

# May Regular Board Meeting Minutes

Shanel Valley Academy

May 19, 2022 at 5:00 PM PDT

@ <https://us06web.zoom.us/j/84309222834?pwd=M3lsbTdLeXJlakVURDNuZVITVTJlQT09>

## **Attendance**

### **Members Present:**

Sonny Elliott, Amy Frost, Melea Meyer

### **Members Absent:**

Jessica Farfan, Bessie Glossinger

### **Guests Absent:**

Brian Holmes

- I. Land Acknowledgment and Moment of Silence
- II. Call to Order

Meeting called to order at 5:07.

- III. Roll Call

Quorum met with three members present: Amy Frost, President, Melea Meyer Secretary and Sonny Elliot, Treasurer

- IV. Public Comment Regarding Closed Session Items
- V. Closed Session
  - A. Public Employee Employment - Principal interviews
  - B. Public Employee Performance Evaluation - Certificated and Classified Staff
  - C. Employee Discipline/Dismissal/Release (Section 54957(b))
- VI. Introductory Items
  - A. Reconvene in Open Session  

Reconvened in open session at 7:25
  - B. Report Out from Closed Session

Board Voted to dismiss a classified employee from at-will employment agreement roll call vote 3 ayes 2 absent

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C. Approval of the Agenda

**Motion:**

To approve the agenda

Motion moved by Melea and motion seconded by Amy Frost. 3 ayes 2 absent

VII. Public Comment & Announcements on Non Agenda Items

*This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.*

VIII. Public Comment & Announcements on Agenda Items

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IX. Public Hearing

Our school is required each year to adopt and provide notice to the public on our LCAP goals, local indicators and plan.

A. Public Hearing for the 2021-2022 Local Control Accountability Plan (LCAP)

 [SVA LCAP 2022 Public Hearing.pdf](#)

X. School Updates & Community Announcements

A. Parent Advisory Council Updates & Announcements

Parent council members not present to present.

B. Principal's Report

Principal was not present.

- C. Community Presentation: Vernon Budinger would like to propose some ideas for a dog exercise area on campus

Mr. Budinger presented a video outlining his reason why doggie bags for pet waste would be helpful, and having a long narrow dog-walking area will make Hopland dogs happy, as shown in his video. The dog-walking folks who bring their dogs to the school would like to put in a dog bag pole Ron Lundquist and Vernon are willing to donate the dog poles and signs that indicate the fields should only be used during limited hours and reminding folks to clean up after their dogs. the goal of the dog walking community is "no negative poop events."

## XI. Fiscal Updates

- A. Fiscal Updates from Ed Tec (Guests: Brian Holmes)

Overall operating income looks good, the May revise has some good news, but we are still waiting final State budget. we are not yet counting UPK, ELO-P, Community School, possibly ASES funding will help supplement, but we are figuring on the conservative side of running the school on general fund.

Brian's presentation:

[https://drive.google.com/file/d/1XqdPk7P0-  
alu438ZHxgVeU6BIGkmhFnh/view?usp=sharing](https://drive.google.com/file/d/1XqdPk7P0-<br/>alu438ZHxgVeU6BIGkmhFnh/view?usp=sharing)

Multi Year projections:

[https://docs.google.com/spreadsheets/d/18Vg3CV7GgcRRr8rUdXoxPq90PoZtmr  
YL/edit?usp=sharing&oid=116648841288610645341&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/18Vg3CV7GgcRRr8rUdXoxPq90PoZtmr<br/>YL/edit?usp=sharing&oid=116648841288610645341&rtpof=true&sd=true)

April financials:

[https://docs.google.com/spreadsheets/d/1Go8Yuhg94U-  
5rGNXmYy9qAMFoqAo0t6L/edit?usp=sharing&oid=116648841288610645341&  
rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/1Go8Yuhg94U-<br/>5rGNXmYy9qAMFoqAo0t6L/edit?usp=sharing&oid=116648841288610645341&<br/>rtpof=true&sd=true)

## XII. Health and Welfare Benefits for 22-23 SY

 [SVA Anthem Renewal.pdf](#)

Proposed plan increases our costs by about 5%, and The Board is in agreement that we do not want to transfer costs to employees. This will keep the plans the same for employees with slight increases to Rx Costs.

**Motion:**

To approve proposed Plan 1

Motion moved by Melea Meyer and motion seconded by Sonny Elliott. 3 Ayes, 2 absent, motion approved

XIII. Classified Employee Retirement Benefits Discussion

 [SVA-CalSavers.pdf](#)

This is a new retirement saving plan that is mandatory for all CA businesses, but our lawyers are trying to determine if we are exempt as a public agency, we have gotten conflicting answers, so we are still looking for more clarity. Melissa shared that some employees have asked for saving plans, and the Board agreed we would like to see a proposal for what the cost to us would be to implement a retirement or other savings plans for our employees.

XIV. Food Service Contracts and Operations

A. Review and Possible Approval of Walk-in Refrigerator

 [SVA\\_WalkIn.pdf](#)

The total cost came in higher than expected. We did receive the kitchen grant funds this is \$25,000 plus \$7800 from our block parties (which is earmarked from our farm to school program). We are still short about \$8000 that would need to come from general funds.

The CDE has given us approval to move forward with one bid, since we did receive any other bids we just need to follow our procurement policy

**Motion:**

Approve the proposal for the walk-in fridge, pending confirmation that the procurement policy can be ratified at our next meeting

Motion moved by Melea and motion seconded by Sonny Elliott. passed with 3 ayes 2 absent

B. Review and Possible Approval of Food Service Consultant Contract

 [Proposal 0000425.pdf](#)

Our food service contract assists us in meal and menu planning, submitting claims and supporting audits. Our School food consultant will work with us to procure our menus and vendors. this was the most responsive company.

**Motion:**

Approve the Food service contract from Pisanick Partners LLC

Motion moved by Melea Meyer and motion seconded by Sonny Elliott. Passed with 3 ayes , 2 absent.

XV. Board Policies

- A. BP #9 Section 504 - Policy, Procedures, and Parent Rights

 [Section 504 - Policy, Procedures, and Parent Rights \(1\).pdf](#)

XVI. Discussion/Information (Presenters: Amy Frost)

- UPK/UTK Grant - Due June 30th
- Community Schools Grant - Official Notification will come out by May 31, Our application was recommended for approval to the State Board of Education. we are awaiting approval for that.
- Form 700 - Thank you everyone for getting it in!
- Spring Celebration - May 7th: great success! Kids had fun, lots of smiles all around, CQI for next year: prepare better for windy conditions!
- Grand Opening - June 4th

XVII. Consent Agenda

- A. Review and Approval of School Calendar 22-23SY

 [SVA-SchoolCal-2022-2023.pdf](#)

- B. Review and Approval of Bell Schedule 22-23SY

 [SVA Master Schedule 22 23.pdf](#)

- C. Approval of Board Minutes

Minutes reflect actions taken and provide information for the public.

- D. Remote Board Meeting Vote

In Recognition that Mendocino County is still in a state of public health emergency related to the covid-19 pandemic the SVA board proposes to continue meeting virtually, with an onsite attendance option available in the SVA conference room, for any members of the public who cannot attend virtually because of technical difficulties.

To continue meeting via teleconference, we are proposing the following resolution to acknowledge that there is a continuing state of emergency related to Covid-19 transmission, and that meeting in person would cause an undue burden (risk of transmission) on our community.

**Motion:**

Motion to approve items on the consent agenda

Motion moved by Sonny Elliott and motion seconded by Melea Meyer. Passed with 3 ayes, 2 absent.

XVIII. Adjournment

Meeting adjourned at 8:56