

MEMORANDUM

OFFICE OF THE AUDITOR-CONTROLLER



Date: 09/10/2024
To: SBCERS
From: Auditor-Controller Payroll Division
Subject: Earning Codes
CC: Employee Relations

As required by Pension Legislation CERL and PEPR, the County Auditor-Controller hereby notifies SBCERS Board of Retirement of the establishment of new earnings codes as listed below pursuant to the agreement(s) between The County and Collective Bargaining Units in the attached/referenced Memoranda of Understanding. County Auditor-Controller's Payroll division requests determination by the SBCERS Board of Retirement for each of the Earnings codes listed herein; please provide determination ("Y" for Yes or "N" for No) for each of the following categories: Retirement Wages (CERL), Retirement Wages (PEPRA), Retirement Hours, Retirement Service Credit.

SECTION 27. LANGUAGE ALLOWANCE. TRILINGUAL: Effective as soon as practicable following Union ratification, and approval of the Board of Supervisors, up to three (3) employees in the **Nutrition Services/WIC Unit** of the Public Health Department whose duty assignments require regular and frequent use of trilingual language skills in English, Spanish and Mixtec may be designated by the department head to receive a trilingual allowance. The department head shall designate the employee in writing to the Human Resources Director prior to being effective. The employee shall retain such trilingual designation only until a change in assignments is reported in writing by the department head to the Human Resources Director. Additional compensation for trilingual duties is payable as an allowance and not as part of basic salary, but shall be payable at the same time as a regular compensation. When a full-time employee is assigned by a department head to duties requiring regular and frequent use of bilingual language skills he/she shall receive an allowance of \$135.00 per pay period. When a part-time employee is assigned to bilingual duties, the bilingual allowance shall be prorated and paid on the same basis that the part-time position is filled and compensated.

1. TRI – Special Duty Pay

- a. \$135/pp for Public Defender Investigator I
- b. Initial Setup:
 - i. Retirement Wages Legacy: Y
 - ii. RetirementWagesPEPRA: Y
 - iii. Retirement Hours: N
 - iv. RetirementSvcCredit: N