

## **Carteret County- Beaufort Airport Authority Minutes**

### **Regular Meeting**

**February 23, 2023**

**Members Present:** Robin Comer, Jesse Vinson, John Floyd, Dean Graham, Jimmy Falwell, Randy Ramsey, Bucky Oliver

**ZOOM:** Randy Fender and Jay Talbert of Talbert & Bright, Inc.

**Others Present:** Janie Mason – Interim Airport Manager, Peggy Piner – Accounting Technician, Anthony Held – Maintenance & Grounds Technician, Chad Noble – FBO Manager.

#### **Call to Order:**

Robin Comer called the meeting to order, led the Pledge of Allegiance and read the conflict-of-interest statement. There were no conflicts.

#### **Approval of Agenda:**

Mr. Ramsey asked to amend the agenda to revisit the wording in the Manual of Airport Rules, Regulations & Minimum Standards pertaining to runway restrictions. Mr. Comer stated that it would be addressed under Old Business.

Mr. Floyd made a motion to approve the agenda as amended. It was seconded by Mr. Graham and passed unanimously.

#### **Approval of Consent Agenda:**

Building And Grounds Committee:

Mr. Oliver presented a quote from a roofing company regarding roof replacement on two of the older wooden hangars. The quote is for \$22,360.00. It was discussed whether the life of the hangars will justify the expense of replacing the roof.

It was suggested Anthony get a proposal together about how much it would cost to do a clean and coating on the hangar roofs with proper equipment to do the work. Janie said she would help him get it together.

Mr. Oliver reiterated that safety is our top priority. Everyone agreed.

Mr. Vinson made a motion to approve the consent agenda. Mr. Graham seconded the motion. It passed unanimously.

#### **Public Comment:**

Mr. Jerald Gartman spoke about the past EAA activities and stated that the group used to meet here in the Airport Conference room. He said now that the Pandemic is somewhat better that they would like to start doing activities again. He stated that they meet every 3<sup>rd</sup> Saturday morning and would like to be able to use the conference room. He reminded the Board that they had purchased the refrigerator that

is currently in the office and the tv. The Board said they would take it under advisement and let them know.

**Chairmans Report:**

The Master Plan presentation will be the March 23<sup>rd</sup> meeting due to unforeseen sickness with the presenter. The meeting will start at 5:00 p.m.

**Old Business:**

Talbert & Bright Update:

**Fuel Farm Project** – warranty items completed. Will be inspected soon and hopefully close out the project.

**T-Hangar & Taxilanes** – Work is complete. All required close out documentation has been submitted. Janie sent last paperwork to EDA this week and hopefully we will be hearing about final reimbursement soon.

**Runway 321 Rehab** – Great progress over the last month with the 60% design documents. Plan to submit plans to Airport and DOA in early April.

**Taxilane Widening Project** – Project is ahead of schedule. Marking and seeding, sodding, and mulching is left to be done. Will coordinate with Janie to open back up the tenants. Final marking will be done in about a month.

**Project Little Fish** – additional funding will be received. Grant mod has been submitted.

**Laughton Property** – Options will be sent over to airport next week.

Mr. Vinson stated that he had asked Duke Energy to give an estimate on moving the power lines on the Laughton Property underground and he stated the estimate is \$25,000.00.

Mr. Vinson stated he asked Ray Langley to estimate the cost of additional drainage pipe that will have to be put in to tie in the driveway with the taxilanes and his estimate is \$45,000.00.

These things will have to be done in order to utilize the property.

Mr. Fender stated that he believes there will need to be at least two retaining ponds. He stated he hoped to have exhibits submitted to airport next week with options.

Mr. Talbert spoke of the NCAA Conference – he stated that Talbert & Bright has a client appreciation dinner. He invited the Board to attend. Pinehurst, NC in March.

The Manual of Airport Rules, Regulations and Minimum Standards was revisited again. Mr. Ramsey stated that he is concerned that restricting runways could hinder future funding. He stated he would like to delete the language that restricts runways.

Mr. Ramsey made a motion to remove #10, #11 and #12 language concerning restricting of runways from the Manual of Airport Rules, Regulations and Minimum Standards.

It was seconded by Mr. Comer and passed unanimously.

Mr. Vinson spoke of the Virtower system. It is a system that will track all traffic in and out of the airport. The State of NC will reimburse half of the yearly cost up to \$3,000.00. This system will allow us to track any complaints we receive. It will give you the identity of the aircraft flying over specific addresses, and we will be able to better address complaints.

**New Business:**

Beaufort Little League requested a donation from the Airport. The airport does not typically participate in donations as there is no line item in the budget for donations. Anthony Held – Building and Grounds Technician spoke of the benefits of the League. Mr. Ramsey asked if we are “allowed” to donate, and it was discussed. Mr. Oliver said he was totally in favor of the Little League and would be giving to it and supporting it personally but because we will be placed in a difficult position if we crack the door for donations for other extremely worthy causes that he makes a motion to defer this to individual gifts rather than have the Airport donate. Mr. Comer seconded the motion and it passed unanimously.

Mr. Comer made a motion to table the voting to approve closed session minutes until March. It was seconded by Mr. Ramsey and passed unanimously.

Mr. Comer made a motion to adjourn. It was seconded by everyone and passed unanimously.

Minutes prepared by Janie Mason