

# WILLIAM & MARY

BOARD OF VISITORS  
EXECUTIVE COMMITTEE  
DRAFT MINUTES  
MARCH 24, 2023  
VIRTUAL VIA ZOOM

## **COMMITTEE MEMBERS PRESENT**

Hon. Charles E. Poston, Chair  
Ms. Barbara L. Johnson, Vice Chair  
Ms. Ardine Williams, Secretary  
Mr. S. Douglas Bunch

Mr. James A. Hixon  
Ms. Cynthia E. Hudson  
Mr. John P. Rathbone

## **COMMITTEE BOARD MEMBERS PRESENT**

Mr. Stephen J. Huebner  
Ms. Laura Keehner Rigas

Dr. Karen Kennedy Schultz

## **OTHERS PRESENT**

Dr. Debbie L. Sydow, RBC President  
Mr. George Martin, McGuireWoods Law  
Ms. Carrie Nee, University Counsel  
Ms. Ramona Taylor, RBC Legal Counsel  
Mr. Jeff Britt, Chair of the RBC Foundation Board of Directors  
Mr. Eric Kondzielawa, RBC Chief Operating Officer  
Mr. Kent Erdahl, Director of Internal Auditor  
Mr. Michael J. Fox, Secretary to the Board of Visitors  
Ms. Jessica L. Walton, Deputy Secretary to the Board of Visitors

## **CALL TO ORDER**

Mr. Charles E. Poston, Rector, called the Executive Committee meeting to order at 3:01 p.m. and welcomed those present. He noted the Committee was meeting virtually in accordance with the Board's Policy on Conducting Meetings by Electronic Communications.

Mr. Poston further noted that the Executive Committee was meeting to solely discuss a Richard Bland College (RBC) matter.

## **RICHARD BLAND COLLEGE REPORT**

Mr. Poston called on Mr. John P. Rathbone, Chair of the RBC Committee. Mr. Rathbone said that the purpose of the meeting was to approve **Resolution 1**, RBC Subdivision and Lease of Real Property, and provided a summary of the resolution.

Mr. Poston called on Dr. Debbie L. Sydow, President of RBC, who said that with the approval of the RBC updated Master Plan in February 2023, which included the Innovation Park, there is a broader opportunity for RBC to fulfill its educational mission alongside the RBC Foundation, and in partnership with employers, emerging industries, and regional and statewide economic entities. She noted that this broader opportunity is the purpose behind **Resolution 1**, which was before the committee for consideration.

Mr. Poston called on Mr. Jeff Britt, Chair of the RBC Foundation Board of Directors, who elaborated further on President Sydow's comments regarding the economic opportunity of the Innovation Park.

**CLOSED SESSION**

Ms. Williams moved the Executive Committee convene in closed session pursuant to Virginia Code Sections: §2.2-3711.A.3 to consider the terms for the disposition of real property held by Richard Bland College consistent with its updated master plan; and §2.2-3711.A.8 for consultation with legal counsel regarding contract and compliance matters. Motion was seconded by Mr. James A. Hixon and approved by roll call vote – 7-0 – conducted by Mr. Michael J. Fox, Secretary to the Board of Visitors.

At that time Committee and Board Members, University Counsel, RBC Legal Counsel, Internal Auditor and Mr. Martin entered the closed session meeting at 3:08 p.m.

**RECONVENED OPEN SESSION**

Following the closed session, the Committee returned to open session at 3:13 p.m. Ms. Williams moved that the Committee certify by roll call vote that, to the best of each member's knowledge, only matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed, and only matters identified in the motion to have the closed session were discussed. Motion was seconded by Mr. Poston and approved by roll call vote – 7-0 – conducted by Mr. Fox.

**ACTION ITEM**

Mr. Poston brought forth **Resolution 1** and asked for a motion. Motion was made by Mr. Rathbone, seconded by Ms. Williams, and approved by roll call vote – 7-0 – conducted by Mr. Fox.

**ADJOURNMENT**

There being no further business, Mr. Poston adjourned the meeting at 3:15 p.m.