start a fire, YOU are responsible for it until the fire is COMPLETELY EXTINGUISHED. You are liable for any damage caused by the fire and there may be civil or criminal penalties depending on the circumstances.
- ☐ The fire must be COMPLETELY EXTINGUISHED before it is left unattended. You may place hot ashes in a metal bucket, soak the fire area in water, or cover completely with dirt or put out with water.
- ☐ You are responsible for cleaning up the burn area, including removing any trash.
- ☐ One (1) adult with a blood alcohol content of less than 0.08% must be present any time there is an active fire. A FIRE MUST NEVER BE LEFT UNATTENDED.
- ☐ You are responsible for ensuring people attending the fire do not violate the conditions of the permit. The permit may be revoked for any violation, whether you caused it or not.

A permit may be revoked immediately in the event of a life-safety concern, or in the event a violation is not immediately cured. Upon revocation, the City may temporarily suspend the permit holder's right to apply for a new permit for a period not to exceed one (1) year, depending on the severity of the violation.