



THE OFFICE OF THE PROVOST
January 2021 BOARD REPORT

DEPARTMENTS

THE OFFICE OF THE ASSESSMENT & CURRICULUM- Annabah Conn, Director

THE SCHOOL OF DINE STUDIES AND EDUCATION-Lawrence Isaac, Dean

THE SCHOOL OF ARTS, HUMANITIES AND ENGLISH-Paul Willetto, Dean

THE SCHOOL OF Science, Technology, Engineering & Mathematics-James Tutt, Dean

THE SCHOOL OF BUSINESS AND SOCIAL SCIENCE-Michael Lerma, Dean

LIBRARY-Herman Peterson, Librarian

OFFICE OF THE PROVOST

Goals	Progress/Outcome
<p>NATION BUILDING: 5c: Align programs with sustainable employment opportunities for graduates.</p> <p>Increase meaningful internal and external partnership.</p>	<ul style="list-style-type: none"> • Discussion to renew the San Juan College began in November. At this time, the MOU will have no changes and is in process for the San Juan College President’s review. • Diné College is collaborating with ASU and ONNSFA to begin a doctoral program for college staff. • Academics is collecting all MOU/MOA’s to evaluate and revisit meaningful partnerships.
<p>NATION BUILDING: 5c: Align programs with sustainable employment opportunities for graduates.</p> <p>Continuous Improvement to develop systems with Academics and institution wide.</p>	<ul style="list-style-type: none"> • The Assessment and Accreditation is re-engaging with faculty volunteers to begin working on the assurance argument and collection of artifacts this semester. The Higher Learning Commission (HLC) mid-year review scheduled Diné College April 03, 2023. The next affirmation visit is in 2028-2029. • Two more degree programs will be proposed this semester. The Bachelor of Fine Arts with an emphasis in Liberal Arts and the Bachelor of Bio-medical Science degree.
<p>STUDENT SUCCESS: Promote student success and development. 2a. Increase cross-institutional dialogues to promote student success. DINÉ IDENTITY b. Incorporate and strengthen Dine Teachings in current and future programs.</p> <p>Increase overall success rate (retention + graduation=success rate)</p> <p>Improve teaching & learning</p>	<p>Engage faculty in the Achieve the Dream (ATD) initiatives.</p> <ul style="list-style-type: none"> • There are 3 groups working with ATD coaches. The ATD core team, strategy team and Data team. • An online teaching and learning survey assessment was conducted in September 2020. Based on the results, the ATD coaches had follow up questions. In November, the ATD core team scheduled focus group meetings with ASDC members, Student services, IT and faculty. Based on the surveys and focus groups, ATD provided recommendations to the ATD teams to include in the action plan. The action plan will be shared in the next board report. • A total of 18 faculty members are participating in the Quality Matters: Online Teaching Certification program. Four (4) faculty members completed and received their certification. Only one faculty member dropped the program.
<p>NATION BUILDING: 5c: Align programs with sustainable employment opportunities for graduates.</p> <p>Planning for the Phase III-Return classes onsite</p>	<ul style="list-style-type: none"> • As the COVID-19 vaccination rolls out, the academic team is beginning the conversation on how to re-engage in providing face to face courses. The Academic scheduled two days retreat to discuss many topics including returning to the classroom.
<p>Summary: Other projects include:</p> <ul style="list-style-type: none"> • As a KRESGE research team member, I continue to assist in the final write up of the research project (the project will be completed at the end of the month); • I continue to participate in the Yéego Gardening Grant meetings; and • Assessed the Shiprock Branch site. 	
<p>OFFICE OF ASSESSMENT AND ACCREDITATION</p>	
<p>2. Student Success - Promote student success and development. 2a. Increase cross-institutional dialogues to promote student success.</p>	
Goal	Progress/Outcome
Program inventory	Updated list of the program inventory sent to Provost and School Deans, and provided in the data points. Challenges: Some programs need to update their program information on Warrior Web. Strength: The response of some programs are rapid while others not so much.
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Achieve the Dream Data Assembly team	Using the Student Focus Group responses as provided by the ATD Coaches the Data Team intends to develop a target survey. Specifically focusing on the KPI initiative: “Students who complete college level English in their first year” – the Data Team will collaborate with SAHE. Challenges: An understanding of the roles of the committee. Strength: Representation of a faculty from each School, Marketing and Student Affairs.
Housing Advisory member role to revise the housing handbook	A revised Housing Handbook specifically addressing animals, vehicles, etc.

	Challenges: Not applicable. Strength: The representation of each department within the housing advisory committee.
Housing Advisory member role to revise the housing handbook	A revised Housing Handbook specifically addressing animals, vehicles, etc. Challenges: <i>Not applicable.</i> Strength: The representation of each department within the housing advisory committee.
Degree Program Assessment Review	The submission and analysis provided above in the data points which was shared with the Academics and Faculty. Degree Program Assessment Review 2 Analysis. Challenges: The Student Learning Committee in conjunction with Office of Assessment is a project target of submission to be 75-80% and we did not meet that for fall intercampus day (52%). Strength: Reaching 52% submission of the Degree Program Assessment Review 2.
Assessment Handbook	The release of the Assessment Handbook is forthcoming as part of the participation in the Higher Learning Commission Assessment Academy. Assessment Handbook Strength: The Assessment Handbook is 75% near completion. Challenges: Some areas of the assessment handbook are missing, but a work-in progress as research proceeds.
Assessment Course	The approval and launch of the Assessment Course by Summer 2021. Strength: A recommendation from the Assessment Academy is the development of an Assessment course specifically designed for DC Faculty. Challenges: N/A
Co-Curricular Guidelines	Co-Curricular Guidelines completed and based on the recommendations start the assessment cycle. Assessment Tutorial Videos also entailed revisions to the main college website Strength: The launch and release of the 8 assessment tutorial videos which are available to full-time and part-time faculty. Challenges: The feedback from other departments for their direct impact and recommendations of the guidebook.
American Indian College Fund. Grant work on literature review.	The work is a continuous process with American Indian College Fund, currently assisting with preparing for the Institutional Review Board application with DC and the Navajo Nation. Strength: The work with the American Indian College Fund allows for future collaborative work for the College. Challenges: Not applicable

SCHOOL OF DINE STUDIES AND EDUCATION

2. Student Success - Promote student success and development.

2a. Increase cross-institutional dialogues to promote student success.

Department Goal	Progress/Outcome
Student enrollment; Ad Astra software to manage and maintain internal logistical use.	Implement student learning initiatives and working with Student Learning Committee to ensure transparency. 2. Implement and maintain student advisement initiatives in both lower and upper division academic advisement. 3. Embellish upon uniformity and comprehensiveness in student learning assistance. Strength: 1. Students committed to their career studies helped because they were able to commit to their studies. 2. New assistance provided made a difference including grading concerns due to change of methods of deliverables. Challenges: 1. Building upon student advisement within the School and other department professionals” 2. Having to expand services has been challenging during the pandemic period and to switch to online education. 3. Onsite student recruitment is challenge.
Dine Identity- promotion and perpetuation of Dine Identity comprehensively within curriculum.	Courses delivered within all courses integrated Dine Identity concept and best practices. Embellish upon Navajo Leadership Certificate Program by promoting student recruitment and enrollment. Strength: Students being close to home and tuition reduction encourage students to stay with their students. CARES Act assisted with expenses and costs of living to support students and personnel to maintain their higher education. Challenges: Due to economic and fiscal hardships, it was a great challenge to enroll students and to adjust to course deliverables via distance learning. Added learning and training activities discouraged students to attend classes.
Nation Building- Cultivate Dine Nation Building	Utilize Programs including BA Dine Studies with a two-track major in Dine Language and Dine Cultural studies. New program expansion are being pursued as a four-year College. School personnel are being elevated to higher standards such as rank promotions. Strength: Two BA degree program graduates have been produced this past May 2020. Additional students are recruited and program growth and development is picking up. Challenges: Challenges include the need to implement a new normal academic schedule. New funding resources are being identified and allocated for new students.

SCHOOL OF ARTS, HUMANITIES, AND ENGLISH

2. Student Success - Promote student success and development.

2a. Increase cross-institutional dialogues to promote student success.

Department	Progress/Outcome
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Goal	
Academics	Fall 2021 semester ended without much fanfare. A few student complaints on grades, but have been directed to faculty members in questions. Online writing lab being discussed with the Library and Learning Center.
New Programs:	BFA in Creative Writing 100% plans complete, and will eventually be approved. Baccalaureate degree in Journalism being reviewed and considered.
Faculty	Faculty performance evaluation is being revised to address the absent accountability in Academic Program Assessment and other areas.
Program Coordinator:	<p>All BFA majors are advised by the program coordinator with the goal to increase graduates in spring, summer sessions and fall semesters.</p> <ul style="list-style-type: none"> • Early Registration – Spring 2021 <ul style="list-style-type: none"> ○ A total of 26 BFA students completed pre-registration for the spring semester. The BFA program currently has 50 active students. No prospective graduates for Spring 2021 semester. • BFA Prospective Graduates – Fall 2021 <p>BFA program will have 5 prospective graduates for Fall 2021 semester:</p> <ul style="list-style-type: none"> ○ #88372 Traditional Painting and Art Endorsement – Pre-registered for Spring 2021 – 3 courses remaining ○ #28406 Navajo Silversmithing and Traditional Painting – Pre-registered for Spring 2021 – 6 courses remaining ○ #90966 Traditional Painting – Pre-registered for Spring 2021 – 4 courses remaining ○ #7948 Navajo Weaving – Pre-registered for Spring 2021 – 4 courses remaining ○ #92738 Graphic Design – Pre-registered for Spring 2021 – 6 courses remaining • BFA Declared Majors – 50 students total: <ul style="list-style-type: none"> Traditional Painting: 11 Digital Photography: 3 Graphic Design: 9 Navajo Silversmithing: 7 Navajo Weaving: 2 <p>**Undecided from Painting/Photo: 18</p>
Dual Credit	<p>-The Dual Credit Program is partnering with Andrea Glenn, Post-Secondary Coordinator of High Academic Standards for Students from the Arizona Department of Education to strategize recruitment & retention efforts for the SP 2021 semester. Currently, our College has 34 dual credit students attempting a total of 231 credit hours for the FA 2020 semester in the State of Arizona. We decided to have quarterly meetings with Andrea to keep track of ongoing changes and recommendations from the State of Arizona to enhance our delivery of courses and needs to the local high schools. Our next meeting is scheduled for Wednesday, December 2, 2020.</p> <p>-In collaboration with OIPR and Admissions Department, the Dual Credit Program was able to supply ample data for dual credit students from New Mexico. The data will be submitted to the State of New Mexico Higher Education Department. As a team, we resolved some minor internal data input malfunctions, which will benefit our next reporting submissions. Currently, we have 7 dual credit students in the State of New Mexico.</p> <p>Director has completed fourth quarter strategic budget report.</p>
The Chinle Center Chinle Center provides One Stop Shop services	<p>-Students continue to come to our office for services on a daily basis, to seek guidance and direction for matters related to their educational endeavors.</p> <p>-Advisor is working to provide advisement to students that are referred to him by the Dine' College Admissions Office. Now that early Spring 2021 registration has begun, Advisor is coordinating closely with the Admission Office to ensure referred students are assisted, per internal policy.</p> <p>-Staff are cleaning and sanitizing the desk areas as students are leaving the Center. Students desk areas are set up and monitored according to CDC guidelines.</p>
Museum	-Getting our Sr. Student Exhibit featured on our webpage, using ArtSpace.

-Being selected to the National Planning Committee for the Association of Tribal Archives, Libraries and Museums.

SCHOOL OF STEM

2. Student Success - Promote student success and development.

2a. Increase cross-institutional dialogues to promote student success.

Continuous Improvement	<p>1. APR: A.S. Health Occupations Presentation to the Executive Committee: Completed</p> <p>2. APR: Certificate in Public Health, Presentation to Executive Committee: Ready to present in Spring Semester 2021.</p> <p>3. APR: A.S. Mathematics, Presentation to the Executive Committee: Ready to present in Spring Semester 2021.</p>
Proposal of new degree programs.	<p>4. Proposed Associate degree program in “Medical Laboratory Technician” has been drafted and pending further review by STEM Biomedical Sciences Committee.</p> <p>5. Proposed Bachelor of Science Biomedical Sciences degree presented to Provost Council and going to Curriculum Committee for review with minor updates on Budget and equipment listing.</p> <p>6. Proposed Physician Assistant Program discussion started this 2021 Spring Semester by the Biomedical Sciences Committee.</p> <p>7. Proposed Master of Science Degree in Biology is in discussion by Biology Committee members.</p> <p>8. Proposed Bachelor of Science Degree in Environmental Science Committee completed it survey and development and review of curriculum and PSLOs</p>
Program Sunset	<p>9. School of STEM Sunset two certificate programs, Irrigation & Natural Resource by 2021 Fall Semester: Approved by the Provost Council and present to Curriculum Committee for approval.</p>
Navajo Nation Goals initiative	<p>10. Navajo Nation Budget is working out like I planned; A. \$26,000.00 from NN STEM budget for plus \$26,000.00 from Office of the Provost for PR Autoclave for Tsaile STEM. B. Four Faculty are planning to attend latest laboratory research design online conference in February 2021.</p>

LIBRARY

2. Student Success - Promote student success and development.

2a. Increase cross-institutional dialogues to promote student success.

6. Nation Building - Cultivate Diné Nation building.

6a. Build congruent educational

Technology: Expand effectiveness and efficiency using technology.

5c. Improve information technology to enhance student learning experiences.

Department Goal	Progress/Outcome
The library is focusing on student success.	<p><u>Covid Response</u> The highlights of the libraries response to Covid was two-fold. First, we tried to serve the students as best we could while keeping the buildings closed. At one point we examined the possibility of opening the libraries, but the demand of high-touch surfaces soon convinced us to keep them closed. We have concentrated our services in the online area and provided curbside services for our collections in print. Second, we have been reaching out to students to provide services by email, telephone, and social media.</p> <p><u>Second Floor Refurbishment</u> All our final punch list was competed in December 2020. The finished product is remarkable. This project has been under construction for some time and we are finally at an end. The first phases of the planning for this project began about nine year ago. Many have been consulted. A few false starts have peppered the way. The end result will be something to be proud of for many years to come.</p>

