



# CY 2021 Budget Goals, Assumptions, Changes, and Review of Past Revenues and Expenditures

# Strategic Financial and Organizational Goals for 2021

## Goal A – PEOPLE

**Improve staff capacity and expertise; improve citizen understanding of city finances and functions; make Saint Paul Island a safer place to live.**

Develop employee transition plans.

Promote employment opportunities with the City.

Initiate and conduct quarterly community/Island entity leadership meetings.

Implement a community survey to inform City priorities and improve service.

Create and distribute a quarterly BeringS newsletter.

Update communications plan.

Secure additional Fire & EMS volunteers.

Expand outreach and education on citizen emergency preparedness.

# Strategic Financial and Organizational Goals for 2021

## Goal B – INFRASTRUCTURE

**Improve city processes and replace/update related equipment and software; construct new, improve and adequately maintain vital community facilities.**

Realize the full potential of finance software, to include new modules as appropriate.

Develop and implement a fundraising process and action plans for CIP list priorities.

Establish a process for tracking, communicating progress on the strategic plan.

Develop and implement a Comprehensive Maintenance Plan for City facilities.

# Strategic Financial and Organizational Goals for 2021

## Goal C – REVENUE

**Diversify the City's economic portfolio.**

Implement projects identified in the Saint Paul Harbor Feasibility Study and Business Plan.

Identify and implement cost saving upgrades to utility systems (e.g., power plant upgrades).

Recruit former residents to relocate to Saint Paul Island and encourage Saint Paul Island sister organizations (CBSFA, Tribe, TDX) to incentivize employees to live on Island.

Support and encourage exploration of long-term economic development opportunities with community partners through implementation of the communitywide Comprehensive Economic Development Strategy.

## Assumptions for 2021

Continued Investments into our PEOPLE, INFASTRUCTURE, and REVENUES

Maintaining current levels of City services

Increase in administrative allocation due to added positions

increase in insurance premiums

Small decrease in in health insurance costs

90/10 copay on health insurance

Maintaining significant involvement in fisheries issues

Maintaining lobbying efforts in Juneau regarding State issues that affect the City

Monitoring and addressing forgiveness on CEIP loan

## Assumptions for 2020 (*cont.*)

Addition of Administrative Assistant position for Motor Pool

Addition of Project/Grant Coordinator position

Addition of Assistant Public Works Director position

Maintenance and repairs to housing units and City facilities

Street light pole and arm replacement.

Purchase of 3 new trucks.

Purchase of new loader and excavator.

Creation of Fund 173 to track customer work orders and dedicate staff and resources to performing work orders.

## Assumptions/Changes for 2020 (*cont.*)

Seek efficiencies with Power Plant operations and maintenance by purchase and installation of 3 new John Deere genset units.

Replacement of all the electrical switchgear in the power plant.

Replacement of fuel system at Power Plant.

Subsidizing Fund 321 from general funds.

Building of new burn box at the landfill.

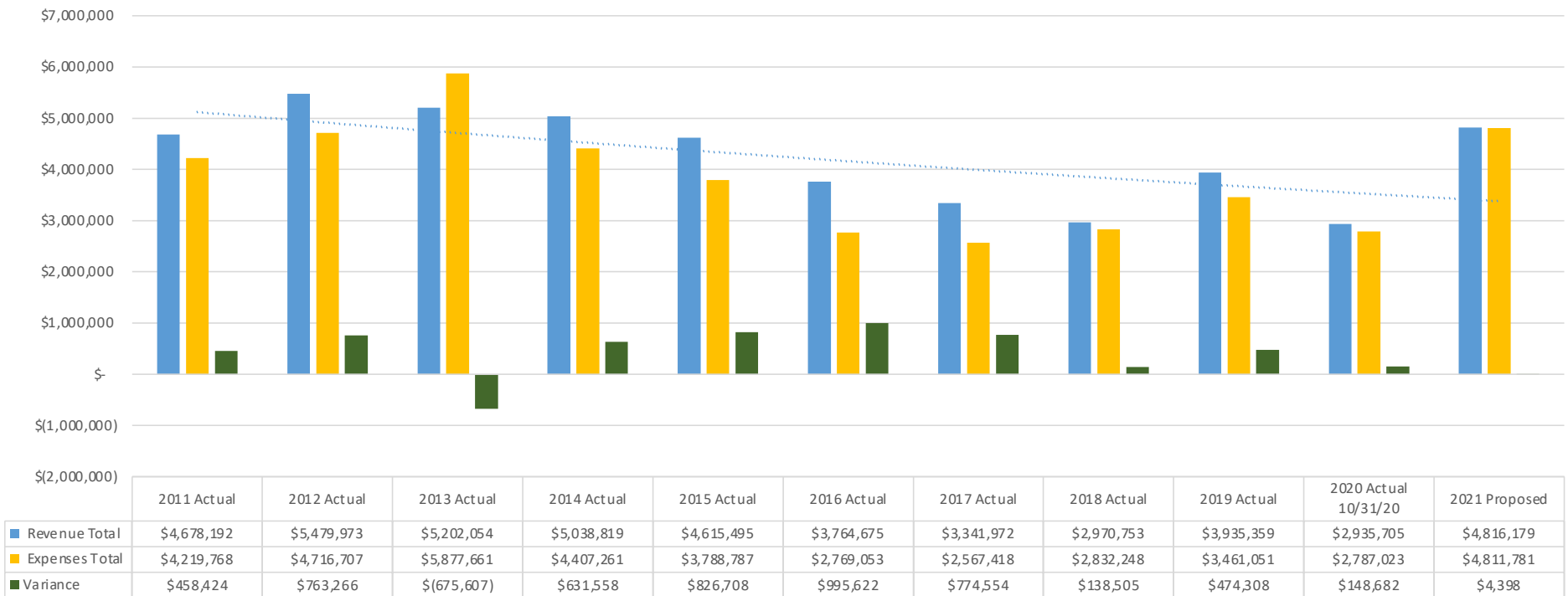
Payment on Small Boat Harbor debt.

## 2021 Proposed Investments in People, Facility Maintenance and Repairs, and Capital Asset Investments

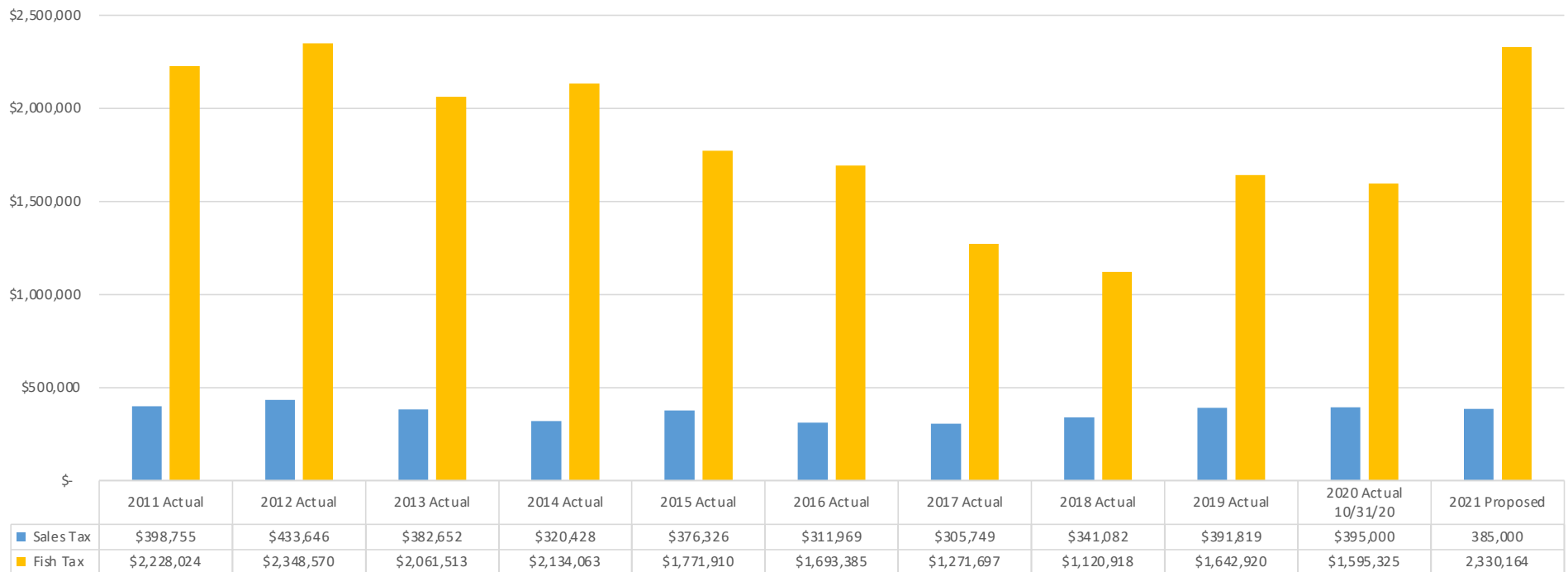
CATEGORY	DESCRIPTION	AMOUNT
<b>Trainings</b>	Customer Service, First Aid/CPR, HR, Leadership, Harbor, Law Enforcement, Hydraulics, Council, Water and Wastewater	<b>\$35,883</b>
<b>Facilities Maintenance and Repairs</b>	Roofing, siding, window, doors on housing units. Doors, key cores, misc. repairs on City facilities. Streetlights.	<b>\$153,219</b>
<b>Capital Improvements</b>	Bulk Fuel, Power Plant, and Transformer Upgrades. New Vehicles	<b>\$2,402,313</b>



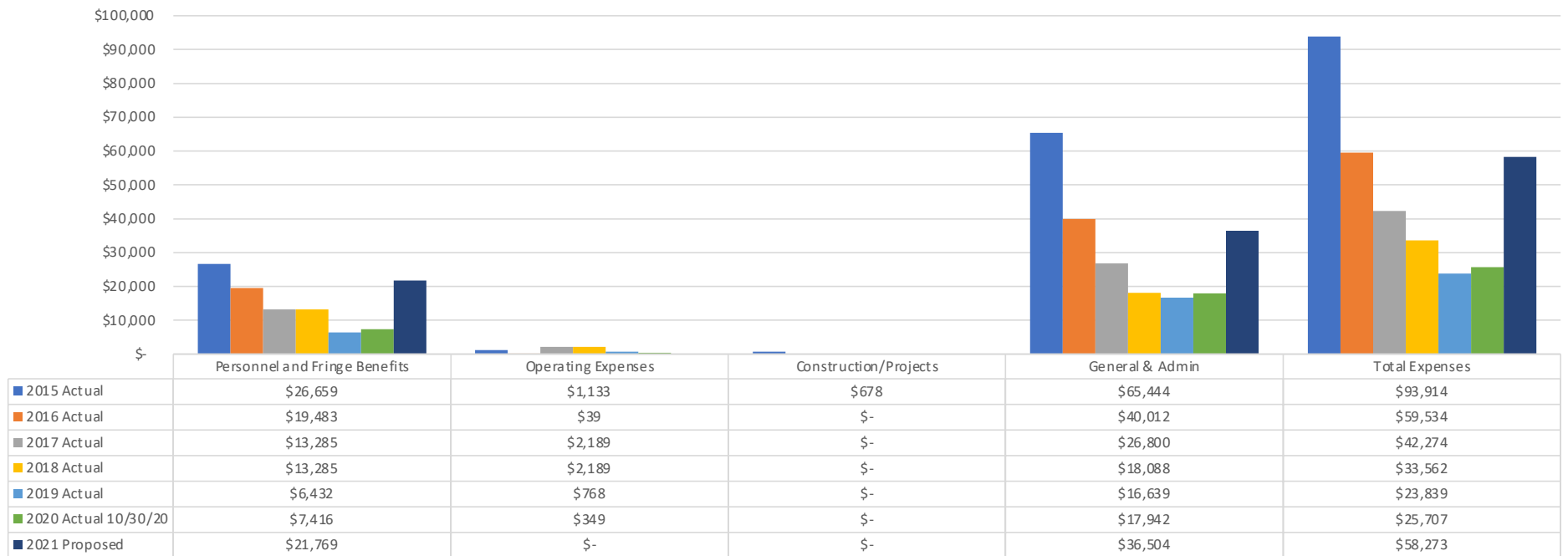
# 2011 - 2021 General Fund Revenue and Expenses



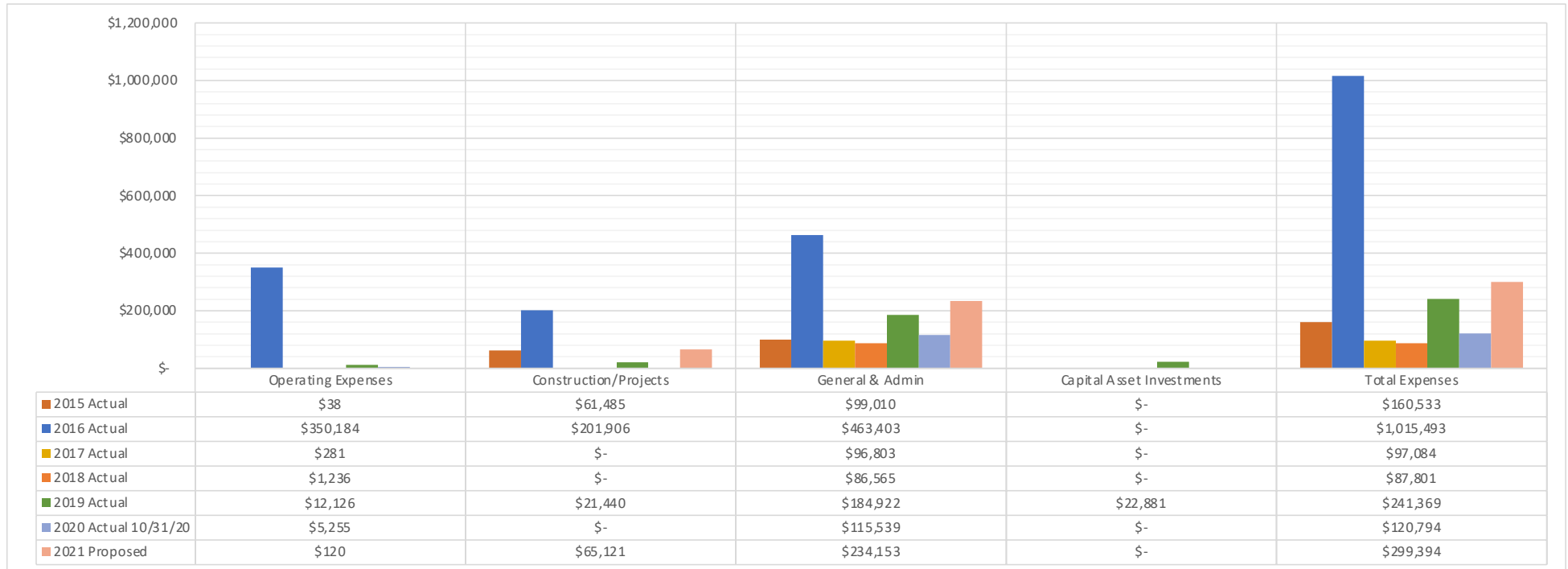
# 2011 - 2021 Sales and Fish Tax



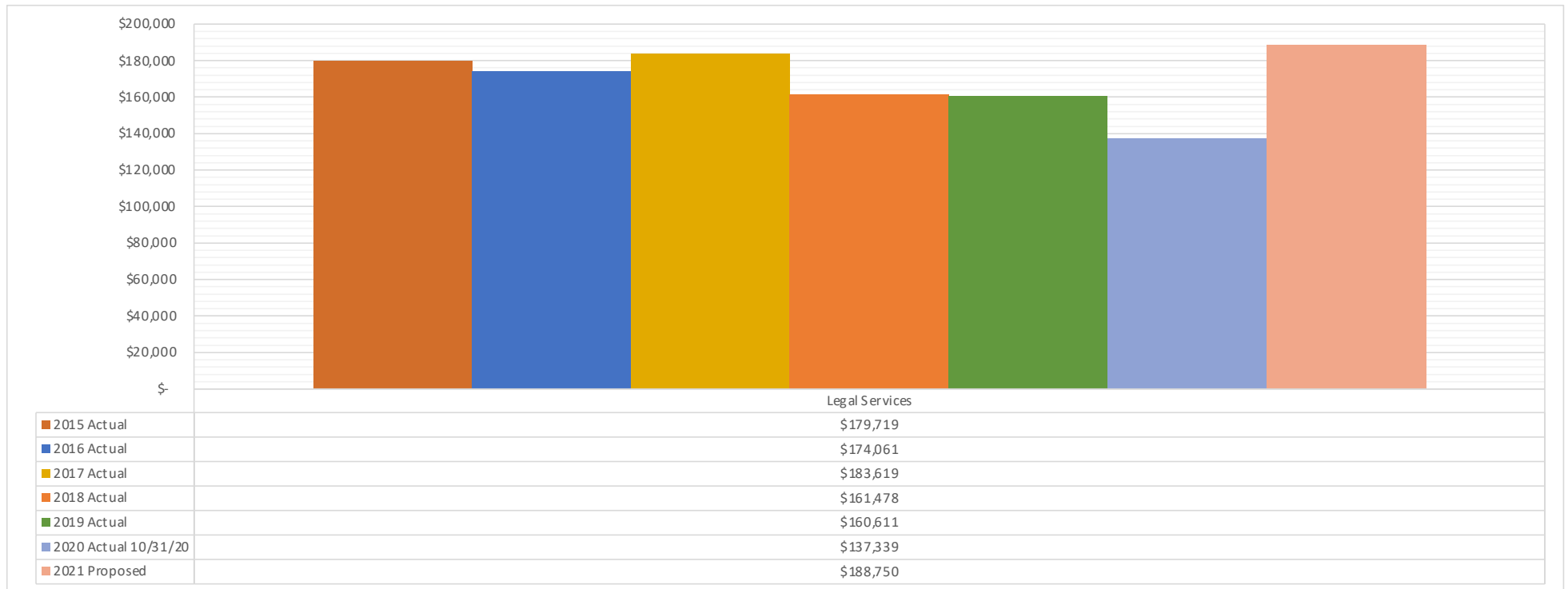
# F101 – Council Expenses (2015 – 2021)



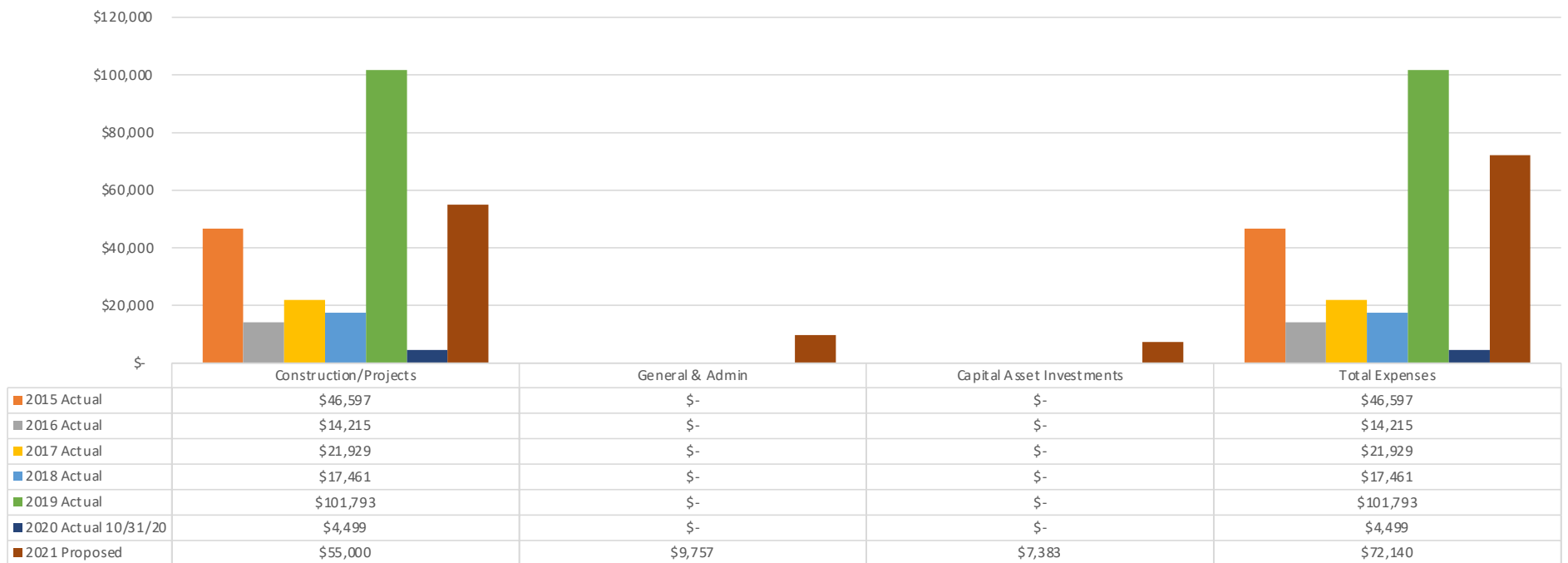
# Fund 102 Expenses (2015 – 2021)



# Fund 103 - Legal Expenses (2015 – 2021)



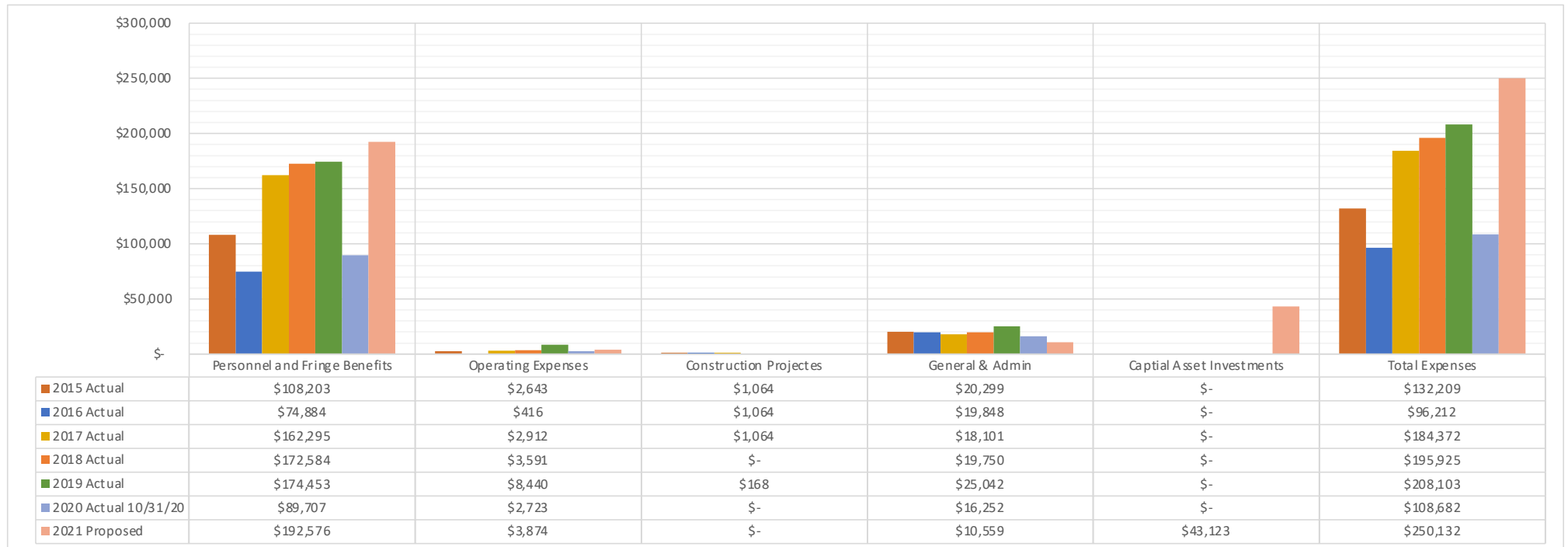
# Fund 104 – Engineering Expenses (2015 – 2021)



## Justification for AutoCAD, GIS, and GPS

- Onsite viewing of electronic drawings.
- Planning and analysis for emergency management.
- Local census data.
- Gathering of GPS data for maintenance and emergency management.

# Fund 105 – City Manager Expenses (2015 – 2021)

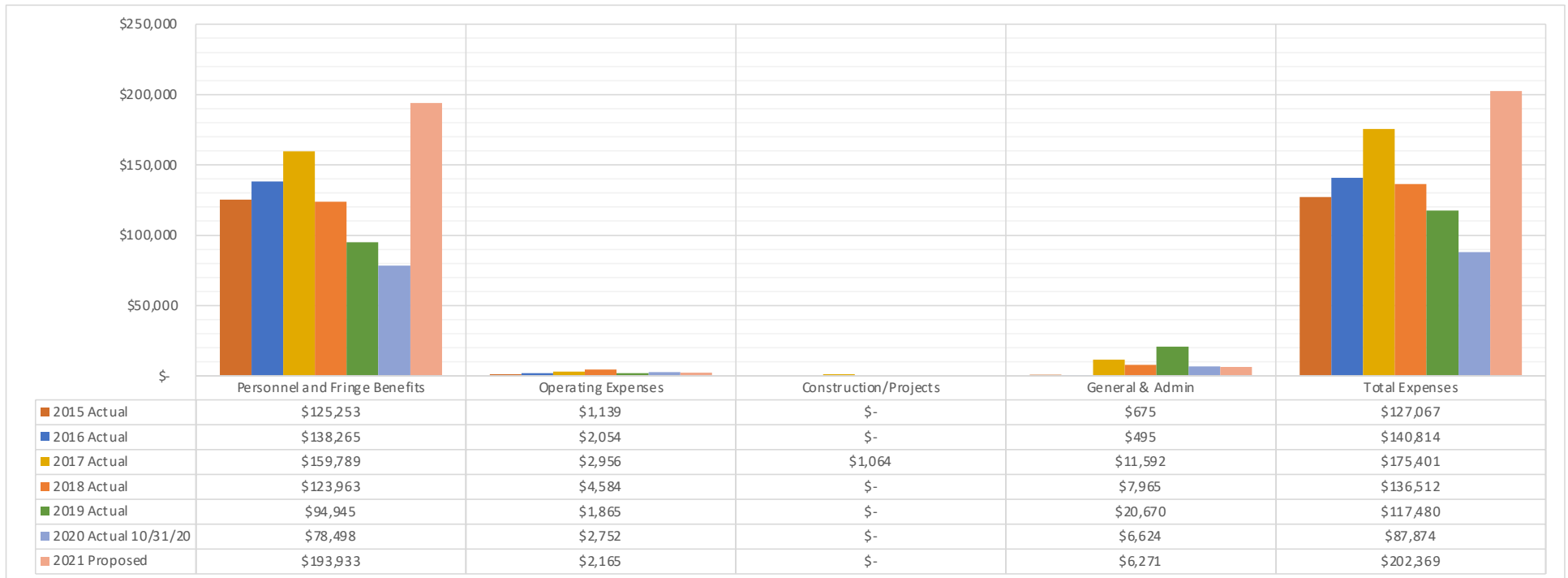




## Justification for Vehicle for City Manager

- Current Vehicle if 10 years old but in good shape.
- Current vehicle will be transferred to City Clerk.
- Need for additional vehicles in City fleet.

# Fund 110 – City Clerk Expenses (2015 – 2021)



## Justification for Part Time Project/Grant Coordinator

- Assist with use of databases to track project status.
- Assist preparing grants, grant reporting and project tracking.

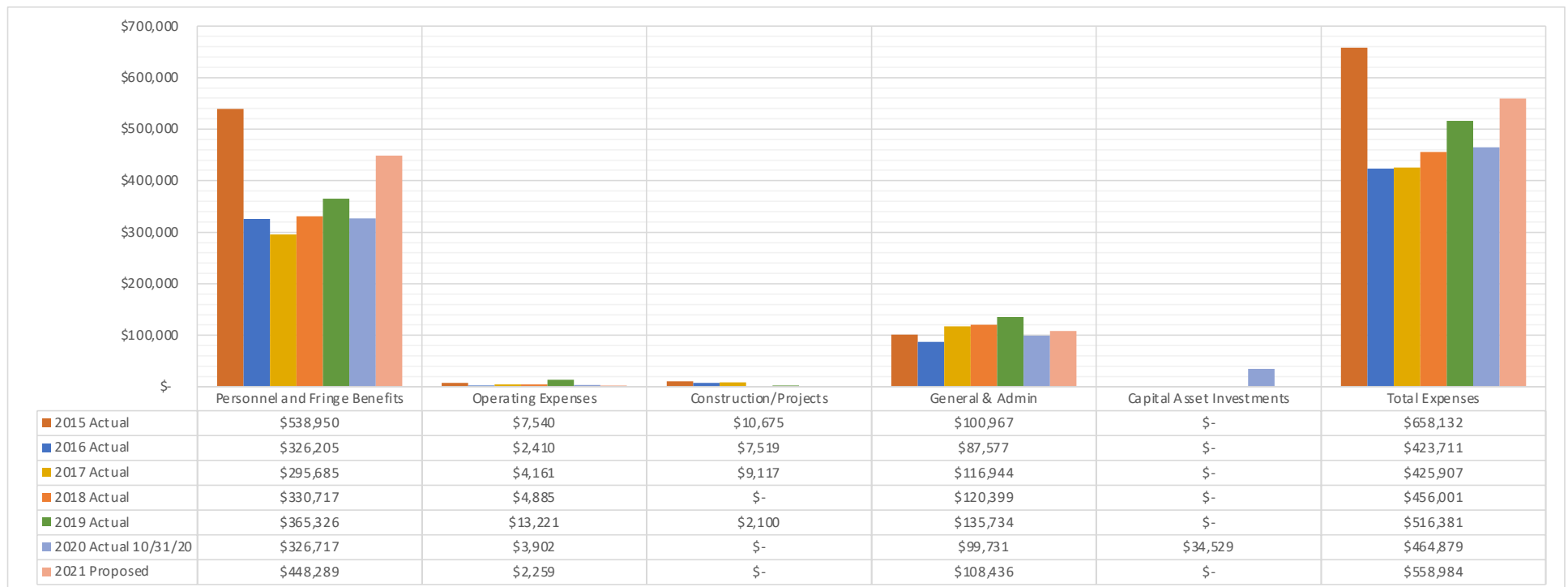
# Fund 116 – Housing Expenses (2015 – 2021)



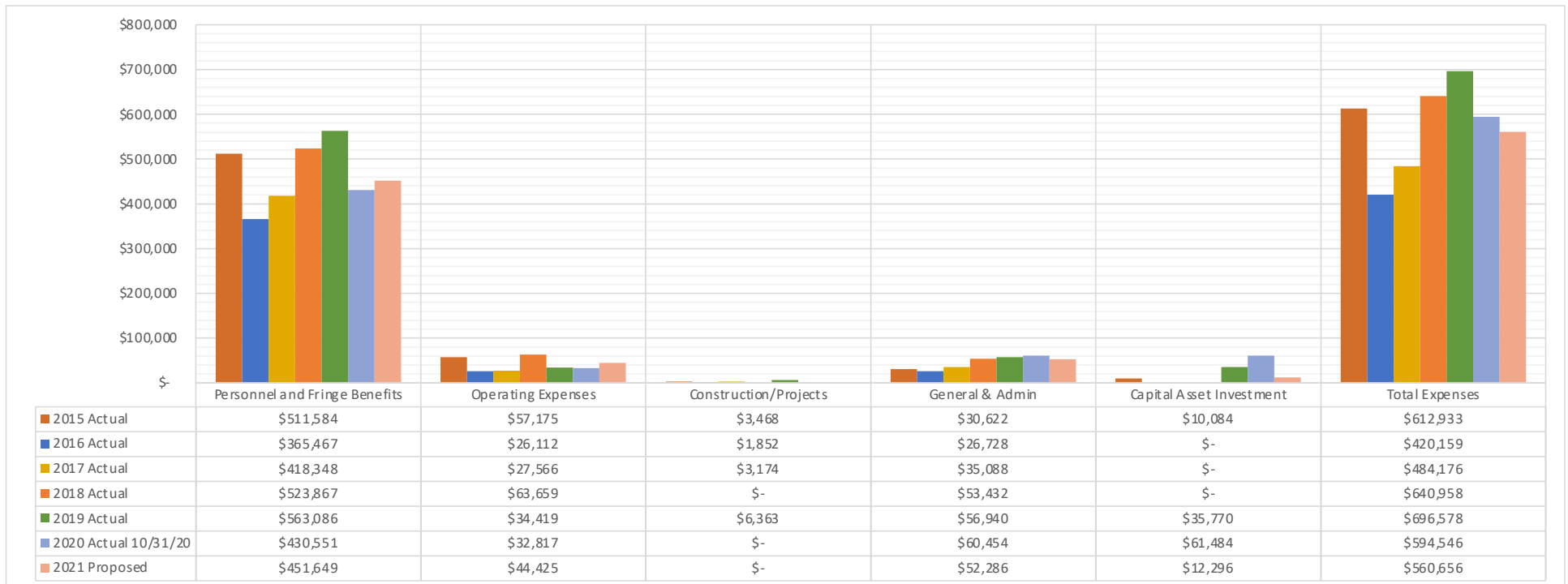
## Justification for Maintenance and Repair of Housing Units

- Years of deferred maintenance.
- Ageing structures, windows, doors, etc.

# Fund 120 – Finance Expenses (2015 – 2021)



# Fund 130 – Public Safety Expenses (2015 – 2021)

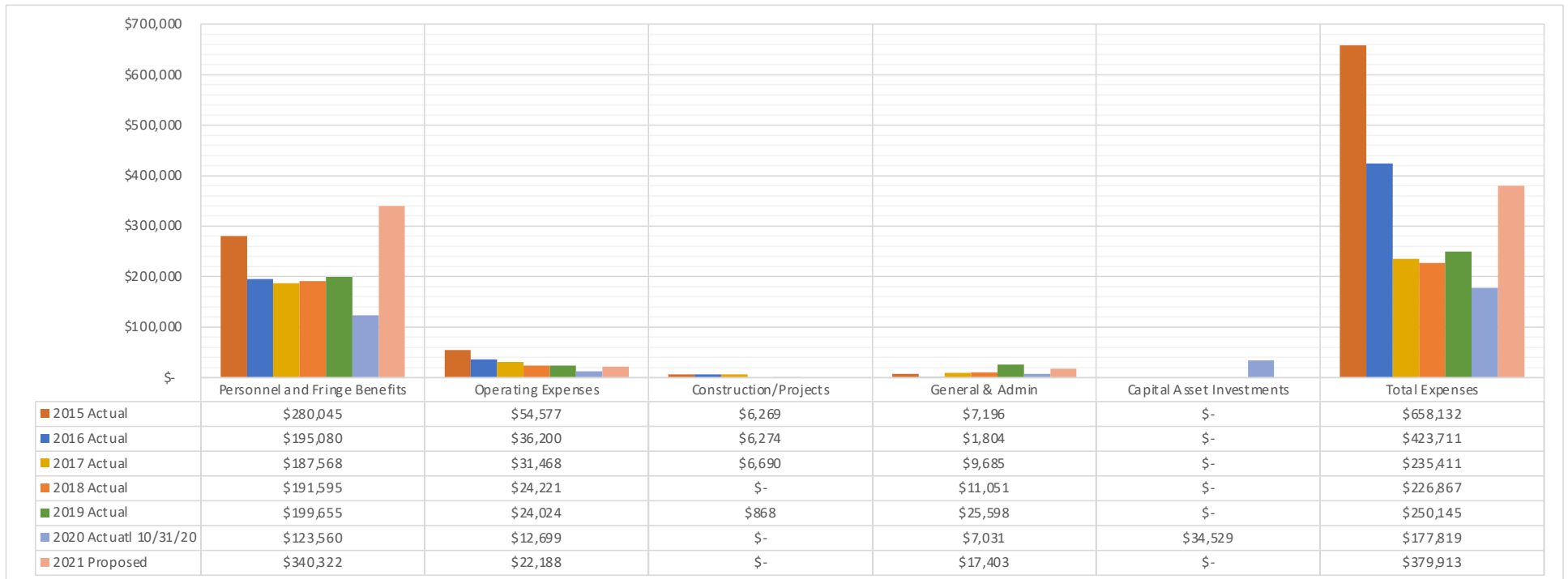


# Fund 135 – Fire/EMS Expenses (2015 – 2021)





# Fund 170 – Public Work Admin Expenses (2015 – 2021)



## Justification for Assistant Public Works Director

- Need for additional management of Public Works personnel.
- Assist with management of projects and daily tasks.

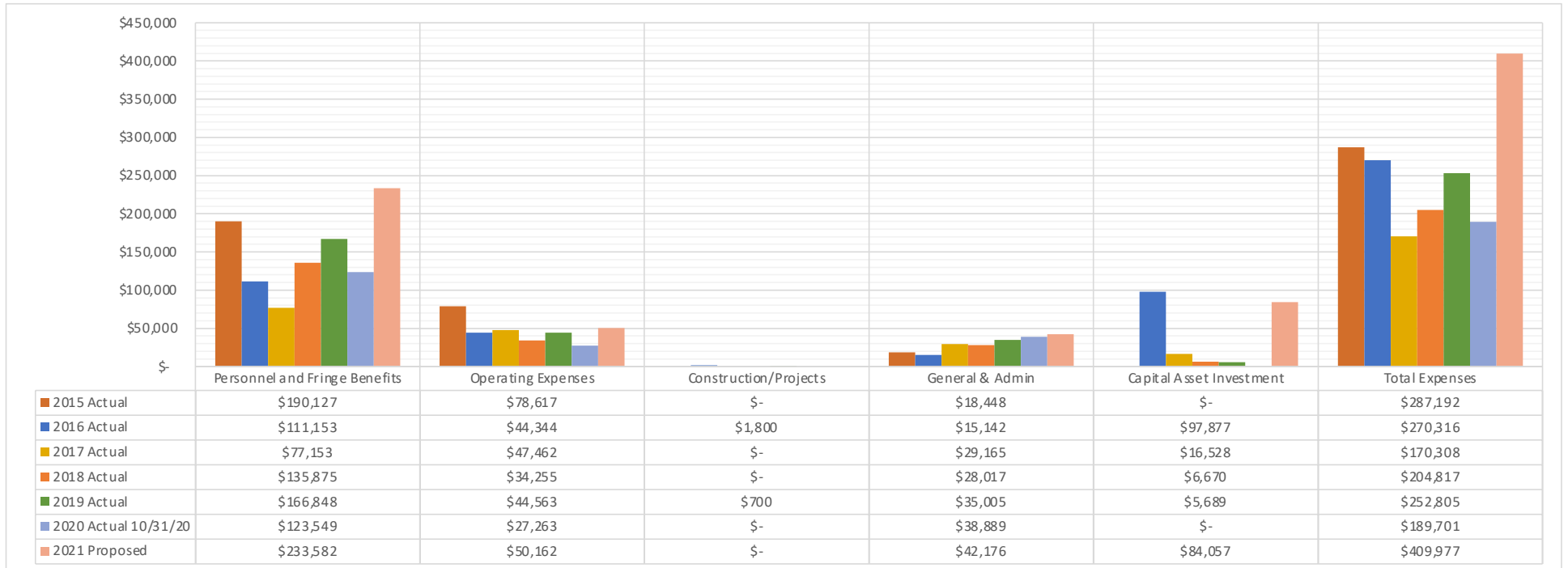
# Fund 172 – Operations and Maintenance Expenses (2015 – 2021)



## Justification for New Heavy Equipment

- City has two large loaders with no forks.
- Need for smaller loader with quick coupler and forks for increased versatility.
- Need for additional loader with snowplow for efficient snow removal.
- Smaller City excavator is aging.
- Need for smaller more versatile excavator with additional attachments like a mower.
- City has several projects in 2021 including lift station replacement, housing repairs, siren installation, airport feeder line, etc.

# Fund 180 – Motor Pool Expenses (2015 – 2021)



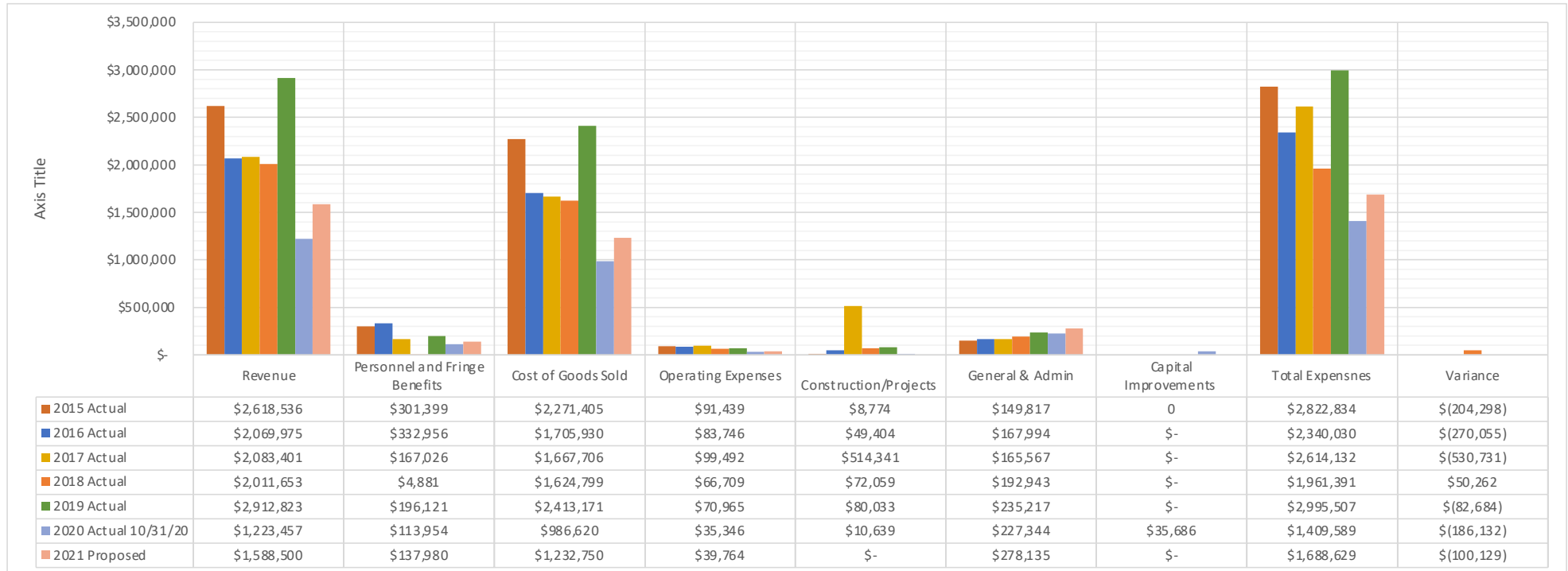
## Justification for Administrative Assistant for Motor Pool

- Assist with filing.
- Assist with entering work performed in databases.
- Parts ordering and tracking.

## Justification for Mechanic Truck

- Current truck is over 10 years old.
- Need for truck with toolbox and crane to perform work on equipment if it breaks down.

# Fund 300 – Bulk Fuel (2015 – 2021)

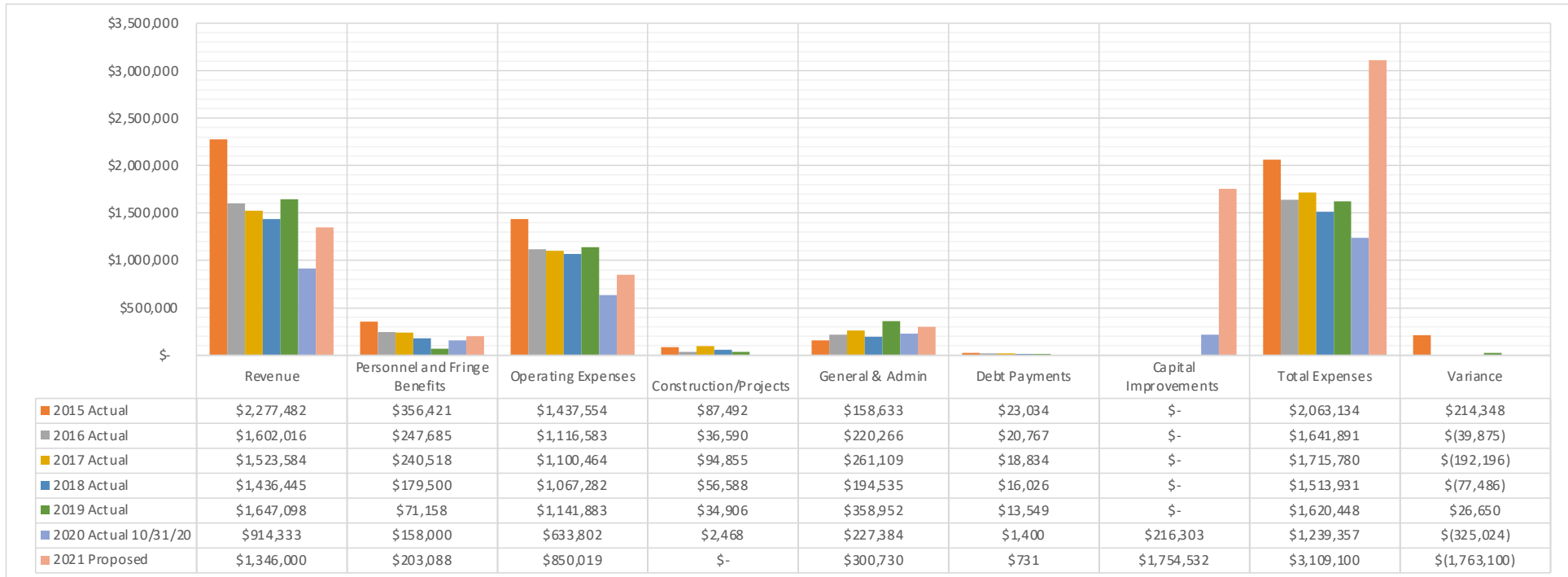




# Fund 305 – Marine Sales (2015 – 2021)



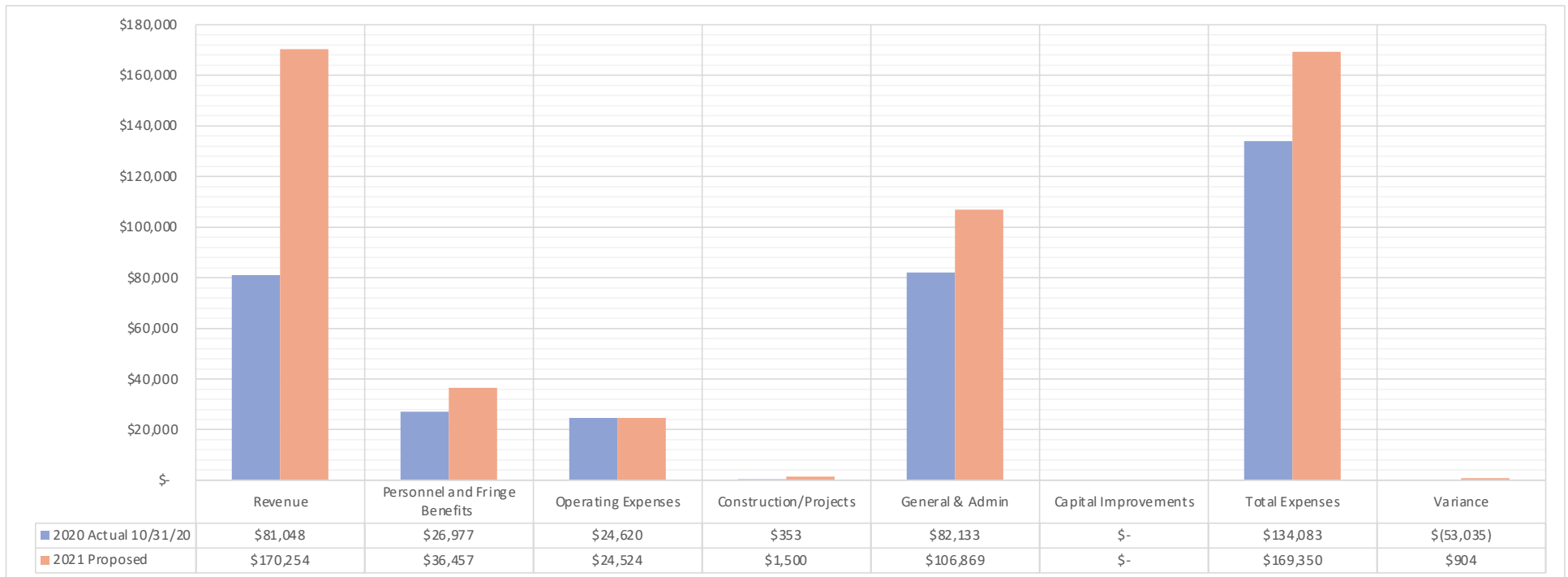
# Fund 310 – Electric Utility (2015 – 2021)



# Fund 320 – Water Utility (2015 – 2021)



# Fund 321 – Sewer Utility (2015 – 2021)



# Fund 323 – Refuse Utility (2015 – 2021)



# Fund 340 – Harbor (2015 – 2021)

