



WILLIAM & MARY

CHARTERED 1693

BOARD OF VISITORS
DRAFT MINUTES
COMMITTEE ON ADMINISTRATION, BUILDING AND GROUNDS
APRIL 24, 2024
GRIMSLEY BOARD ROOM - BLOW MEMORIAL HALL

COMMITTEE MEMBERS PRESENT

Ms. Ardine Williams, Chair
Ms. Cynthia E. Hudson, Vice Chair
Mr. Stephen J. Huebner
Hon. John E. Littel

Mr. Courtney M. Malveaux
Mr. C. Michael Petters
Ms. Sydney Thayer, Student Representative
Dr. Christopher Bailey, Faculty Representative

OTHER BOARD MEMBERS PRESENT

Mr. S. Douglas Bunch
Hon. Thomas K. Norment, Jr.
Hon. Charles E. Poston

Ms. Laura Keehner Rigas
Mr. David Armstrong, Faculty Representative
Dr. Taylor V. Brings, Staff Liaison

OTHERS PRESENT

Dr. Katherine A. Rowe, President
Ms. Carrie S. Nee, University Counsel
Mr. Donald K. Butler, W&M Chief of Police
Mr. Christopher W. Crockett, Interim W&M Deputy Police Chief
Mr. Sean Hughes, Associate Vice President for Business Affairs
Mr. David S. Jarman, W&M Police Sergeant
Ms. Tawanda Johnson, Chief Human Resources Officer
Dr. Matthew T. Lambert, Sr. Vice President for University Advancement
Mr. Brian W. Whitson, Chief Communications Officer
Mr. Michael J. Fox, Secretary to the Board of Visitors
Ms. Jessica Walton, Deputy Secretary to the Board of Visitors
Ms. Pamela W. Carroll, Executive Assistant to the Chief Operating Officer
Members of the President's Cabinet
William & Mary Staff, Faculty and Students

INTRODUCTORY REMARKS

Ms. Ardine Williams, Chair, called the Committee on Administration, Buildings and Grounds to order at 3:59 p.m. and gave a welcome.

Ms. Williams introduced Chief Donald K. Butler, Chief of Police for William & Mary and invited him to introduce Christopher Crockett who has been serving as Interim Deputy Chief and Detective David Jarman.

President Rowe introduced Tawanda Johnson as the Chief Human Resources Officer.

Ms. Williams thanked Ms. Sydney Thayer and Dr. Christopher Bailey for their service to the Committee over the past year.

APPROVAL OF MINUTES

Recognizing that a quorum was present, Ms. Williams asked for a motion to approve the February 7, 2024, minutes of the Committee on Administration, Buildings and Grounds. The motion was made by Mr. Stephen J. Huebner, seconded by Mr. C. Michael Petters, and approved by voice vote.

ASSOCIATE VICE PRESIDENT FOR BUSINESS AFFAIRS REPORT

Mr. Sean Hughes, Associate Vice President for Business Affairs, gave an update on the following construction projects in progress: Monroe Hall, Muscarelle Museum addition and renovations; ISC Phase 4, Kaplan Arena addition, Jamestown East Residence, and West 1 Housing & Dining. He noted that there are over \$600 million in campus construction projects underway, which include massive improvements in sustainable and environmentally friendly features, like 531 geothermal wells across campus, 786 solar panels at West Woods, and an access control system and hardware upgrades across campus in summer 2024.

Mr. Hughes announced Sasaki Associates, Inc. is the university's partner on the Comprehensive Campus Plan and noted their recent on-campus visit where they spent time with William & Mary leadership, took a campus tour and met with the Comprehensive Plan Committee to begin the initial outreach phase of the plan.

ACTION MATERIALS

Ms. Williams brought forth **Resolution 1**, Approval of FY25 Major Capital Plan. The motion was made by Mr. Huebner, seconded by Ms. Hudson, and approved by voice vote. Ms. Williams brought forth **Resolution 2**, Revised Motor Vehicles Parking & Traffic Regulations, and asked for a motion to approve. The motion was made by Mr. Huebner, seconded by Ms. Hudson, and approved by voice vote.

ADJOURNMENT

There being no further business, Ms. Williams adjourned the general meeting at 4:20 p.m.