



## Amendment to Task Order

Project # 2105-00730

Amendment # 1

### Background Data

- a. Effective Date of Task Order April 29, 2021
- b. Engineer KLJ Engineering LLC
- c. Owner City of Princeton/Princeton Municipal Airport
- d. Project AWOS Relocation - Preliminary Siting
- e. This Part of the Project Cost Estimates and Site Impacts

### Nature of Amendment (check all that apply)

- Additional services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications to payment to Engineer
- Modifications to time(s) for rendering Services

### Description of Modifications

Refer to Attachment A - Scope of Services

### Agreement Summary

a. Original Agreement amount	<u>\$4,192.76</u>
b. Net change for prior Amendments	<u>\$0.00</u>
c. This Amendment amount	<u>\$5,516.36</u>
d. Adjusted Agreement amount	<u>\$9,709.12</u>

Engineer and Owner hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is July 22, 2021.

Owner City of Princeton  
Signed \_\_\_\_\_  
Name Thom Walker  
Title Mayor  
Date \_\_\_\_\_

Attest \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_

Engineer KLJ Engineering LLC  
Signed   
Name Mark Anderson, PE  
Title Vice President, EPW  
Date 7/22/221

Attest   
Name Erika Lorenz  
Title Contract Administrator

Amendment 1  
Attachment A  
Detailed Scope of Services  
Princeton Municipal Airport, Princeton, Minnesota  
KLJ #2105-00730



## PROJECT ADMINISTRATION

**Prepare Amendment Detailed Scope of Services and Schedule.** The Engineer shall prepare a Detailed Scope of Services and preliminary schedule. Engineer shall submit the Detailed Scope of Services and schedule to the Owner for review and make applicable modifications as agreed upon.

**Amendment Detailed Scope of Services and Hour Negotiations.** The Engineer shall prepare a detailed hour breakdown with the associated fees for review by the Owner.

**Amendment to Task Order for Professional Services.** The Engineer shall compile the Amendment to Task Order, complete an internal review and execution of the Task Order for approval by the Owner.

## PROJECT MANAGEMENT

**Project Budget Setup.** The Project Engineer shall coordinate with the internal accounting staff to establish the internal budgets.

## AWOS SITING ALTERNATIVES

**Cost Estimates.** The Engineer shall prepare cost estimates for the East Airfield and West Airfield alternatives to relocate the AWOS. Cost estimates will be preliminary planning level cost estimates, specific detailed design level cost estimates will not be provided until a design agreement is entered into between the Owner and KLJ.

**Site Impacts.** Each site will have impacts that need to be considered. The Engineer shall provide the Owner with the anticipated impacts of relocating the AWOS for both the East Airfield and West Airfield alternatives. Specifically, the following will be addressed, but not limited to:

- Compatibility of existing hangars within the 1,000-foot AWOS Critical Surface for the East Airfield site. The previously collected airspace obstacle data used in the 2017 ALP would be utilized. Additional site survey will not be included as part of this effort.
- Provide building development limitations for the Business Park within the 1,000-foot AWOS Critical Surface for East Airfield alternative.
- Recommend area of interest to be acquired and estimate vegetation removal for West Airfield alternative.

**Agency Coordination.** The Engineer shall correspond with FAA and MnDOT Aeronautics staff throughout the project to solicit necessary project information, answer questions, and update the agencies on project status. Specifically, the following will be addressed, but not limited to:

- Would the Agencies participate in funding if the East option was selected and limited development on the airfield as shown on the current Airport Layout Plan.

**Completion Time.** The Engineer shall complete the work within 120 calendar days of the Owner executing this Amendment to Task Order.

**Amendment 1  
Attachment B**  
Princeton Municipal Airport  
Princeton, Minnesota  
KLJ #2105-00730  
**Hourly Rate and Cost Breakdown**



**PHASE: Preliminary and Design Services**  
AWOS Relocation - Preliminary Siting

KLJ Title	Principal Engineer	Project Manager	Engineer in Training II	Planner	Project Assistant II	Contract Administrator	GIS Analyst III	Environmental Planner III					Task Direct Labor Cost
<b>Project Administration</b>													
Prepare Amendment Detailed Scope of Services and Schedule		0.5	0.5	0.5									\$ 64.50
Amendment Detailed Scope of Services and Hour Negotiations			0.5	0.5									\$ 35.50
Amendment of Task Order for Professional Services	0.5		0.5			0.5							\$ 64.00
													\$ -
<b>Subtotal</b>													<b>\$ 164.00</b>
<b>Project Management</b>													
Project Budget Setup		0.5			0.5								\$ 41.50
													\$ -
<b>Subtotal</b>													<b>\$ 41.50</b>
<b>AWOS Siting Alternatives</b>													
Cost Estimate		1	4	6				2					\$ 492.00
Site Impacts		1	4	8			6						\$ 704.00
Agency Coordination		1	2	4									\$ 276.00
													\$ -
<b>Subtotal</b>													<b>\$ 1,472.00</b>
Total Hours	0.5	4	11.5	19	0.5	0.5	0	0	0	0	0	0	
Hourly Rate	\$65.00	\$58.00	\$33.00	\$38.00	\$25.00	\$30.00	\$35.00	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	

Direct Labor Total	\$	1,677.50
Indirect Labor Total (1.8516 Overhead Rate)	\$	3,106.06
<b>Direct and Indirect Labor Total</b>	<b>\$</b>	<b>4,783.56</b>
Fixed Fee (15%)	\$	717.53
Cost of Facilities (0.91%)	\$	15.27

**Subtotal \$ 5,516.36**

Expenses				
Air Charter		per trip @		trips
Per Diem	\$ 150.00	per day @		days
Materials and Supplies				
Other Expenses				

**Expenses Total \$ -**

**Preliminary and Design Services Total Cost \$ 5,516.36**